

Office of the **BOARD OF SELECTMEN**

272 Main Street Townsend, Massachusetts 01469

Sue Lisio, Chairman Andrew J. Sheehan,

Town Administrator

Colin McNabb, Vice-Chairman

Carolyn Smart, Clerk

Office

(978) 597-1701

Fax

(978) 597-1719

AGENDA APRIL 21, 2015, 6:00 P.M. SELECTMEN'S CHAMBERS, TOWN HALL 272 MAIN STREET, TOWNSEND, MA

I **PRELIMINARIES**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- Announce that the meeting is being tape recorded. 1.3
- 1.4 Chairman's Additions or Deletions:
- 1.5 Town Administrator updates and reports. Votes may be taken.
- 1.6 Board of Selectmen announcements, updates, and reports. Votes may be taken.
- 1.7 Approval of meeting minutes: March 19, 2015

II APPOINTMENTS AND HEARINGS

- 2.1 Pavement Management Plan. BETA Engineering will present the Pavement Management Plan. Votes may be taken.
- 2.2 Highway Superintendent Ed Kukkula will be present to discuss the mailbox policy. Votes may be taken.

MEETING BUSINESS Ш

- Report on complaints brought against public officers, employees, staff members, or individuals. Votes 3.1 may be taken.
- Review and approve Winter Recovery Assistance Program (WRAP) funding request from Highway 3.2 Superintendent Ed Kukkula in the amount of \$63,853 to reclaim 1,710 feet of Pierce Road. Votes may be taken.
- 3.3 Review and approve Chapter 90 funding request from Highway Superintendent Ed Kukkula in the amount of \$133,177 to reclaim 3,570 feet of Pierce Road. Votes may be taken.
- Continue review and discussion of the May 5, 2015 Annual Town Meeting Warrant. Votes may be 3.4
- 3.5 Continue review and discussion of the FY16 operating budget. Votes may be taken.
- 3.6 Continue review and discussion of the FY16 capital budget. Votes may be taken.
- 3.7 Review and approve one day special liquor license for Terri Roy, VFW Post 6538 for a 30th Birthday Party on May 16, 2015 from 8PM-12AM. Votes may be taken.
- Review and approve one day special liquor license for Terri Roy, VFW Post 6538 for a Retirement Party 3.8 on June 6, 2015 from 7-11PM. Votes may be taken.
- 3.9 Review and approve one day special liquor license for Terri Roy, VFW Post 6538 for a College Graduation on June 13, 2015 from 7-11AM. Votes may be taken.
- Review and approve change order for the Water Department. Votes may be taken. 3.10
- 3.11 Executive Session pursuant to GL c. 30A, s. 21(a)(2) related to contract negotiations with the Town Administrator. Votes may be taken.

IV APPOINTMENTS OF PERSONNEL/OFFICIALS

- 4.1 Review request of the Planning Board to appoint Perry Tomasetti as their representative to the Town Properties Committee. Votes may be taken.
- 4.2 Review request of the Conservation Commission to appoint Christine Vitale as their representative to the Town Properties Committee. Votes may be taken.
- 4.3 Review and approve special municipal employee designations for the Alternate Wiring Inspector, Alternate Gas Inspector, and Alternate Plumbing Inspector. Votes may be taken.

V WORK SESSION

5.1 Review and sign payroll and bills payable warrants. Votes may be taken.



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MINUTES MARCH 19, 2015, 5:30 P.M. NORTH MIDDLESEX REGIONAL HIGH SCHOOL 19 MAIN STREET, TOWNSEND, MA

Joint meeting with the North Middlesex Regional School Committee and the Boards of Selectmen of the District's three communities to discuss the FY16 NMRSD budget and the Towns' budgets. Votes may be taken.

