

The meeting was called to order at 7:03 p.m., by Chairman, Richard Desjardins. Also in attendance were; Member, Al Holman; Member, Richard Robinson; and Asst. Public Health Supervisor, Diane Tiernan.

**Motion one** – Richard R. made a motion to approve of the minutes from the 11/14/13 meeting. Al seconded the motion and Richard D. made the motion unanimous. Minutes were approved.

Vouchers were reviewed and signed.

7:10 p.m. Sam Nahr of Ideal Pizza arrived. Sam came to tonight's meeting to give the Board an update on his establishment, "Ideal Pizza". Sam stated his hand washing sink is in and operational. He still needs to get the mop sink installed and his grease trap may need updating. The hand washing sink alone cost him everything he had. In order to look into the grease trap, they will need to dig up the floor, if it was just the mop sink, he could have it done right away, but both things need to be done together. He will need more time. He received a quote from a plumber who gave him an estimate of over 15,000.00 to do both the mop sink and grease trap. Board asked Sam if he has talked to the owner of the plaza or the former owner who Sam is paying his mortgage to, and see if they would do the work. This should not be all your responsibility. Sam said he has not, he knows they won't help, so he will just do it. Al asked Sam how much more time he feels it will take to do the remaining work. Sam replied about another year and a half. He stated the existing grease trap is working, it does not require immediate attention. Richard R. suggested the Board extend Sam's food permit for another three months, and confer with the Sewer Dept., and get their feedback. Al agreed and suggested that Sam get another two estimates from two more plumbers and we can revisit the situation in three months.

**Motion two** - Richard R. made a motion that Ideal Pizza receives a three month extension of their food permit while he seeks estimates and we confer with the sewer dept., Al seconded the motion. Richard D. made the motion unanimous. Motion was approved. The new food permit for Ideal Pizza will expire on 3/12/14.

7:30 p.m. Sam left.

The septic permit for Rockwood Meadows (off of East Street), LLD Land Development, previously approved on 1/10/08 was re-submitted as the original could not be located. As the Board requested, plans were re-submitted showing an up to date engineering stamp. Al made a motion to approve of the permit and Richard R. seconded the motion. Richard D. made the motion unanimous. Permit was approved.

Diane stated the town manager and Police chief requested the Board instill a smoking ban at the Upton playground. Board discussed a ban, but it was not supported by Richard R. or Al. Al stated we cannot legislate moral behavior. No further discussion was made on the matter.

Board discussed the rabies vaccine for the Animal Control Officer. Richard R. stated that at the time we approved of paying for the vaccine, we were unaware of what it would cost. Al stated we need to address the issue for the future. Are we going to continue to pay the vaccine for any future A.C.O.'s? Richard D. feels that the Selectmen should pay half the cost. Richard R. disagreed. They haven't used the dog officer in over 3.5 years. We are all working for the same people. Richard R. stated maybe we should change the town bylaw so that the dog officer is ruled by the BOH except during a hearing. We supervise both responsibilities until a hearing is needed. Al stated if the ACO gets hurt while doing work as the Dog officer, it goes to the Selectmen. Board discussed writing to our state representative to request the BOH be given charge of the dog officer instead of the Selectmen as the state laws mandate. Richard D. suggested the BOH may not want to be in charge of the hearings. As a former Selectman, he has experienced how difficult they can be.

Al wanted to discuss how the Board will approach future ACO rabies vaccine. Richard R. suggested we budget the vaccine going forward. If that's the standard we want to establish we should put it in the budget. Al feels if we ask the ACO's to deal with potential hazards they should be covered.

**Motion three** - Richard R. made a motion to include the vaccine in future BOH budgets. Al seconded the motion and Richard D. made the motion unanimous. Motion was approved.

Board reviewed the most recent A.C.O. report. Board asked that a new spread sheet be designed making it easier to read. Diane stated she would do so.

Food permits were reviewed for Captain Ron's Catering of Auburn, (Upton's first night) and Fox Four mess hall.

**Motion four** - Richard R. made a motion to approve of the food permits for Captain Ron's and Fox Four mess hall. Al seconded the motion and Richard D. made the motion unanimous.

Board discussed the most recent complaints about the pellet operation at the railroad. Richard D. stated he has been taking readings but more need to be taken to achieve an ambient reading. He also has to deal with the weather. Al suggested that the pellet operation is asked to shut down the plant long enough to take an ambient reading.

Diane stated the A.C.O. requested the Boards permission to hold a meeting in town to inform residents how to live with wildlife in Upton. The meeting would take place in February/March. There would be no cost to this meeting. Board agreed.

Diane also stated that the A.C.O. wanted to pursue using the Stanton farm for kennel use. She is having a difficult time finding another location and Mrs. Stanton was agreeable to it. Board questioned whether or not she would need a kennel license from the town clerk as the dogs would only be staying

for a short time. Diane stated she would check with Kelly. Board also wanted the A.C.O. to look over the area and be sure it is conducive to using it as a kennel.

**Motion five** - Richard R. made a motion for the A.C.O. to pursue using the Stanton farm for a kennel for strays in Upton. Al seconded the motion and Richard D. seconded the motion. Motion was approved pending research with the town clerk and the A.C.O.'s approval of the area.

Mail was reviewed.

Performance appraisals were discussed. As Chairman, Richard D. completed the appraisals for the BOH staff. Richard R. stated he would like to participate in the appraisals in the future.

Board discussed the budget for fiscal 2014. Richard R. stated he questioned whether or not we need to budget for more hours for the Asst. P.H.S. and if we need to pay for moving the office into the new town hall. Diane stated she would send over the budget within the next couple of weeks and she would put it on the agenda for our next meeting.

Next meeting will be held on January 7<sup>th</sup> at 3:00 p.m.

**Motion six** – Al made a motion to adjourn and Richard R. seconded the motion. Richard D. made the motion unanimous. Meeting was adjourned at 8:27 p.m.

Respectfully Submitted,

Diane Tiernan,

Asst. Public Health Supervisor