

*Minutes  
Coe Memorial Park Committee  
December 18, 2013*

**Mission Statement:** *To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the Coe Godfrey benefactors and the Coe Family Trust.*

Chairman Susan Coe Holbrook called the meeting to order at 5:04 p.m.

**Present:** Chairman Susan Coe Holbrook, Marc Trivella, Mary Zbell, Mark McEachern,  
Lori Chiron, and Margaret Keywan

**Absent:** Dr Isadore Temkin

**Also Attending** Frank Pennington

**A Motion** was made by Lori Chiron to accept the Minutes of the November 20, 2013 meeting. This was seconded by Mary Zbell and passed unanimously.

**Public Comments:** Frank Pennington noted that there were still some fleur de lis in the Park that were not lit for about a week's time.

**Park Operations:**

- Awaiting information from Mike Zaharek regarding the trees
- All work & final review completed by Still River Gardens
- 2014 Contract for Still River Gardens signed
- Maintenance for Grounds & Civic Center on going

Discussion followed regarding the eight (8) new lamps in Phase II.

**A Motion** was made by Marc Trivella and seconded by Lori Chiron; that in order to preserve the antique look of the present Fleur de lis, the lights should not be replaced. **Therefore the same type coloration should be continued.** LED lighting is now available to match the present lights & could be purchased as long as the coloration is the same; otherwise purchase the present antique type. The motion passed unanimously

**The Permanent Motion** regarding CL&P Bills was restated by Margaret Keywan and seconded by Lori Chiron, and passed unanimously.

**The Permanent Motion** regarding the Mity-Lite tables was restated by Margaret Keywan; seconded by Lori Chiron and passed unanimously.

**A Motion** was made by Margaret Keywan to invite Mike Zaharek and Brett Simmons to the January 15, 2014, meeting to discuss the selection of replacement trees. The Motion was seconded by Mary Zbell and passed unanimously.

**A Motion** was made by Mary Zbell and seconded by Lori Chiron to adjourn the meeting at 5:40 pm. The motion passed unanimously.

Respectfully Submitted  
*Margaret K Keywan*  
Secretary