5:37PM School Committee chairman Susan Robbins (SR) called the meeting to order. Sue Lisio (SL, chairman and Carolyn Smart (CS), clerk were present. Town Administrator Andrew Sheehan (AS) was also present. Several members of the Townsend Finance Committee and the Pepperell Board of Selectmen and Finance Committee were also present.

SR presented a number of slides on the NMRSD FY16 budget. A number of school committee members, selectmen, and staff spoke. The parties committed to continuing to work together to try to find common ground.

7:04 The meeting was adjourned.



2.2 TOWN OF TOWNSEND

Highway Department 177 Main Street Townsend, Massachusetts 01469 (978) 597-1712

FAX: (978) 597-0726

MEMORANDUM

Date:

March 23, 2015

To:

Board of Selectmen

From:

Ed Kukkula, Highway Superintendent

Subject:

Mailbox Policy

After reviewing Mailbox Policies of other towns it appears that most towns will reimburse homeowners if it is deemed that the plow did strike the mailbox and/or post. All stipulate that mailboxes or posts damages by the weight of the plow windrow (snow exiting the end of the plow) operated by a Town employee or private contractor under contract with the Town will not be replaced or repaired and is the responsibility of the homeowner.

Some towns stipulate that it must be a well maintained mailbox or post in order to be replaced or repaired. Well maintained meaning that if the mailbox was previously in need of repair due to lack of maintenance or if the support was rotted or previously damaged.

If a mailbox is deemed to be replaced they state that it will "only" be replaced with a standard steel mailbox and post. Some offer reimbursements that range from \$30.00 to \$100.00.

A few towns state that they will not be responsible for damage to any mailboxes or post if the front of the box extends past the edge of the road or curb line or is within six (6) inches of the edge of the road.

Other areas of concern that might need to be addressed are the edge of lawns, sprinklers and fences within the Right-of-Way that are damaged due to plowing operations.

Please contact me if you have any further questions or concerns regarding this matter.



Chapter 90 Project Request

3.2

Classification:		1 3 1	I
Primary Road			WRAP
Local Road	X		\$63,853.00
City/Town	Townsend		
Location(s)	Pierce Road		
Length:	<u>1,710</u> Feet	Width: 22 Feet	
Project Type:	Construction	Resurfacing XX Engineering	g
	Equipment	Other: Reclaim	
TYPICAL SECTION I	DETAILS: State depths, specia	al treatments, etc., and include sketch for Construction/	Improvement Projects.
Surface:	1-1/2"		
Base Course:	2.0"		
Foundation:			
Shoulders/Sidewal	lks:		
SCOPE OF WOR	K·		
		a Ash Street heading east for approximately 1	710'
and pure	section of Fields Rd Hon	17 is street heading east for approximately 1	,710
Work to be done.	T A	A1 - 1 - 1 - C - 1 1 - WY	4
Work to be done:	rorce Account	Advertised Contract XX O	ther:
Estimated Cost (A	Attach estimate and list fu	nding sources) \$ 63,853.	00
~		0% of Local Road Project costs to the limit of this assignment	
		CERTIFICATION	
he design, engineering	g, construction and future per	formance of the project, including maintenance, is the	responsibility of the Municipality.
The proposed work will	conform to recognized engine	ering practices and construction methods. I/We certify	to the following: that the project is
n a public way, and any	y necessary land takings have	been made; that all materials will comply with approve	d established specifications; that all
dvertised low hid: that	will be accurate; that equipm	ent rental rates are those established by the Massach necked for accuracy, and will be endorsed in accorda	usetts Highway Department or the
ccountability.	an documentation will be co	iceked for accuracy, and will be endorsed in accorda	nce with municipal procedures for
Prepared and reviewed		Cionad	4,5
Signed	300		
State A	Aid Engineer - Date		
Road Classification Ve	erified	-	
Approved for \$	@ 100%		duly authorized
District Highway Direc	ctor Date		
		Date:	

C90PR(2) Supercedes C90PR(1)



