



Office of
THE PLANNING BOARD
272 Main Street
Townsend, Massachusetts 01469
978-597-1700 x 1722
MDecoteau@townsend.ma.us

Lance J. McNally, Chairman

Christopher Nocella, Vice Chairman

Laura E. Shifrin, Clerk

Kathy Araujo, Member

Edwin H. Howard, II, Member

Jerrilyn T. Bozicas, Associate Member

Planning Board Meeting Minutes

March 27, 2017, at 6:30PM

Townsend Memorial Hall, in Selectmen's Chambers

272 Main Street, Townsend, MA 01469

1 PRELIMINARIES:

- 1.1 Call the meeting to order: Lance McNally called the meeting to order at 6:32PM.
- 1.2 Roll call: Lance McNally (LM), Laura Shifrin (LS), Jerrilyn Bozicas (JB), Chris Nocella (CN – remotely) LM appointed JB as a Full Voting Member. Kathy Araujo and Edwin Howard were absent. Michele Decoteau, Planning Administrator, took minutes.
- 1.3 Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting: None.
- 1.4 Approval of Minutes from March 13, 2017: JB moved to accept the minutes. LS seconded. Roll call vote – All in Favor (AIF).

2 APPOINTMENTS:

- 2.1 6:30PM – ANR – Revision of Meadow Road
The Board checked that the revision date was recorded and that the common driveway easement language was provided.
JB moved to accept the Meadow Road ANR. LS seconded. Roll call vote: AIF.

3 WORKSESSION:

- 3.1 Forming a Master Plan Committee –
Find help from other communities and other resources. Include the Board of Selectmen in the process. Draft memo to each town committee to send a representative. How many committees and how many are on each one?
- 3.2 Accessory Apartment Bylaw
Discussion centered around affordable housing and how this bylaw addresses this issue. Need to do more research on affordable housing in Townsend.
- 3.3 55+ communities Bylaw
The population of Townsend is aging and projections show that by 2035 40% will be 60+. We need 55+ communities and this belongs in the Master Plan.
- 3.4 Administrator's Report: Noted

4 CORRESPONDENCE:

4.1 Notices from Townsend / Other Towns – LS read.

5 ADJOURNMENT – JB moved to adjourn the meeting at 8:10PM. LS seconded. Roll Call Vote: AIF.

Next meeting April 10, 2017 at 6:30PM

Respectfully submitted by Michele Decoteau