



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*
Andrew J. Sheehan,
Town Administrator

Colin McNabb, *Vice-Chairman*

Carolyn Smart, *Clerk*
Office (978) 597-1701
Fax (978) 597-1719

SELECTMEN'S MEETING MINUTES
AUGUST 19, 2014, 5:30 P.M.
SELECTMEN'S CHAMBERS
272 MAIN STREET, TOWNSEND, MA

- 1 The Chairman called the meeting to order at 5:30PM and roll call showed Sue Lisio, Chairman (SL); Colin McNabb, Vice-Chairman (CM); and Carolyn Smart, Clerk (CS) present. SL announced that the meeting was being audio recorded.
- 2 Interview candidates for appointment or reappointment to the Conservation Commission: Karen Chapman (KC) asked if the Board would be interviewing reappointments for any other committees and asked why they chose to do so for the Conservation Commission. The Board members all agreed it was an unusual situation. SL pointed out that it is because of the difficulties the Commission is having at this time. The Board wants to assure the same opportunities are given to everyone.

SL reminded everyone of the Open Meeting Law, Public Records Law, and similar laws and the expectation for adherence to it including the filing of minutes. She reminded all to be especially careful with email correspondence and other conversations outside the meeting. Commissioners are expected to attend meetings on a regular basis and honor the commitments they make. KC asked if there have been complaints. SL said she heard that there have been discussions outside of meetings. CS confirmed that she has heard similar things. KC said the whole thing feels accusatory whereupon SL and CM assured her that this is purely business, not personal. KC left the room. Emily Norton asked whether Commissioners can have discussions on a site walk to which Mr. Sheehan replied that you can have a conversation about the conditions on the site, but you cannot deliberate or make decisions.

The Board began their interviews with Veronica Kell. Each member had the opportunity to ask the applicants questions. The Board then interviewed Stephen Marshall. KC delivered a document to the chairman and the meeting recessed at 6:12PM. At 6:20 the meeting reconvened. The Board then interviewed the remaining candidates. After the interviews were complete SL announced KC had resigned from the Commission.

CS moved to appoint Jennifer Pettit to a three-year term from July 1, 2014 to June 30, 2017. CM seconded. Unanimous.

CS moved to appoint Emily Norton to a two-year term from July 1, 2014 to June 30, 2016. CM seconded. Passed 2-1 (CM opposed).

CS moved to appoint Stephen Marshall to a one-year term from July 1, 2014 to June 30, 2015. CM seconded. Passed 2-1 (SL opposed).

CS moved to appoint Veronica Kell as an associate member. It was noted that the position of associate member does not exist and a vacancy for such a position has not been posted. CS withdrew the motion. .

3. Other topics not anticipated/Chairman's Additions or Deletions

Note: documents used or referenced during the meeting are available at http://www.townsend.ma.us/Pages/TownsendMA_BOSAgenda/ or in the Selectmen's Office.

Respectfully submitted by Karin Canfield Moore