WRAP Environmental Punch List

Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional	City/Town: Townsend			Mass. Highway I	District No. 3	
NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION. 1. Will the pawement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? Yes	Proposed Work: Reclaim	and pave 1,710' of	Pierce Rd beginning at As	sh St.		
1. Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? 2. Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement? 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? 4. Will more than 300 ft. of stone wall be removed or altered? 5. Will the project involve construction of a parking lot with capacity of 50 cars or more? 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)? 1f your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? 1f your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. 8. Have all necessary takings, easements, rights of entry, etc. been completed? 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?* 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc., Verify with agencies.* * See Appendix K for a List of Environmental Agencies. * Validation It is recognized that the purpose of this information is to assist the Massachusetts Highway Department in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional missions. Any action taken by Mass. Highway on the basis of this information almissions. Any action taken by Mass. Highway on the basis of this information into intentional missions. Any action taken by Mass. Highway on which action of the municipality,	Construction Re	surfacing XX	Improvement	Engineering	Other	Reclaim
1. Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? Yes No 2. Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement? Yes No 4. Will more than 300 ft. of stone wall be removed or altered? Yes No 4. Will more than 300 ft. of stone wall be removed or altered? Yes No 5. Will the project involve construction of a parking lot with capacity of 50 cars or more? Yes No 5. Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)? If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENP).* 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. 8. Have all necessary takings, easements, rights of entry, etc. been completed? If a county Hearing is required, it must be held prior to starting work Yes No 5. No 7. No 8. No 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* Yes No 8. No 8. No 8. No 8. No 9. Are archaeological, amthropological, historical, etc. problems / impacts anticipated? Yes No 8. No 8. No 8. No 8. No 9. Are archaeological, amthropological, historical, etc. problems / impacts anticipated? Yes No 8. No 8. No 8. No 9. Are archaeological, amthropological, historical, etc. problems / impacts anticipated? Yes No 8. No 8. No 8. No 9. Are archaeological, and year or with your local Conservation Commission proir to starting work. 10. Is any work proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection,	NOTE: ALL ENVI	RONMENTAL	PERMITS / APPROV	VALS MUST BE OBT	AINED	
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Validation It is recognized that the purpose of this information is to assist the Massachusetts Highway Department in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by Mass. Highway on the basis of this information shall not legally or financially obligate Mass. Highway to support or defend the municipality, and the municipality shall save harmless Mass. Highway for any action. Authorized Municipal Official(s) Reviewed and Approved for Transmittal by: Signatures Superintendent 4 /4 /// Highway or Conservation Officer's Title Date Date: 04/04/15	Department of Environ	mental Protection,	Corps of Engineers, etc '		Yes _	No 🗵
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Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by Mass. Highway on the basis of this information shall not legally or financially obligate Mass. Highway to support or defend the municipality, and the municipality shall save harmless Mass. Highway for any action. Authorized Municipal Official(s) Reviewed and Approved for Transmittal by: Signatures Date: 04/04/15			Validation			
errors or material omissions. Any action taken by Mass. Highway on the basis of this information shall not legally or financially obligate Mass. Highway to support or defend the municipality, and the municipality shall save harmless Mass. Highway for any action. Authorized Municipal Official(s) Reviewed and Approved for Transmittal by: Signatures Superintendent A / 4 / 1/15 Highway or Conservation Officer's Title Date Date: 04/04/15	It is recognized that the purpose	e of this information	is to assist the Massachusett	ts Highway Department in a	pproving the Cha	apter 90 Project
Highway to support or defend the municipality, and the municipality shall save harmless Mass. Highway for any action. Authorized Municipal Official(s) Reviewed and Approved for Transmittal by: Signatures Superintendent 4/4/45 Highway or Conservation Officer's Title Date Date: 04/04/15	errors or material omissions. An	y action taken by Ma	, the information provided he ass. Highway on the basis of t	ere is intended to be complet this information shall not leg	e and correct wit ally or financially	n no intentional obligate Mass.
Signatures Signatures Superintendent 4/4/15 Highway or Conservation Officer's Title Date Date: 04/04/15						
Superintendent 4/4/15 Highway or Conservation Officer's Title Date Date: 04/04/15 Signatures	Authorized Municipal Of	ficial(s)	Reviewed a	nd Approved for Transi	mittal by:	
Superintendent 4/4/15 Highway or Conservation Officer's Title Date Date: 04/04/15 Signatures			dead	$\mathcal{O}(\mathcal{A})$		
Superintendent 4/4/15 Highway or Conservation Officer's Title Date Date: 04/04/15 Signatures			Signatures	affer		_
Highway or Conservation Officer's Title Date Date: 04/04/15 Signatures				•		ŀ
Date: 04/04/15 Signatures			SUPER	INTENDENT 4	14/15	
Signatures			Highway or	Conservation Officer's	Title Date	
Signatures	Ta .					
			Date: 04/04	/15		
	nac		2			
	Signatures		-			

