

**MINUTES
BOARD OF FINANCE
NOVEMBER 18, 2014**

Vol. 7. Page 205

A **REGULAR MEETING** of the Board of Finance was held in the City Hall Auditorium on Tuesday, November 18, 2014.

Present were Mayor Elinor Carbone, Corporation Counsel Raymond Rigat, and Board of Finance members Bill Lamoin, Mark Bushka, Frank Rubino, and Laurene Pesce. Member Joshua Ferreira arrived at 5:05 p.m. and member Thomas Scoville was absent. Comptroller Alice Proulx, Fleet Manager Emil Castro and Public Works Director Gerald Rollett were also present.

Mayor Carbone called the meeting to order at 5:00 p.m.

MINUTES

On a motion by Mr. Bushka, seconded by Mrs. Pesce, the Board voted unanimously to accept the minutes of the Regular meeting held October 21, 2014. Mr. Lamoin abstained.

OPEN TO PUBLIC

On a motion by Mr. Rubino, seconded by Mr. Lamoin, the Board voted unanimously to open the meeting to the public. There was no one present who wished to speak.

BUDGET AMENDMENTS/TRANSFERS

On a motion by Mrs. Pesce, seconded by Mr. Lamoin, the Board voted unanimously to authorize the budget amendments/transfers listed in the Comptroller's memo dated October 21, 2014, having been approved by City Council on November 17, 2014. *Addendum 1*

On a motion by Mr. Rubino, seconded by Mr. Bushka, the Board voted unanimously to authorize three FY13/14 budget amendments/transfers for expenses deemed ineligible for LOCIP reimbursement, listed in the Comptroller's memo dated October 21, 2014, having been approved by City Council on November 17, 2014. *Addendum 2*

Mrs. Pesce questioned the dollar amount differences between the Public Works Director's Memo and the Comptroller's. Ms. Proulx explained that a \$1500 credit accounted for the difference.

Mr. Rollett explained why the expenses were deemed ineligible. Ms. Proulx said the account is not being overspent because these dollar amounts were still available to transfer into the Street Department line item in FY13/14. She said that if LOCIP does not cover those costs, it becomes a general fund obligation.

WIDE AREA 4WD ROTARY MOWER

On a motion by Mr. Rubino, seconded by Mr. Lamoin, the Board voted unanimously to authorize a payment of \$86,500.00 to Turf Products, LLC of Enfield CT for Bid #WRM-032-111014 for a Wide Area 4WD Rotary Mower, having been approved by City Council on November 17, 2014.

Mr. Castro explained that this demo unit is a 2014, is 10% cheaper, and will have a full-year warrantee.

BUSINESS: Dept. Heads

On a motion by Mr. Bushka, seconded by Mr. Rubino, the Board voted unanimously to consider business presented by Department Heads.

Mr. Castro said he will have an updated report on the Fire Department's Ladder Truck for all board members.

Mr. Rollett reported that PURA authorized the sale of the Water System, with a closing scheduled for December 17th.

BUSINESS: Mayor and Board Members

On a motion by Mr. Rubino, seconded by Mr. Ferreira, the Board voted unanimously to consider business presented by the Mayor and members of the Board of Finance.

Mr. Bushka asked about the audit and Ms. Proulx said it is progressing, with a draft to arrive shortly.

Mayor Carbone said she intends to bring the OPEB actuarial report to the Board of Finance at the December meeting and will commit staffing so that funding decisions can be made to meet those obligations. She said she wants to schedule a special meeting for the purchase of a Ladder Truck, and expressed her gratitude to the Board of Finance for their support and their vision regarding the treatment facility upgrade and referendum.

ADJOURNMENT

On a motion by Mr. Ferreira, seconded by Mrs. Pesce, the Board voted unanimously to adjourn at 5:18 p.m.

ATTEST: JOSEPH L. QUARTIERO, CMC
CITY CLERK

Carol L. Anderson, CMC
Asst. City Clerk

Addendum 1

City Of Torrington



FINANCE DEPARTMENT
140 Main St.
Torrington, CT 06790

Tel: (860) 489-2205
Fax: (860) 489-2582

Date: 10/21/14

To: Mayor Carbone, City Council, Board of Finance
From: Alice Proulx, City Comptroller *AP*

Appv'd By Bd. Of Finance
11/18/2014 *Uman*
Date: ~~Approved by City Council~~
Date: ~~11/17/14~~ *Uman*

I respectfully request authorization to complete the following budget amendments/transfers for fiscal year 2014/2015.

