



CITY OF TORRINGTON
Addendum # 1

**ADDENDUM 1 HAS BEEN ISSUED REGARDING QUESTIONS AND ANSWERS
PERTAINING TO THE CLEANING OF THE FACILITIES**

**BID #CLN-014-061115 CLEANING OF STREET DEPARTMENT, TORRINGTON ARMORY AND RECREATION
HALL FACILITIES**

Bid opening: June 11, 2015 **Time:** 11:00 A.M. **Location:** City Hall, 140 Main Street, Room 206, Torrington, CT

MUST Submit signed addenda with bid.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: June 5, 2015 Purchasing Agent _____
Pennie Zucco

Bid Submitted By: _____

Name of Company _____ Signature _____

Date _____ Title _____

Q1) Are you requiring a bid bond and a performance bond?

A1) Bid bonds will be required with all submitted bids. See "Instruction to Bidders" pertaining to the Performance bond.

Q2) What is the current billing history?

**A2) Street Facility - \$743.00/mo.
Rec Hall Facility - \$399.00/mo.
Armory Facility - \$1,441.00/mo.
Annual cost - \$30,996.00/year**

Q3) What is the square footage of each facility?

**A3) Armory – 16,524 sq. ft. of usable space, however not all of that space is part of the cleaning which was outlined at the Walk-through.
Rec Hall – 4450 S.F. approximately – area to clean
Street Dept – 2800 S.F. approximately**

Q4) Are lavatory supplies (toilet paper, paper towels, hand soap, etc.) to be provided by the vendor?

A4) Awarded contractor will be required to supply all necessary cleaning equipment and supplies (bathroom deodorant, waxes, chemicals/cleaners, toilet bowl cleaner, glass cleaner, surface cleaning products, urinal deodorizers, polish, garbage pail and barrel liners, vacuums, stripers, mops, buckets, etc.) Hand soap, paper towels, toilet paper will be supplied by City. The contractor will notify the City if supplies need to be reordered.

Q5) Bid Bond, is this to be supplied with submitted bid or only on award with bid?

A5) Bid Bonds must be supplied with all submitted bids.

Q6) Since the contractor is required to supply all trash liners for each facility, what is the current trash liner bag usage per facility?

A6) Contractor is responsible for changing trash liners during each cleaning.

Contractor to provide the following liners at Rec Hall – **This may vary due to holidays and no use of facilities.*

Also, the trash may not be used at all on a given day so the liner is not replaced”.

(2) 44 gallon trash cans – 208/year approximately

(4) 32-36 quart trash cans – 416/year approximately

(1) 32 Gallon trash can – 104/year approximately

Contractor to provide the following liners at Armory – **This may vary due to holidays and no use of facilities. Also, the trash may not be used at all on a given day so the liner is not replaced”.*

(3) 44 gallon trash cans –uses 50 – 60 gallon trash liners – 780/year approximately

(12) 32-36 Quart trash cans – 3,120/year approximately

(6) 32 Gallon trash cans. – 1,560/year approximately

Contractor to provide the following liners at Street Dept. –

(5) 13 gallon trash cans - 390/year approximately

(4) 32 gallon trash cans – 312/year approximately

Q7) Who is the current vendor?

A7) Jani-King of Hartford

Q8) Is this a prevailing wage project?

A8) N/A

Q9) Can companies outside of CT bid?

A9) No

Q10) Please confirm the required days/time frame for cleaning of the Teen Center/Recreation Hall facility.

A10) Two times per week, Wednesday & Friday (3 man hours per cleaning approximately)

Q11) What is the time frame for washing windows at each facility?

A11) Window washing at each facility shall be during the month of August (see section IV of specifications per each facility)

The following is the list of contractors that attended the walk-through on June 4, 2015 at 10:00 A.M.

City of Torrington
SIGN-IN SHEET

BID #CLN-014-061115

CLEANING OF STREET DEPARTMENT, TORRINGTON ARMORY & RECREATION HALL FACILITIES
WALK-THRU JUNE 4, 2015 AT 10:00 AM

VENDOR	ADDRESS	PHONE/FAX/EMAIL
Tom Ballew		798-0966
Horizon Services	250 Governor St East Hartford CT 06105	860-744-0446 Therese@horizonservices.com
CT-In Home Ass.		Jamie@cthomecare.com
Chris. Wieland	2285 Resistor Ave Trumbull CT.	203-687-2794 · 203-868-8729
Kevin Wasilonsky Northwest Clearing LLC	161 Old new Hartford rd Winchester, CT 06088	860689-3961 Services@nwcleaningllc.com
Karl Keith Wilson Signs PBM	40 South End Plaza New Milford CT	860-210-7910 860-355-4019 lou@pbm1.com
NSI Clean Worldwide Inc	70 Maple Dr Middletown NY 10941	914-649-0030 nsiclean1@gmail.com