

The meeting was called to order at 7:33 p.m., by Chairman, Al Holman. Also in attendance were; Member, Richard Desjardins; Member, Sherry Berger; and Adm. Clerk, Diane Tiernan.

First order of business was to reorganize the Board.

Motion one - Richard made a motion to elect Diane Tiernan, chairman pro-tem. Al seconded the motion and Sherry made the motion unanimous.

Motion two – Richard made a motion for nominations for chairman to the Board. Al seconded the motion.

Motion three - Richard nominated Sherry for chairman and Al seconded the motion. Sherry was concerned that by accepting the position of chairman, there could be a conflict of interest with her restaurant. Al stated she needs to file with the Town Clerk, a conflict of interest disclosure issued by the State Ethics Commission which would free her from any potential conflict.

Motion four – Diane made a motion to vote for a Chairman to the Board. Richard seconded the motion. A vote was made by Richard and Al to elect Sherry Berger as Chairman. Sherry agreed to accept the position as chairman.

Diane, Chairman pro tem turned the meeting back over to Chairman, Sherry Berger.

Motion five - Al made a motion to accept the meeting minutes to the previous meeting held on 4/28/11. Sherry seconded the motion and Richard made it unanimous.

Motion six - Richard made a motion to approve of the purchase of a legal handbook, file cabinets and a new fax/scanner for the office. Al seconded the motion and Sherry made it unanimous.

Clerk was instructed to look into the purchase of bookkeeping software as well.

A garbage and offal permit was reviewed and signed for Rodenhiser Exc., of Holliston, MA.

Food permits were reviewed and signed for; Honey Farms, Dunkin Donuts, Little Coffee Bean, Ideal Pizza, Nipmuc Rod & Gun Club, Upton Senior Center, and Frescos.

A Septic repair permit was reviewed for 133 East Street, Gronda.

Motion seven – Richard made a motion to approve of the design and Al seconded the motion. Sherry made it unanimous.

A letter to be sent to the Department of Conservation and Recreation regarding the Southboro Road berms was reviewed and signed. Clerk will mail the letter out in the morning with a copy to the Conservation Commission.

The Agreement extension between the town of Upton and EL Harvey was reviewed. This extension would extend the solid waste/recycling contract until 6/30/14.

Motion eight – Al made a motion to sign the extension agreement, and Richard seconded the motion. Sherry made the motion unanimous. Agreement was signed.

Sherry discussed the noise issues at the Maple Avenue rail yard. She stated that John Deli-Prescolli had previously stated he would have the insulation on the pipes by Memorial Day. Sherry would like to know when we can anticipate the insulation and housing of the pump since Memorial Day is this weekend. Al stated he would contact John himself and get an official date from him.

Sherry also asked about the tone measurement that DEP was supposed to be taking. Clerk stated that they have yet to take it, either because of rain or the plant was not running when DEP was available. DEP is still open to performing the test though. Richard stated that he does not believe the noise being omitted from the plant is a pure tone. Al agreed.

Board approved of the clerks vacation for the following week.

Board discussed performing the scanning of all the septic designs in the office to have available on the computer. Clerk was concerned that there would not be enough storage on the towns server. Al stated we need to find out how much memory is needed per plan and then contact the towns computer service. We can purchase hardware to hold more storage if necessary. Clerk was asked to try to find a company to perform this work within the next month.

Motion nine – Richard made a motion to adjourn and Al and Sherry seconded the motion.

8:30 p.m., Meeting was adjourned.

Respectfully Submitted,

Diane Tiernan, Adm. Clerk