This form should be submitted in duplicate with original signatures to the Mass. Highway District Office.

This form should accompany the Project Request Form.



WINTER RECOVERY ASSISTANCE PROGRAM

City /Town of	Townsend	Contract #	WRAP
Project Location/Road	Pierce Road from Ash St. to Turner Rd (WRA	P & Chap. 90)	
Date 4/1	/2015		

ITEM #	QTY.	UNIT	DESCRIPTION OF ITEM	\$ F	UNIT PRICE	\$ AMOUNT
1	4,180.00	SY	Reclaiming	\$	2.04	\$ 8,527.20
2	820.00	TN	Bituminous Ashalt in-place	\$	67.47	\$ 55,325.40
						\$ -
						\$ 74
						\$ -
						\$ -
						\$ _
						\$
						\$
						\$ -
						\$ -
						\$ -
						\$ -
						\$ _
						\$ -
						\$ -
						\$
						\$
						\$
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$
						\$ -
TOTAL						\$ 63,852.60

Supervisor/Foreman

04/01/15

oreman



Chapter 90 Project Request

Classification:		_	
Primary Road Local Road	X	_	INTF00002007 S51002
Local Road	X		331002
City/Town Location(s) Length:	Townsend Pierce Road 3,570 Feet	Width: 22 Feet	
Project Type:	Construction	Resurfacing XX Engineering	ng ———
	Equipment	Other: Reclaim	
TYPICAL SECTION I Surface: Base Course: Foundation: Shoulders/Sidewal	1-1/2" 2.0"	Il treatments, etc., and include sketch for Construction	/Improvement Projects.
SCOPE OF WORK Reclaim and pave		n Ash Street heading east for approximately 1	1,710'
Work to be done:	Force Account	Advertised Contract XX (Other:
Estimated Cost (A	ttach estimate and list fu *These funds will pay 100	nding sources) \$ 133,17	
		CERTIFICATION	
The proposed work will on a public way, and any veights and quantities	conform to recognized engine y necessary land takings have will be accurate; that equipm	formance of the project, including maintenance, is the ering practices and construction methods. I/We certificate made; that all materials will comply with approvent rental rates are those established by the Massach necked for accuracy, and will be endorsed in accordance.	by to the following: that the project is ed established specifications; that all husetts Highway Department or the
Prepared and reviewed Signed	by:	Signed	"
State A	id Engineer - Date		
Road Classification Ve	rified		
Approved for \$	@ 100%		duly authorized
District Highway Direc	tor Date	Date:	



