

**CITY OF TORRINGTON  
FUESSENICH PARK PARTNERSHIP COMMISSION  
DRAFT MINUTES  
JUNE 6, 2011**

**Present:** Paul Summers, Secretary; Gerry Carbone, Chris Cook; Jennifer Ives-Groebl, Collin Good, Gary Mercier

**Also present:** Cleveland Fuessenich, Brett Simmons, Superintendent of Parks and Recreation; (ex-officio members)

**Not Present:** Brian Mattiello, Jack FitzGerald, Mary Coutant (all excused)

**1. Approval of Minutes:** Paul called the meeting to order at 5:10 pm. Mr. Cook made a motion to approve the minutes from 4/12/11 which was seconded by Ms. Ives-Groebl and passed unanimously.

**2. Review of Fundraising Letter:** The committee reviewed the latest draft of the fundraising letter. The committee discussed a number of stylistic and substantive changes to the letter. The final draft will be sent back to Brian for review and proper formatting.

**3. Distribution Strategy:** Paul discussed with the committee that the each member's goal is to send a fundraising letter to twenty five people. Paul also asked that each member share their list of potential donors by way of an e-mail document with each member so that we avoid a duplication of fundraising letters. Brian obtained stationary, envelopes, return envelopes, inserts and decals for this appeal. The committee thanked Brian for his hard work in getting this done. Brian will also send out the list of past donors.

**4. Titan Game Status:** The committee discussed that the first Titans game is this Friday June 10. Brian obtained a secure box for donations at the game and also prepared informational materials as well. Many members are expected at the first game.

**5. Park Status:** Brett discussed that the park is in good shape. The department has done a number of improvements already this season. He also stated that the consulting engineer is expected to give options concerning the replacement of the bleachers. Brett stated that the supporting structure may need to be replaced or enhanced. The quote for the bleachers is about one year old. The quote was \$55,00 for the bleachers, \$5,000 for structural enhancements and another \$5,000 for sand blasting and painting of the concrete supporting structure. He expects the engineer to give the options shortly. Brett also discussed the regrading and draining of the field. He indicated that this work may be able to be done by the department.

**6. Fund Status:** Paul reported that the account has been transferred to the City account which is non-interest bearing and will be handled by Alice Proulx, the city comptroller. The account balance is approximately \$43,000.

Chris reported on the Titans. He stated everything is ready for the opening game and for the season. Chris also reported on an interesting reception he attended where a number of well-known people who are also owners of similar teams made very favorable comments about the Park.

The members will be notified of the next meeting.

**7. Adjournment:** A motion to adjourn was made by Mr. Cook, seconded by Mr. Mercier and passed unanimously at 5:30 pm.

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Paul Summers  
Secretary