

*Minutes
Coe Memorial Park Committee
March 19, 2014*

Mission Statement: *To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Family Trust.*

Vice Chairman Mary Zbell opened the meeting at 5:04 p.m.

Present: Vice chairman Mary Zbell, Dr Isadore Temkin, Marc Trivella, Mark McEachern, Lori Chiron, Jen Platsky and Margaret Keywan

Also Attending: Susan Coe Holbrook, Park & Recreation Commissioner Jim Pescatore

Vice Chairman Mary Zbell officially welcomed Jen Platsky as a new member of the Coe Memorial Park Committee.

Immediately following the welcoming, the Vice Chairman Opened the Floor for new Chairman Nominations. The nomination of Marc Trivella was presented by Mark McEachern, seconded by Mary Zbell and unanimously approved and voted upon by the Committee. From this point on the new Chairperson Marc Trivella conducted the meeting.

A Motion was **made** by Mark McEachern to accept the minutes of the January 15, 2014 meeting and seconded by Lori Chiron this passed unanimously.

As requested Jen Platsky graciously gave a synopsis of her background in horticulture.

Park Operations:

Tree work....Mike Zaharek will schedule as soon as conditions permit

A Motion by Mary Zbell and seconded by Margaret Keywan to have Mike Zaharek speak to the Coe Memorial Park Committee prior to starting work at his convenience. The motion passed unanimously

- **Gardeners....Still River Gardens**
 - No report at this juncture ***Pre-season Walk Thru & Presentation April 9, 2014, 5:30 p.m.**
- **Civic Center....**General Maintenance
- **Grounds....**General Maintenance
- **Holiday lights....**Enclosed in the meeting packet was an invoice from Mike Bednar of Raleigh's for **9 Fleur-de-lis with C-7 Sun Warm White Lights including a discount with the final amount of \$3,510 plus shipping costs.** Following a lengthy discussion and examination of an example provided,
- **A Motion** was made by Mary Zbell and seconded by Mark McEachern to accept this invoice for the **9 Fleur-de-lis with Sun Warm White Lights for \$3510 plus shipping.** The motion passed unanimously.
- **Replacement C-7 LED's....**The Superintendent suggests that the remaining Fleur-de-lis' C-7 light bulbs be replaced with LED bulbs at the cost of **\$2,407.** A lively discussion ensued with a request for a light bulb inventory.

A Motion was made by Lori Chiron and seconded by Mark McEachern to table this matter. The motion passed unanimously.

Marc Trivella handed out color samples from Benjamin Moore and Sherwin Williams. Colors for the Victorian period and prior coloration were discussed. Roofing and the placement of the new cupolas prior to or after roof installation was talked about. Commissioner Jim Pescatore in attendance was asked and responded to several questions about construction. A research for companies interested in this type work (vintage roofing, custom cupolas and Victorian era painting) will begin by Mark McEachern and Mark Trivella. It was suggested that Michael Boe be consulted.

A replacement sign for Coe Memorial Park will also be researched with Craig Winslow and Directions Inc.

In response to a letter from Commission Chairman Patricia Fairchild dated February 15, 2014, (not received until March 17, 2014) the Coe Memorial Park Committee states that the suggested form does not accurately reflect the meeting, the complete extent of the motion and it certainly mirrors no intent or thoughts behind the motion. It gives no insight into any matter discussed. Accordingly at present in city government there is no other commission or board that subscribes to this method. This method does not afford the public a clear vision of the functions of the Coe Memorial Park Committee as it has been edited.

A letter was read from Tammy Ostroski of **Miles 4 Moe Foundation** thanking the Coe Memorial Park Committee for the use of the park for their 5K Run/Walk, however the group will not be using the park this year.

A Motion was made by Margaret Keywan and seconded by Lori Chiron to adjourn the meeting at 6:10 p.m.

The next meeting will be held on April 16, 2014, 5 p.m. at the Civic Center

Respectfully Submitted

Margaret K Keywan
Secretary