

The meeting was called to order at 7:01 p.m., by Chairman, Richard Desjardins. Also in attendance were; Member, Al Holman; Member, Richard Robinson and Asst. Public Health Supervisor, Diane Tiernan.

Motion one –Richard R. made a motion to approve of the meeting minutes from the previous meeting dated 3/27/14. Al seconded the motion and Richard D. made the motion unanimous. Minutes were approved.

Board reviewed the proposals submitted from various vendors for the collection of trash and recycling.

Motion two – Richard R. made a motion to accept the proposal from E.L. Harvey of Westboro for the collection of Upton’s residential trash and recycling pickup. Al seconded the motion and Richard D. made the motion unanimous. E. L. Harvey’s proposal was accepted.

Board discussed having to make adjustments for the increase in the waste removal budget. Richard D. stated we need to be cautious about raising the price of trash bags too high and having the town program become more costly than private haulers charge.

Richard R. stated that some towns require the private haulers to pay a fee for a license to operate in town. Diane stated that all haulers must pay a \$125.00 fee to hold a haulers license in the town of Upton. We also require a \$25.00 fee for the all dumpsters, private and commercial.

Motion three – Richard R. made a motion to increase the trash bag price from \$1.50 to \$1.70, effective 7/1/14. Al seconded the motion and Richard D. made the motion unanimous. Motion was approved.

Motion four – Al made a motion to hold only one hazardous waste day per year, saving a total of \$5,500.00 per year. Richard R. seconded the motion and Richard D. made the motion unanimous. Motion was approved.

Motion five – Al made a motion to change the waste removal curbside budget from \$219,500. to \$261,040., to support the new increase, and the hazardous waste removal budget from 2,000. to \$5,000.00. Richard R. seconded the motion and Richard D. made the motion unanimous. Budget was approved by the BOH.

Richard R. stated the good news was that E.L. Harvey will hold the price with only a 2% yearly increase for the next five years.

Board also discussed the drug kiosk recently received by the Upton Police Dept., purchased by the BOH. Chief Bradley has given his full cooperation in the program and will be promoting it with the drug take back day on 4/26/14.

Food permits were reviewed for; JJ's Ice-cream, Dick Kelly's Farm Stand, Upton Youth Club, and the V.F.W.

Motion Six – Richard R. made a motion to approve of the food permits listed above and Al seconded the motion. Richard D. made the motion unanimous. Permits were approved.

A garbage and offal permit for J. L. Darling of Uxbridge was reviewed.

Motion Seven – Al made a motion to approve of the permit. Richard R. seconded the motion and Richard D. made the motion unanimous. Permit was approved.

Diane submitted to the Board copies of BOH staff job descriptions, the employee compensation and classification study, the annual town warrant, and a draft of the 2015 budget.

Al asked if the Selectmen have approved of the Compensation Study. Diane was not sure.

Board discussed the budget for the BOH salaries. Al thought the town had agreed to change the elected official's salaries to a flat fund of 700.00 and wanted to know why that was not reflected. Diane stated it appears the Selectmen have not yet approved of the recommendation.

Motion eight - Al made a motion to change the BOH salaries to: \$750.00 for the Chair and \$500.00 to the two members. Richard R. seconded the motion and Richard D. made the motion unanimous.

Board discussed the Animal Control position. Diane stated she was disturbed to find that the executive assistant of the Selectmen told Cori (ACO) that her position was changing to an hourly rate, that the funding has been changed and the position will be advertised shortly. She also amended Cori's appointment sheet to read interim. Diane explained to the assistant that this information was not to be relayed to Cori until the BOH had the opportunity to discuss the job description at a meeting, and it was not her responsibility to discuss the matter with Cori. Richard R. disagreed and stated she acted as a Personnel Director under the Town manager.

8:00 p.m. Animal Control Officer, Cori Oehley arrived.

Al stated the hourly rate and terms of payment for the position haven't been discussed or approved at a BOH meeting, so why was this information conveyed to our ACO? Richard D. stated he approved of the Personnel Board and Finance committee recommendation for the position. Al stated not at a Board of Health meeting, we only approved of the reduction in salary. Board agreed to review the job description of Animal Control Officer in detail and discuss and approve at our next meeting.

Cori asked if the position would only be compensated per call is the ACO still expected to be on call 24/7. Richard D. stated yes. Cori stated she would probably not apply for the position. Richard D. stated the position is comparable to what other towns are paying. Cori stated the Board needs to

consider the fact that Upton has a lot of State forest land that contain wildlife. You can't compare the rates of other towns to Upton. You need a well-qualified experienced person for this position. It will become more demanding.

Al stated theoretically if we do compensate the position on a per call basis, we may need to go back to a town meeting and request more money. If the hourly rate increases on evening calls, it could get used up quickly. Al asked Cori to consider applying for the position. Try it for a few months; it could be comparable to what you are making now. Make the decision from a position of knowledge rather than emotional.

Cori thanked the Board and left at 7:55 p.m.

Diane was instructed to notify Blythe not to advertise the ACO position until the Board had agreed to the details of the job description.

Diane discussed her vacation requests with the Board and received approval to take some time off during the next few weeks.

Motion nine – Al made a motion to adjourn and Richard R. seconded the motion. Richard D. made the motion unanimous.

8:29 p.m., meeting was adjourned.

Respectfully Submitted,

Diane Tiernan
Asst. Public Health Supervisor