**Other Post Employment Benefits Board**

**Minutes**

**Regular Meeting**

**October 20, 2015**

A Regular Meeting of the OPEB Board was held on Tuesday, October 20, 2015 in the City Hall Auditorium.

Present were Mayor Elinor Carbone, Corporation Counsel Raymond Rigat, Board of Finance representatives Bill Lamoin, Laurene Pesce, Thomas Scoville, Frank Rubino and Joshua Ferreira, Board of Education representative Jeremy Hinman, and City Council representatives Anne Ruwet and Gregg Cogswell. Board of Finance representative Mark Bushka and Board of Education representative Kenneth Traub were absent. Also present were Comptroller Alice Proulx and Bill Woollacott of Hooker & Holcombe.

Mayor Carbone opened the meeting at 5:37 p.m.

**REVIEW GASB 45 VALUATION REPORT**

Mr. Woollacott reviewed the valuation report saying that depending on the City’s funding policy when adopted, the outstanding unfunded OPEB liability would be either $72 million based upon 6% or $104 million based upon 3.5% or 3.75%.

**ADOPT 3.75% DISCOUNT RATE**

On a motion by Councilor Ruwet, seconded by Mr. Hinman, the Board voted unanimously to adopt a discount rate of 3.75% to be applied for the determination of FY 7/1/2014 liability.

**ADOPT FUNDING METHOD**

On a motion by Mr. Lamoin, seconded by Councilor Cogswell, the Board voted unanimously to adopt the Entry Age Normal Method as specified by GASB 74-75 for valuation of Other Post Employment Benefits obligation commencing 7/1/2014.

**AMEND TRUST AGREEMENT**

On a motion by Councilor Ruwet, seconded by Mr. Ferreira, the Board voted unanimously to amend Article IV – Duties of the City – Section 4.1 Employer Contribution to read as follows: “In addition to the payment of benefits to retirees, the City shall include in its annual operating budget not less than $50,000 to be transferred into the OPEB Trust. Additionally, there will also be an annual analysis of the health insurance fund to determine if a portion of any surplus in the fund can be transferred to the OPEB Trust at the discretion of the Board of Finance.”

**CUSTODIAN APPOINTMENT**

On a motion by Councilor Ruwet, seconded by Mr. Scoville, the Board voted unanimously to appoint Charles Schwab & Co., Inc. as Custodian for the OPEB account. Mr. Ferreira abstained.

**FINANCIAL ADVISOR APPOINTMENT**

On a motion by Mr. Scoville, seconded by Councilor Cogswell, the Board voted unanimously to appoint

Fiduciary Investment Advisors, LLC as financial advisor. Mr. Ferreira abstained.

**MEETING SCHEDULE**

On a motion by Councilor Cogswell, seconded by Mr. Hinman, the Board voted unanimously to adopt a semi-annual meeting schedule in the months of November and May.

**ADJOURNMENT**

On a motion by Mrs. Pesce, seconded by Mr. Ferreira, the Board adjourned at 7:05 p.m.

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| ATTEST: JOSEPH L. QUARTIERO, CMC  CITY CLERK | Carol L. Anderson, CMC, MCTC Asst. City Clerk |