

The meeting was called to order at 7:00 p.m., by Chairman, Richard Robinson. Also in attendance were; Member, Richard Desjardins; Member, Al Holman; and Asst. Public Health Supervisor, Diane Tiernan.

Agenda was reviewed and approved.

Ken Horan of Fiske Mill Road was present.

**Motion One** - Richard D. made a motion to approve of the meeting minutes from 6/11/15. Al seconded the motion and Richard R. made the motion unanimous. Minutes were approved.

An installers permit for Tim Davidson was reviewed.

**Motion two** – Richard D., made a motion to approve of the installers permit for Tim Davidson, Al seconded the motion. Richard R. made the motion unanimous. Permit was approved.

A food permit for Ann Harris/Autumn Hill Orchard, 6 Shore Drive was reviewed.

**Motion three** – Richard D. made a motion to approve of the food permit for Ann Harris. Al seconded the motion and Richard R. made the motion unanimous. Permit was approved.

A septic design was reviewed for 90 High Street, Michael Poirier. The existing house will be torn down and a new home will be constructed.

**Motion four** - Al made a motion to approve of the septic design for 90 High Street, Michael Poirier. Richard D. seconded the motion. Richard R. made the motion unanimous. Permit was approved.

7:15 p.m., Ken Horan left.

A septic upgrade was reviewed for 46 Mendon Street, Nate Bandstra. The owners are adding an additional bedroom, going from a 3 to a 4 bedroom.

**Motion five** – Al made motion to approve of the septic design for 46 Mendon Street. Richard D. seconded the motion and Richard R. made the motion unanimous. Design was approved.

7:19 p.m. Kathy and Scott Coldwell arrived to review their property at 101 Crocket Road.

Scott stated they recently purchased 101 Crocket Road. They want to make renovations to the property which currently has a 2 bedroom home. Their plans are to construct a large exercise room above the garage with plumbing. The garage is across the street and the septic tank is on one side of the street and the leach field is on the other. They have received approval from zoning and conservation to put an addition over the garage. They hired an architect to design the renovations, went to get a building permit and were told that they needed BOH approval. When they saw Diane, they found out that the room must be considered a bedroom and that the septic system must be upgraded to accommodate it. No one informed them of this before they started investing and they are concerned that now they have to invest a larger sum of money. Scott asked if they could just install a holding tank. Board informed

him that it would require not only BOH approval but DEP's approval as well. It's possible but time consuming. Al apologized to Scott and Kathy that no one told them the correct procedures.

Board explained to Kathy and Scott that perc and deephole testing will need to be performed and an engineered design will need to be submitted to us for approval before we can sign off on the project. Kathy asked if they commit to this will you sign the permit as soon as the design is completed or must they wait a month for the next meeting. Board stated they could come in and review the plan before our next meeting if it is completed early. Kathy stated they wanted to start on this ASAP, before the winter season.

7:55 p.m. Kathy and Scott left.

7:56 p.m., Mike Moran arrived. Mike stated that there are approximately 463 unlicensed dogs in Upton. He spent several hours separating the paperwork at the town clerk's office. Some dogs have no paperwork, some are unknown. Board suggested that we notify these residents that licenses are needed for their dogs. Mike stated we will need about 500 letters to go out. Richard R. stated that we may be able to have a student enter it into the computer and help with the letters. Board suggested that he sit with Kelly and write up a letter to be sent out to all the residents. Put something into the local paper that we are sending out letters – license your pet. Mike stated we need a permanent solution to the problem.

Board discussed fines and notices for animal violations. Mike stated the fines need to at the very least cover his cost. Fine adjustments were recommended by the Board. Approval will be required by the selectmen. Richard R. stated he is comfortable with submitting the revisions to the Selectmen.

Mike stated he has been working with Blythe and Kelly regarding the hearing for Mary Lasalle of Pleasant Street for a kennel. It appears that only 7 of the 12 dogs have a rabies certificate. The hearing is currently scheduled for August 8<sup>th</sup>. Mike stated that Maryann claimed she was not able to speak at the BOH meeting. She also told the town manager that she rescues dogs. That's a commercial business, and doesn't meet zoning requirements.

Mike stated that there is a feral mother cat and her kittens at 14 N. Main Street. He has an agency that will take the cats if he traps them. Board gave Mike permission to trap the cats. Mike also discussed the cat problem at Tara Mezei's on Hopkinton Road. He has contacted the MSPCA regarding the order they wrote back in 2002 that she cannot have more than 3 cats. He has been unable to determine if the order is still valid. Board asked the clerk to follow up in writing to the MSPCA requesting a determination. We can also CC our state rep. Dave Meridian who will assist us.

Mike stated the eggs that were tested by the state on Westboro Road all came back negative. He received a verbal okay.

Al commended Mike for doing such a great job as animal control officer. By far you have exceeded our expectations.

8:48 p.m. Mike left.

A request for extension of septic designs was reviewed for W. River Street, lots 1R, 2R, and 3R, Afonso Builders.

**Motion Six** – Al made a motion to extend the septic designs for a one year period. Richard D. seconded the motion and Richard R. made the motion unanimous. Designs were extended.

A letter from Town Counsel to Marie Ustinowich regarding the conditions at 14 N. Main Street was reviewed. Marie has a deadline of July 15<sup>th</sup> before counsel and the town turn it over to the courts for a hearing.

A letter from Code Enforcement to Walter Matulis of 23 North Street was reviewed.

Mail reviewed.

Diane stated that Trish was voted onto the Executive Steering Committee as well as the Health and Medical Coordinating Coalition (HMCC) for MA Region 2, but the Boards approval is needed.

**Motion Seven** - Al made a motion to approve of the appointments. Richard D. seconded the motion and Richard R. made the motion unanimous. Appointments were approved.

Diane was asked to inform Code Enforcement that any resident who is doing an addition must see the BOH as well. If they have a private septic, the additional room could be considered a bedroom and may require an upgrade to their septic. Hopefully we can prevent any further problems by informing residents before they start a project.

**Motion eight** - Al made a motion to adjourn. Richard D. seconded the motion and Richard R. made the motion unanimous.

9:23 p.m., the meeting was adjourned.

Respectfully Submitted,

Diane Tiernan, Asst. Public Health Supervisor