Chapter 90 Environmental Punch List

	nsend			Mass. Highway D	istrict No. 3	
Proposed Work: R	eclaim and pave 3,570	of Pierce Rd b	peginning at A	sh St.		
Construction	Resurfacing XX	KImpro	ovement	Engineering	Other	Reclaim
			S / APPRO	VALS MUST BE OBT	AINED	
PRIC	OR TO CONSTRU	CTION.				8
	ent width increase 4 for terrain (other than a			ngth of 1000 ft. or more?	Yes	No 🗵
	ltered at a distance ex				Yes	No 🛛
	al of 5 or more trees v 300 ft. of stone wall b			more be required?	Yes Yes	No 🗵
	t involve construction			of 50 cars or more?	Yes \square	No 🛛
	MEPA review threshol				100	110 2
	is YES to any of quest	tions 1-6, you m	nust file an En	vironmental		
Notification Fo					Yes	No 🗵
	be on a "Scenic Road			over ail movet aires remitted		
	ing / removal of trees			ouncil must give written	Yes 🖂	No 🗌
	ary takings, easements	_		mpleted?	103 🔼	140
	ring is required, it mus				Yes 🖂	No 🗌
	ical, anthropological, l				Yes	No 🛛
	posed in or within 100					
prior to starting		ne project with	your local Co	onservation Commission	Yes	No 🛛
-	osed in a wetland or wa	ater resource, a	permit may be	e required from the	103	140 23
				Verify with agencies.*	Yes	No 🛛
	K K for a List of Envir					
		,	Val:Ja4!au			
It is recognized that the	nurnose of this informa		Validation	tts Highway Department in a	pproving the Ch	anter 90 Project
Request Form (of whic	h this is a part). Accordi	ngly, the informa	tion provided h	ere is intended to be complete	e and correct wit	h no intentional
errors or material omiss	sions. Any action taken b	y Mass. Highway	on the basis of	this information shall not lega	ally or financially	obligate Mass.
Authorized Munic		and the municipa		harmless Mass. Highway for a	the Party and Publishers and Publish	
Authorized Munic	ipai Officiai(s)		Reviewed a	and Approved for Transr	nittai by:	
				$\Omega \mathcal{V} \mathcal{D} \mathcal{U}$		
		\subset	Avad	U DIKK		
			Signatures	J		1
国际					W 00 #	1
		_	- DUPI	EXINTENDENT	/ /04	
		(Highway)oi	Conservation Officer's	Title Date	1
				alias ser		
			Date: 04/04	4/15		_
G.						
Signatures						
Date:						İ

This form should be submitted in duplicate with original signatures to the Mass. Highway District Office.

This form should accompany the Project Request Form.



CHAPTER 90 – PRELIMINARY ESTIMATE

City /Town of	Townsend	Contract #	00002007S51002
Project Location/Road	Pierce Road from Ash St. to Turner Rd (WRAP	% Chap. 90)
Date4/1/2	2015		

ITEM #	QTY.	UNIT	DESCRIPTION OF ITEM	\$ UNIT PRICE	AII \$	MOUNT
1	8,727.00	SY	Reclaiming	\$ 2.04	\$	17,803.08
2	1,710.00	TN	Bituminous Ashalt in-place	\$ 67.47	\$	115,373.70
					\$	_
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	-
					\$	
					\$	•
					\$	-
					\$	-
					\$	
				 	\$	-
					\$	•
					\$	-
				 	\$	-
				 	\$	-
					\$	-
			40.00		\$	
					\$	
					\$	-
					\$	-
					\$	-
OTAL					\$	133,176.78

Supervisor/Foreman

04/01/15

Date

HED-614 (R)

3.7

TOWN OF TOWNSEND 272 MAIN STREET, TOWNSEND, MA 01469

NOTICE OF APPROVAL OF SPECIAL PERMIT

This is to certify that: TERRIROY

V.F.W.Post #6538

491A Main Street

West Townsend, MA

THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, TO BE DRUNK ON THE PREMISES Under Chapter 138, Section 14, of the Liquor Control Act.

In conjunction with a "30th Birthday Party" to be held on May 16, 2015 with sale hours from 8:00P.M. to 12:00A.M.

