

Minutes

May18, 2011

**Mission Statement:** *To create within the downtown area of Torrington a first class horticultural oasis in accordance with and strict adherence to the intent of the Coe Godfrey benefactors and the Coe Family Trust*

**Present:** Coe Memorial Park Committee Members: Frank Pennington, Dr Isadore Temkin, Mark McEachern, Marc Trivella ( arrived 5:24pm), Susan Coe Holbrook, Mary Zbell,and Margaret Keywan

**Also Present:** Councilwoman: Elinor Carbone  
Park and Recreation Commissioner: Gerry Carbone  
Torrington Savings Bank Trustee: Miles Borzilleri

Frank Pennington called the meeting to order at 5:02 pm

A motion to approve the minutes of the April 20, 2011 meeting was made by Margaret Keywan and seconded by Mark McEachern. The motion passed unanimously.

Councilwoman Elinor Carbone proposed fund raising of additional funds for the Coe Memorial Park's capital improvement fund. She described various methods of accomplishing this as she felt that this method would expedite the Capital Improvement Master Plan Phase II.

Miles Borzilleri, Trustee, related the balances in the Trust and money accrued since take over by Torrington Savings Bank. Other avenues of financing the Master Plan were discussed in depth including the reduction of the prime account. Once again Dr Isadore Temkin stated that the Committee should make an appointment with Ferrero- Hixon to discuss the plans of Phase II and the projected cost. We cannot formulate plans until we know the cost. The Committee does not know the approximate updated cost. Margaret Keywan stated that this appointment has attempted to be made for the last six months but we were being stonewalled by Park and Recreation Commissioners. Councilwoman Elinor Carbone will attempt to expedite matters with Mayor Ryan Bingham. Once approximate cost is determined the move forward in regard to financing the project will begin.

Civic Center calendar distributed that Matica is still using the Civic Center two days per week. Any form of bartering that does not benefit Coe Memorial Park is strictly against the Will of the benefactor.

The additional contract with Valley Restoration in regard to the truck system for the flag pole for \$1375.00 was discussed at length. The total cost then for the pole would be \$2,525.00. As it was felt that Memorial Day was so near and the flag pole should be functional for that day a motion as made by Mark McEachern and seconded by Marc Trivella for Frank Pennington to investigate the quote and if clarified (as to not paying for items twice), then to authorize the completion of work as per the proposal. The motion passed unanimously.

A contract for work to be done by Zaharek's this spring was handed out. Although the Committee voted upon a \$8,000 contract for Mike Zaharek, it was thought that the contract was for the year 2011-2112. This would start June 30, 2011 to June 30, 2012. A motion was made by Marc Trivella to fungicide the beech tree at a cost of \$150 if necessary and the rest of the work to be done in the next fiscal year. The motion was seconded by Margaret Keywan and passed unanimously.

A motion was made by Frank Pennington to schedule a walk –thru with Mike Zaharek; seconded by Susan Holbrook and passed unanimously.

An audit summary of the exterior lighting by Nxegen was submitted by Superintendent Simmons for \$13,302.00. This would cover replacement of old interior fixtures but not lamp replacement. (Originally the Committee wanted an audit on the interior of the building.) Based on current electric rates it would take approximately **7.06** years to recoup expenditure. A motion by Susan Coe Holbrook and seconded by Mary Zbell to table this matter. It passed unanimously.

The following was read by Susan Coe Holbrook:

**May 16, 2011**, the door of the Civic Center was unlocked and the alarm was off, Frank Waldron stated that the DMR had a dance the prior night but no one at P & R had information regarding the door or the alarm.

**Friday, May 13, 2011** CHH Homeless Project Outreach was held in Coe Memorial Park and the Civic Center. The Mayor was out of town, however, permission was given by his office to remove four tables to the Armory. This is in violation with Judge Blick's decree of August 17, 2007 and letter of June 5, 2008. Also two sandwich boards for the Homeless Project Outreach were placed on the sidewalks in an area not being occupied. This is a violation of the rental contract.

A motion was made by Margaret Keywan to have the CHH Homeless Project Outreach coordinator meet with the Coe Memorial Park Committee prior to making their reservation for the forthcoming year so as NOT to jeopardize their rental. This was seconded by Mary Zbell and passed unanimously.

**May 18, 2011** There is a large leak at the fountain area. It appears that a simple cement repair will fix this. A motion was made by Mark McEachern and seconded by Mary Zbell to repair the leak. The motion passed unanimously.

A motion was made by Susan Coe Holbrook to adjourn at 6:37pm It was seconded by Mary Zbell and passed unanimously.

The next meeting will be held on **June 15, 2011 5:00 PM** at City Hall auditorium.

Respectfully Submitted

***Margaret K Keywan***

Recording Secretary