



CITY OF TORRINGTON

Addendum # 1

ADDENDUM #1 HAS BEEN ISSUED IN REGARDS TO QUESTIONS/ANSWERS SUBMITTED FOR HORTICULTURAL AND RELATED SERVICES FOR COE MEMORIAL PARK GARDENS

RFP #CPG-040-090313 HORTICULTURAL AND RELATED SERVICES FOR COE MEMORIAL PARK GARDENS

Date of bid opening: Sept. 3, 2013 Time: 11:00 A.M. Location: City Hall, 140 Main St., Room 206 Torrington

Must Submit signed addenda with bid.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: August 27, 2013

Purchasing Agent _____
Pennie Zucco

Bid Submitted By: _____

Name of Company _____

Signature _____

Date _____

Title _____

Q1. Does the City of Torrington want to continue the current theme with the amount of annuals that are currently in the park? Is there a set budget for the annuals and bulbs?

A1. The proposals shall include a percentage of annuals vs. perennials proposed in accordance with design plans. The Not to Exceed Budget of \$90,000 shall include all labor and materials necessary to meet all terms and conditions outlined in the RFP.

Q2. Should the proposal include an estimate for mowing and leaf clean up?

A2. The proposals should include complete maintenance within the garden beds, including leaf clean-up and weed removal. Maintenance outside of the garden beds including the lawn areas will be maintained by others.

Q3. Should the proposal include an estimate for snow removal on the walkways?

A3. Snow removal of the walkways will be maintained by others.

Q4. Is the City of Torrington currently satisfied with the way the gardens are maintained and planted now or would they like to go in a different direction?

A4. The City of Torrington has been satisfied with the current maintenance of the gardens resulting in contract extensions with the current contractor to meet the full term of the original contract (5 years total.)

Q5. Would you be able to give me an idea of how many hours per week the current gardener uses for maintenance from March-October? A rough average would be okay.

A5. The current contractor completed approximately 1280 staff hours to complete the tasks outlined in the contract.

Q6. Is the city looking for regular maintenance of the park or planting annually?

A6. All aspects of maintaining Coe Memorial Park Gardens

******* ON PAGE 12, UNDER PARAGRAPH 6, OMIT ITEM 1, SECTIONS A-E. THIS INFORMATION IS NOT REQUIRED AT THIS TIME.**

*******NO BID BOND, PERFORMANCE BOND OR MAINTENANCE BOND WILL BE REQUIRED WITH SUBMITTED PROPOSALS**