The license is granted in conformity with the Statutes and ordinances relating thereto, and expires 05/16/2015 unless sooner suspended or revoked.

Date:

THE LOCAL LICENSING AUTHORITIES

SEE ATTACHED CONDITIONS OF LICENSE



The Commonwealth of Massachusetts The Alcoholic Beverages Control Commission 238 Causeway Street, Suite 200

Boston, MA 02114

Telephone (617) 727-3040 Fax (617) 727-1258

NOTICE OF APPROVAL OF SPECIAL LICENSE

The Local Licensing Authorities of the within named City or Town have approved, pursuant to the provisions of Chapter 138 Section 14, issuance of a Special License as described herein.

City/Town:	Townsend
Date of Local Authority Approval:	
Name of Licensee:	Terri Roy
Address of Licensee:	491A Main Street, Townsend, MA
Effective Date or Dates of License: Authorized Hours of Sales:	May 16, 2015 8:00P.M. to 12:00A.M.
Description of the Licensed Premises:	VFW Post 6538, 491A Main Street, West Townsend MA in conjunction with a "30 th Birthday Party"
License is for sale of: All Alcoholic Beverages: Wines and Malt Beverages Only: Wines Only: Malt Beverages Only:	X
The Licensed Activity or Enterprise is: For profit: Non-profit:	X
Is the license for a dining hall maintained by authorized to grant degrees?	
Restrictions attached to the license by the lo	ocal authority: SEE ATTACHED
	THE LOCAL LICENSING AUTHORITY
By:	

3.8

TOWN OF TOWNSEND 272 MAIN STREET, TOWNSEND, MA 01469

NOTICE OF APPROVAL OF SPECIAL PERMIT

This is to certify that: TERRIROY

V.F.W.Post #6538

491A Main Street

West Townsend, MA

THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, TO BE DRUNK ON THE PREMISES Under Chapter 138, Section 14, of the Liquor Control Act.

In conjunction with a "Retirement party" to be held on June 6, 2015 with sale hours from 7:00P.M. to 11:00P.M.

The license is granted in conformity with the Statutes and ordinances relating thereto, and expires 06/06/2015 unless sooner suspended or revoked.

Date:

THE LOCAL LICENSING AUTHORITIES

SEE ATTACHED CONDITIONS OF LICENSE



City/Town:

Date of Local Authority Approval:

The Commonwealth of Massachusetts The Alcoholic Beverages Control Commission 238 Causeway Street, Suite 200 Boston, MA 02114

Telephone (617) 727-3040 Fax (617) 727-1258

NOTICE OF APPROVAL OF SPECIAL LICENSE

The Local Licensing Authorities of the within named City or Town have approved, pursuant to the provisions of Chapter 138 Section 14, issuance of a Special License as described herein.

Townsend

Name of Licensee:	Terri Roy
Address of Licensee:	491A Main Street, Townsend, MA
Effective Date or Dates of License: Authorized Hours of Sales:	June 6, 2015 7:00P.M. to 11:00P.M.
Description of the Licensed Premises:	VFW Post 6538, 491A Main Street, West Townsend MA in conjunction with a "Retirement Party"
License is for sale of: All Alcoholic Beverages: Wines and Malt Beverages Only: Wines Only: Malt Beverages Only:	X
The Licensed Activity or Enterprise is: For profit: Non-profit:	X
Is the license for a dining hall maintained by authorized to grant degrees?	
Restrictions attached to the license by the lo	ocal authority: SEE ATTACHED
	THE LOCAL LICENSING AUTHORITY
By:	

3.9

TOWN OF TOWNSEND 272 MAIN STREET, TOWNSEND, MA 01469

NOTICE OF APPROVAL OF SPECIAL PERMIT

This is to certify that: TERRIROY

V.F.W.Post #6538

491A Main Street

West Townsend, MA

THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, TO BE DRUNK ON THE PREMISES Under Chapter 138, Section 14, of the Liquor Control Act.

