



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street  
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*

Colin McNabb, *Vice-Chairman*

Carolyn Smart, *Clerk*

Andrew J. Sheehan,  
*Town Administrator*

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**SELECTMEN'S MEETING MINUTES**  
**APRIL 29, 2014, 7:00 P.M.**  
**SELECTMEN'S MEETING CHAMBERS**

**I PRELIMINARIES**

- 1.1 The Chairman called the meeting to order at 7:00PM and roll call showed Sue Lisio, Chairman (SL); and Colin McNabb, Clerk (CM), and newly elected Selectman Carolyn Smart (CS) present.
- 1.2 Chairman's Additions or Deletions: None.

**II APPOINTMENTS AND HEARINGS**

- 2.1 Board of Selectmen reorganization: election of chairman, vice chairman, and clerk for the coming year. SL asked for nominations for clerk. CM moved to nominate CS as clerk. CS seconded. There being no other nominations the vote was taken: SL aye, CM aye, CS aye. Unanimous. SL asked for nominations for vice chairman. CS moved to nominate CM as vice chairman. SL seconded. There being no other nominations the vote was taken: SL aye, CM aye, CS aye. Unanimous. SL asked for nominations for chairman. CS moved to nominate SL as chairman. CM seconded. There being no other nominations the vote was taken: SL aye, CM aye, CS aye. Unanimous. The members' respective areas of focus are as follows: SL – public safety, CM – public works, and CS – general government.
- 2.2 Continue discussion of FY15 operating budget. Mr. Sheehan noted a proposed increase in the Tax Collector's budget in the amount of \$5,600 for costs associated to the implementation of lock box services. The only other change is a reduction in insurance of about \$105,000. Discussion ensued with regard to collections.
- 2.3 Continue discussion of FY15 capital plan: Mr. Sheehan presented a revised spreadsheet and two optional debt schedules for the anticipated borrowing. SL asked how we would get a backhoe to which Mr. Sheehan replied that it would be requested a year or two out. He proceeded to discuss terms and principal. CS voiced her concerns with borrowing for small items and paying interest on them. The Board discussed their different definitions of what the 5 year capital plan constitutes. Alternatives were discussed. Mr. Sheehan mentioned the option of using State House Notes. They have no early repayment issues similar to a municipal bond. SL expressed her disappointment that the plan seems to be in jeopardy and suggested a meeting of Capital Planning and the BOS in the future. Discussion ensued about interpretations of how this conforms to the Capital Planning bylaw. CM moved to approve the capital plan and borrowing to fund it. SL seconded. Passed 2-1, CS opposed.

The Board took a 5 minute break.

2.4 Continue discussion of Annual Town Meeting articles. Mr. Sheehan informed the Board that Articles 4 and 5 have come down a little bit, Article 6 had a couple of adjustments on the Treasurer, MIS, and Veteran's benefits lines, Article 7 would be \$6,000 for a copier/scanner for Town Hall, Article 8 is for defibrillators, Articles 9 and 10 are an either/or scenario, Article 11 is rescinding of a prior approval, Article 12 is \$150,000 for road repairs, Article 13 is a transfer to restore some Conservation money, Articles 14 and 15 are standard, Article 16 is for the Assessors, Article 17 is debt service, Article 18 is the budget, Article 19 is the water budget, Article 20 is fixing salaries, Article 21 is weekly recycling, Article 22 is the fire station, Article 23 is the capital plan, Article 24 is the roof for Nashoba Tech, Article 25 is for town clerk hours, Article 26 is a proposed amendment to the capital planning bylaw, Articles 27 and 28 are land sales . CS moved to approve the warrants, CM seconded. Unanimous.

CM moved to adjourn at 8:34PM. Unanimous.