

The meeting was called to order at 7:00 p.m. by Chairman, Richard Desjardins. Also in attendance were; Member, Richard Robinson; Member, Al Holman; and Asst. Public Health Supervisor, Diane Tiernan.

**Motion one** – Richard R. made a motion to accept the meeting minutes from the previous meeting held on 1/7/2014. Al seconded the motion and Richard D. made the motion unanimous. Minutes were approved.

Vouchers were reviewed and signed.

Diane stated there would be an after action meeting next week at the fire station with DEP, regarding the styrene spill at the rail yard. Richard D. and Richard R. stated they were able to attend.

Board discussed the trash and recycling contract that will expire on July 1<sup>st</sup> of this year. Board would like to have a new RFP available by 3/15/14 and have a deadline of 4/15/14 to return any proposals. The Board would also like to be able to do a 5 year contract this time instead of a 1 year with 2 one year renewals. Diane stated she would be working on the new RFP language with the town manager Blythe Robinson within the next couple of weeks. Blythe had suggested we include the schools in the contract as well. They would be responsible for paying their portion, but the price would be included in the proposal.

Board reviewed the preliminary subdivision plan for Whitney Farms at Cotton Gin Circle, located off of Grove Street. Board reviewed the plan but had no comments for the Planning Board at this time.

A septic repair design was reviewed for Helen Paille, 135 Glen Avenue.

**Motion two** – Al made a motion to approve of the design and Richard R. seconded the motion. Richard D. made the motion unanimous. Plan was approved.

Richard D. stated that official readings were taken at the rail yard and sent to DEP for review. Richard spoke to Michelle Delemare of the Central Mass DEP office who agreed that the plant is in compliance at this time. Richard stated we will ask DEP to come out in the future to also take additional readings of their own.

**Motion three** – Richard R. made a motion to continue to take readings of the rail yard/pellet operation on a random basis. This information will be available for review and will be submitted to the DEP as well. Al seconded the motion and Richard D. made the motion unanimous.

An Installers permit was reviewed and approved for Scott Septic Service, Hopkinton.

A Garbage and Offal permit was reviewed and approved for Wind River Environmental, Hudson.

BOH budget was reviewed. Board discussed the salary positions. The Personnel Board is suggesting a 2.5% increase in non-union salaries and 5 additional hours will be requested for both the town nurse position and the asst. public health supervisor. These hours will provide coverage for the added time the town hall will be open in the future. Board discussed the ACO position and the hours that the position will require. Board could not agree on the future needs of the position. Since we are still awaiting the results from the compensation study, Board agreed to flat fund all salary/wage positions until they can review the results of the study.

Diane stated she would submit the budget to the Fin.Com. flat funded with the notations that the curbside waste removal figure will change following a new contract, and salary/wages will change following the compensation study review and a request for additional hours. Richard R. questioned whether we needed to add more hours for the town nurse. Richard D. and Al stated hers should be adjusted as well. If the town hall will be open five days a week, then her salary should reflect the additional hours. Richard R. did not agree, and suggested her position may not require an additional 5 hours per week.

**Motion four** - 8:27 p.m. Richard R. made a motion to adjourn and Al seconded the motion. Richard D., made the motion unanimous. Meeting was adjourned.

Respectfully Submitted,

Diane Tiernan,

Asst. Public Health Supervisor