In conjunction with a "College Graduation" to be held on June 13, 2015 with sale hours from 7:00P.M. to 11:00P.M.

The license is granted in conformity with the Statutes and ordinances relating thereto, and expires 06/13/2015 unless sooner suspended or revoked.

Date:

THE LOCAL LICENSING AUTHORITIES

SEE ATTACHED CONDITIONS OF LICENSE



The Commonwealth of Massachusetts The Alcoholic Beverages Control Commission 238 Causeway Street, Suite 200

Boston, MA 02114

Telephone (617) 727-3040 Fax (617) 727-1258

NOTICE OF APPROVAL OF SPECIAL LICENSE

The Local Licensing Authorities of the within named City or Town have approved, pursuant to the provisions of Chapter 138 Section 14, issuance of a Special License as described herein.

City/Town:	Townsend
Date of Local Authority Approval:	
Name of Licensee:	Terri Roy
Address of Licensee:	491A Main Street, Townsend, MA
Effective Date or Dates of License: Authorized Hours of Sales:	June 13, 2015 7:00P.M. to 11:00P.M.
Description of the Licensed Premises:	VFW Post 6538, 491A Main Street, West Townsend MA in conjunction with a "College Graduation"
License is for sale of: All Alcoholic Beverages: Wines and Malt Beverages Only: Wines Only: Malt Beverages Only:	X
The Licensed Activity or Enterprise is: For profit:	
Non-profit:	X
Is the license for a dining hall maintained by authorized to grant degrees?	y an incorporated educational institution
Restrictions attached to the license by the lo	cal authority: SEE ATTACHED
	THE LOCAL LICENSING AUTHORITY
By:	



THE PLANNING BOARD 272 Main Street Townsend, Massachusetts 01469 978-597-1722 * 978-597-1722 fax jhollows@townsend.ma.us



Jeffrey R. Peduzzi, Chairman Christopher Nocella, Member

Nicholas E. Thalheimer, Vice Chairman

Lance J. McNally, Clerk

Perry J. Tomasetti, Member

Jerrilyn T. Bozicas, Associate Member

Date:

March 27, 2015

To:

Board of Selectmen

From:

Planning Board

Jeanne Hollows, Planning Board Administrator

Subject:

Town Properties Committee

cc:

Town Clerk

Perry Tomasetti

At their regular meeting on March 23rd, the Planning Board voted unanimously to recommend Perry Tomasetti as their representative for appointment to the Town Properties Committee.

Perry accepted the nomination.

Office of the

CONSERVATION COMMISSION

Town of Townsend, 272 Main Street Townsend, Massachusetts 01469



James Deroian, Co-Chairman Veronica Kell, Clerk John Hussey

Leslie W. Gabrilska, Conservation Agent

Emily Norton, Co-Chairman Jennifer Pettit **Christine Vitale**

office 978-597-1700, ext. 1739 fax 978-597-1835

MEMO

April 10, 2015

To:

Board of Selectmen

From: Leslie W. Gabrilska

Conservation Agent

Re:

Appointment to Town Properties Committee

The Conservation Commission hereby notifies the Board of Selectmen that on Wednesday, April 8, 2015, the Conservation Commission unanimously approved the offer of newly appointed Conservation Commissioner Christine Vitale to serve as their representative on the Town Properties Committee.

Thank you very much for your consideration of the Commission's recommendation.

Andy Sheehan

From:

Rich Hanks <rhanks@townsend.ma.us>

Sent:

Thursday, April 02, 2015 3:24 PM

To:

'Andy Sheehan'

Subject:

Never ending school details

Hi Andy,

Thank you for the Special Municipal Employee papers for Bill Choate and Richard Kapenas. It just dawned on me that the alternate inspectors will probably need this designation as well because we pay them a small yearly stipend and now that Selectmen voted to pay them additionally by the hour for work on the school project.

Thoughts?

Rich