



**CITY OF TORRINGTON**

**Addendum # 1**

**ADDENDUM #1 HAS BEEN ISSUED REGARDING BIDDER QUALIFICATIONS AND CLARIFICATIONS REGARDING REQUIRED INFORMATION BEING REQUESTED.**

**RFP #CSS-013-091412 Consultant Services for the Condition Assessment, Site Survey and Archeological Survey of the Jacob Strong Jr. House and site located at 1167 Highland Avenue, Torrington, CT**

Bid opening: **September 14, 2012** Time: **11:00 AM** Location: **City Hall, 140 Main St., Room 206, Torrington, CT**

**Submit signed addenda with bid.**

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: August 17, 2012 Purchasing Agent \_\_\_\_\_  
Pennie Zucco

Bid Submitted By: \_\_\_\_\_

Name of Company \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Title \_\_\_\_\_

**Item #1:** This Item should include a comprehensive Condition Assessment of the three buildings on the property: house, barn, and barn/studio. The report should focus on the physical integrity of the buildings, documentation of significant architectural features, priorities for stabilization, maintenance or repair, and itemized cost estimates. Any proposed work should comply with the *Secretary of the Interior's Standards for the Treatment of Historic Properties* (36 CFR Part 68). At a minimum, #1 would require meeting the Professional Qualification Standards in History, Architectural History, or Architecture use *The Secretary of the Interior's Professional Qualification Standards* (36 CFR Part 61) as a base requirement.

**Item #2:** We are asking for a review of the existing boundary survey and topographical data, to provide us with alternatives to managing and paying for the preservation of the site and structures. Item 2 should include ideas for programming, subdivision opportunities to sell and fund a trust or any other 'out of the box' ideas to help the City make the acquisition of this property successful.

**Item #3:** This item should specify a Phase 1A archaeological survey that relies on documentary research and a visual survey of the topography. We do not want shovel test pits or actual excavation in this phase. Item #3 would require a professional archaeologist meeting the *Professional Qualification Standards in Archaeology*.

The selection criteria will be based on price, qualifications and ability to work with City staff as outlined.