



CITY OF TORRINGTON

Addendum # 1

ADDENDUM #1 HAS BEEN ISSUED IN REGARDS TO QUESTIONS/ANSWERS REGARDING MAINTENANCE AND REPAIR OF HVAC EQUIPMENT.

BID # HVS-014-091213 MAINTENANCE AND REPAIR OF HVAC EQUIPMENT

Date of bid opening: September 12, 2013 Time:11:30 A.M Location: City Hall, 140 Main St., Torrington, CT

Must Submit signed addenda with bid.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: September 6, 2013 Purchasing Agent _____
Pennie Zucco

Bid Submitted By: _____

Name of Company _____ Signature _____

Date _____ Title _____

QUESTIONS AND ANSWERS 9/6/13

1. **Q)** Who is the current provider?
A) Air Temp Mechanical

2. **Q)** What is the current provider’s rate?
A) Journeyman - \$74.00 per hourly rate
Apprentice - \$50.00 per hourly rate

3. **Q)** Is there a complete list of HVAC equipment and building locations?
A-1) The building locations are as follows (**the option to add or delete city buildings**):
 - A) City Hall, 140 Main Street, Torrington, CT
 - B) Torrington Police Department, 576 Main Street, Torrington, CT
 - C) Torrington Fire Headquarters, 111 Water Street, Torrington, CT
 - D) North End Fire Station, 899 Main Street, Torrington, CT
 - F) Dog Pound, Bogue Road, Harwinton, CT
 - G) Armory Building, 153 South Main Street, Torrington, CT
 - H) Coe Park Civic Center, 101 Litchfield Street, Torrington, CT
 - I) Veteran’s Office, Coe Place, Torrington, CT
 - J) Sullivan Senior Center, 88 East Albert Street, Torrington, CT
 - K) Torrington Teen Center, 71 East Albert Street, Torrington, CT
 - L) Christmas Village, 150 Church Street, Torrington, CT
 - M) Park & Recreation Maintenance Building, 321 Oak Avenue, Torrington, CT
 - N) City Barn Building, 59 Winthrop Street, Torrington, CT
 - O) Street Department, 107 Arthur Street, Torrington, CT
 - P) WPCA, 252 Bogue Road, Harwinton, CT
A-2) The complete list of HVAC equipment is not available at this time.

4. **Q)** If this is just an hourly rate for PM, how does the City know that the contractor is not “dragging their feet” to invoice as many hours as possible. Most agencies provide a list of equipment, tasks that are required for the PM, a contractor will then bid on this work.
A) The vendor will be required to sign it at the time of arrival of the job, and sign out. The contractor will be monitored as to the work that is being performed. A list of HVAC equipment should be available regarding each location for the awarded contractor.
5. **Q)** If is just an hourly rate bid, is a bid bond really necessary?
A) yes