

The meeting was called to order at 3:02 p.m., by Chairman, Richard Desjardins. Also in attendance were Member, Al Holman; Member, Richard Robinson, and Asst. Public Health Supervisor, Diane Tiernan.

Motion one - Al made a motion to accept the meeting minutes from the previous meeting dated 12/12/13. Richard R. stated he had a correction to the minutes. Correction was noted.

Motion two - Al made a motion to accept the minutes with corrections and Richard R. seconded the motion. Richard D. made the motion unanimous. Minutes were approved with corrections.

Richard D. stated he spoke to an attorney and found that as Chairman, he is allowed to second a *motion for discussion*. Al and Richard R. agreed. Richard D. stated he investigated the matter because he was concerned there could be no activity for the remainder of his term.

Board discussed the issue of the pellet operation at the rail yard. Richard D. stated he has taken sound readings and found that the operational readings are only 5 over ambient. At this time the railroad is in compliance. Richard R. stated he would draft a letter for the complainant for BOH approval.

Vouchers were reviewed and approved.

Garbage and offal permits were reviewed and approved for Tom Berkowitz, of Whitinsville, Able Septic Service of Hopkinton, Northboro septic Service of Northboro, and Curtis Septic Service of Sudbury, MA.

Installers permits were reviewed and approved for Landsite Construction of Mendon, MA, and Tetreault and Sons, of Mendon, MA

The BOH fiscal 2015 budget was reviewed. Board stated Diane's position will require an additional 5 hours per week once the office is moved to the town hall and will be open Monday through Friday. The pay increases for non-union town employees has yet to be determined by the personnel Board. Richard R. suggested the Board wait for their recommendation before establishing the wages. Board also discussed moving expenses and a new printer for the office. It was determined that the existing printer in the office can be utilized for 11 x 17 copies and there is no need to purchase an additional one at this time.

Board members salaries were discussed. Al stated he feels every elected official in town should be compensated a flat rate of 1000.00. After much discussion, the Board chose to leave the existing salaries as they were.

Diane stated she is unsure what we will need to budget for curbside waste removal as we will be doing a new Request for Proposals this year. Board stated to leave the figure as is and make known to the Fin. Com. Committee that the figure will undoubtedly change.

2013 town report for the BOH was reviewed.

Motion three – Al made a motion to approve of the report and Richard R. seconded the motion. Richard D. stated he wanted to review it further and would get back to Diane in the morning.

Richard R. asked Diane if there were any new ACO Reports. Diane stated she would forward the latest report to the Board this week.

Diane stated she heard back from the Town Clerk and it does not appear that Margaret Stanton will require a kennel license to use her barn as the town kennel, although she already holds such a license for her existing animals. The ACO has also viewed the premises and finds it an acceptable area to house any strays that she picks up.

Motion four - Al made a motion to approve of the Stanton property at 84 Grove Street to be used as the town of Upton kennel. Richard R. seconded the motion and Richard D. made the motion unanimous. Motion was approved.

A septic repair design was reviewed for 5 W. Main Street, Richard Donato.

Motion five - Al made a motion to approve of the design and Richard R. seconded the motion. Richard D. made the motion unanimous. Plan was approved.

Next meeting to be held on the 23rd of January.

Motion six - 4:33 p.m. Richard R. made a motion to adjourn and Al seconded the motion. Richard D. made the motion unanimous. Meeting was adjourned.

Respectfully Submitted,

Diane Tiernan,

Asst. Public Health Supervisor