Budget Amendments For Allocation of Postage Costs

From Line Item	To Line Item	Amount
0010.0001.5280.0000	0010.0001.5281.0001	\$1,300.00
0010.0006.5280.0000	0010.0006.5281.0001	\$1,250.00
0010.0007.5280.0000	0010.0007.5281.0001	\$3,500.00
0010.0011.5280.0000	0010.0011.5281.0001	\$450.00
0010.0012.5280.0000	0010.0012.5281.0001	\$530.00
0010.0014.5280.0000	0010.0014.5281.0001	\$105.00
0010.0015.5280.0000	0010.0015.5281.0001	\$540.00
0010.0016.5280.0000	0010.0016.5281.0001	\$275.00
0010.0017.5280.0000	0010.0017.5281.0001	\$10.00
0010.0025.5280.0000	0010.0025.5281.0001	\$200.00
0010.0027.5280.0000	0010.0027.5281.0001	\$300.00

Additional Amendments

0010.0015.0010.5200.0000	0010.0015.0010.5753.0000	\$74.58
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Thank you for your consideration in this matter.

2014 NOV 13 AM 9:30
RECEIVED FOR RECORD
TORRINGTON TOWN CLERK

Addendum 2

City Of Torrington



FINANCE DEPARTMENT
 140 Main St.
 Torrington, CT 06790

Tel: (860) 489-2205
 Fax: (860) 489-2582

Date: 10/21/14

Approved by City Council
 Date: 11/17/14

To: Mayor Carbone, City Council, Board of Finance
 From: Alice Proulx, City Comptroller *AP*

As a result of expenses having been deemed ineligible for LOCIP reimbursement, I respectfully request authorization to complete the following fiscal year 2013/2014 budget amendments/transfers .

Transfer Requests:

General Government:

Department	Budget Transfer Out		Budget Transfer In
0010.0027 Engineering	\$30,000.00	0010.0031 Street	\$30,000.00
0010.0032 Parks	\$30,000.00	0010.0031 Street	\$30,000.00
0010.0026 City Hall	\$30,719.60	0010.0031 Street	\$30,719.60
			\$90,719.60

Thank you for your consideration in this matter.

City Of Torrington



PUBLIC WORKS DEPARTMENT
 Gerald C. Rollett, P.E.
 Public Works Director

140 Main Street • City Hall
 Torrington, CT 06790-5245
 (860) 489-2232 • Fax: (860) 489-2550
 JerryRollett@TorringtonCT.org

MEMORANDUM

DATE: October 15, 2014
 TO: Alice Proulx
 FROM: Jerry Rollett
 RE: Naugatuck River Levee Renovation
 LOCIP Funding Transfer

The Office of Policy and Management has informed me that the Department of Labor penalty and Premier Landscaping clearing work are not eligible LOCIP expenses. The application for the Naugatuck River Levee Renovation project will be revised to exclude these expenses.

I am requesting that the amounts summarized below be transferred from the LOCIP account to Line Item 10.31.5818. To offset the drawdown from the line item, a new LOCIP project will be developed for the Darling Street Reconstruction project in the amount of \$150,000. This amount will cover the transfer request herein and planned Naugatuck River clearing expenditures thru the end of the fiscal year.

Check No.	Date	Vendor	Invoice	Amount
79422	9/21/12	State of CT Dept. of Labor	4/29/2012	\$16,800.00
13939613	10/12/12	State of CT Dept. of Labor	4/26/2121	(\$1,500.00)
80395	12/7/2012	Premier Landscaping LLC	1857	\$16,500.00
83350	7/25/2013	Premier Landscaping LLC	2014	\$20,460.00
84875	11/8/2013	Premier Landscaping LLC	2160	\$16,500.00
88248	6/30/2014	Premier Landscaping LLC	2351	\$20,460.00
		Total amount to be charged to 10.31.5818		\$89,220.00