

## **Minutes**

**January 18, 2012**

### **Coe Memorial Park Committee**

\*no recording device available

#### **Mission Statement:**

*To create within the downtown area of Torrington a first class horticultural oasis in accordance with and with strict adherence to the **INTENT** of the Coe Godfrey benefactors and the Coe family Trust.*

#### **Present :**

Chairman Frank Pennington, Susan Coe Holbrook ,Mark McEachern, Marc Trivella, Mary Zbell and Margaret Keywan

#### **Absent :**

Dr. Isadore Temkin

**A Motion** was made by Mary Zbell and seconded by Susan Coe Holbrook to accept the Minutes of the December 21, 2011 meeting. The Motion passed unanimously.

#### **Park Operations :**

Superintendent Brett Simmons passed on information regarding the following :

- Civic Center use for November & December
- December 21, 2011 meeting Motion responses by Park & Recreation Commissioners
- Minutes of the December 12, 2011 Special Meeting with Park & Recreation Commissioners
- Park Update including :
  - The latest information from Fuss & O'Neill
  - Capital Budget for fund 0041
  - Capital Budget for fund 0040
  - Financial Reports and Still River Garden Contract sent out in separate packages

#### **Old Business**

**A Motion** was made by Susan Coe Holbrook to restate that the Mity Lite® table issue **be permanently added to the written agenda** as the Commission response continues to be unacceptable. This issue is over ten (10) years old and needs to be resolved as Coe Trust funds were used to purchase the tables that were in the care of the Park & Recreation Commission. This is an on-going request for these many years and cooperation is still sought. The Motion was seconded by Mary Zbell and passed unanimously

**A Motion** by Margaret Keywan for Frank Pennington to once again speak to John Fields in regard to the holiday tree lights. The Motion was seconded by Susan Coe Holbrook and passed unanimously.

A discussion regarding the use of the Civic Center by state agencies and their budgets followed. Marc Trivella once again stated that these type events and venues were provided for in agency budgets.

**A Motion** was made by Mark McEachern to request further information in regard to the Fuss & O'Neill increase in fees as no explanation was given to the Coe Memorial Park Committee. This was seconded by Marc Trivella and passed unanimously.

It was noted that at the Coe Memorial Park Committee meeting January 19, 2011, that a hand dryer was vetoed for the Civic Center. However the Commission voted in favor of the dryer. At the last visit to the Civic Center there is NO hand dryer installed. **A Motion** was made by Marc Trivella and seconded by Susan Coe Holbrook to inquire about the status of this issue passed unanimously.

#### **New Business**

**A Motion** was made by Frank Pennington and seconded by Mary Zbell that the monthly calendars include the rental amount for each event held at the Civic Center. The Motion passed unanimously.

**A Motion** was made by Margaret Keywan that the upcoming annual budget includes the insertion of \$2,000 under "Community Programs". The Motion was seconded by Mary Zbell and passed unanimously.

#### **Adjournment**

**A Motion** was made by Mary Zbell and seconded by Susan Coe Holbrook to adjourn the meeting at 6:20 pm.

The next meeting will be held on February 15, 2012 at 5:00 p.m. at the City Hall Auditorium.

Respectfully submitted,

*Margaret K Keywan*

Secretary