

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	July 20, 2011	Chairperson:	Frank Pennington
Meeting Location:	City Hall Auditorium	Recorder:	Mary Zbell / Margaret Keywan
Meeting – Start Time:	5:00 p.m.	Meeting – End Time:	6:30 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Frank Pennington	Mark McEachern
Dr. Isadore Temkin	Margaret Keywan
Mary Zbell	Susan Coe Holbrook
Marc Trivella	
Also Attending: Fran DuCotey, P&R Commissioner	Gerry Carbone, P&R Commissioner

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to accept the minutes from the Meeting of June 15, 2011	Margaret Keywan	7	0	0	So Noted.
Motion By – Mark McEachern to inquire as to the health of the beech and status of treatment	Marc Trivella	7	0	0	Superintendent Simmons will speak with Mike Zaharek and request an update.
Motion By – Susan Coe Holbrook to receive an update on the unspent monies; how and where they are kept or transferred to and that the Committee be provided with an accurate accounting of all various Coe Memorial Park funds.	Mary Zbell	7	0	0	Superintendent Simmons will ask Art Mattiello to attend the next Coe Memorial Park Committee Meeting to provide an update.
Motion By – Margaret Keywan that no transplanting take place in Coe Memorial Park until we hear back from Architect	Marc Trivella	7	0	0	This motion requires further discussion, as we proceed forward with the Master Plan Process.
Motion By – Margaret Keywan to have Park & Recreation Commission send a follow up letter to the group with the list of rules and regulations explaining that future rental may be in jeopardy.	Mark McEachern	7	0	0	A copy of all rules and regulations are provided to each rental group and reviewed with them prior to approval by the Parks and Recreation Commission. Parks and Recreation staff addresses any issues with the rental groups when the need arises.

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<p><u>Motion By</u> – Dr. Isadore Temkin that before every concert or event this announcement should be made: “This Park, Coe Memorial Park, was given as a gift to the citizens of Torrington by Adelaide Coe Godfrey in memory of her parents. She also established a Trust Fund to maintain the Park, so the Park is completely taken care of without spending any taxpayer money. Please respect the Park. Thank you.”</p>	Susan Coe Holbrook	7	0	0	The Commission needs more clarification on this motion. At first glance, the Commission believes that this type of statement should be presented in the form of a sign/plaque on the property and/or in literature such as a brochure/pamphlet.
<p><u>Motion By</u> – Susan Coe Holbrook to Adjourn meeting at 6:30 p.m.</p>	Mary Zbell	7	0	0	So Noted.

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