

ANNUAL TOWN MEETING WARRANT

Town of Tolland
COMMONWEALTH OF MASSACHUSETTS

Hampden: SS.

To the Constable of the Town of Tolland in the County of Hampden,

GREETING:

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Tolland, who are qualified to vote in town affairs to meet in the PUBLIC SAFETY COMPLEX, 206 West Granville Road, Tolland, on the 14th Day of May, 2018 at 7:00PM, for the following purposes:

Article 1 To see if the Town will vote to accept the reports of the Town Officers.

Article 2 To see if the Town will vote to hear the report of the Southwick-Tolland-Granville Regional School.

Article 3 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$535,189.00 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2019 commencing July 1, 2018 and ending on June 30, 2019, or take any other action thereon.

Requested by the Southwick-Tolland-Granville
Regional School District

Article 4 To see if the Town of Tolland will vote not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated April 3, 2018, which reads as follows:

"Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of \$600,000 for the purchase of all items specified in the School District's Fiscal Year 2019 Capital Improvement Plan," or take any other action relative thereon.

Requested by the Southwick-Tolland-Granville
Regional School District

Article 5 To see if the town will vote, pursuant to Chapter 41, section 108 of the General Laws, to fix the compensation of the Building Inspector at \$1,500.00.

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 6 To see if the town will vote to raise and appropriate such sums of money as may be needed to defray the expense of the Town for the 2019 Fiscal Year as set forth in the following line items:

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

| GENERAL GOVERNMENT | | FY2018 | | FY2019 | |
|--------------------|---------------------------------|----------|--------------|----------|--------------|
| 1 | Legal Counsel | \$ | 6,500.00 | \$ | 6,500.00 |
| 2 | Reserve Fund | \$ | 6,000.00 | \$ | 6,000.00 |
| 3 | Moderator | \$ | 61.25 | \$ | 62.48 |
| 4 | Selectmen's Salaries | | | | |
| | Chairman | \$ | 2,689.65 | \$ | 3,000.00 |
| | Member | \$ | 2,492.17 | \$ | 3,000.00 |
| | Member | \$ | 2,492.17 | \$ | 3,000.00 |
| 5 | Selectmen's Expense | \$ | 2,500.00 | \$ | 2,500.00 |
| 6 | Administrative Assistant | \$ 21.70 | \$ 36,108.80 | \$ 22.14 | \$ 36,840.96 |
| 7 | Town Clerk Salary | | \$ 12,666.08 | | \$ 12,919.40 |
| 8 | Town Clerk Assistant | \$ 11.00 | \$ 2,288.00 | \$ 12.50 | \$ 2,600.00 |
| 9 | Town Clerk Expense | | \$ 2,400.00 | | \$ 2,400.00 |
| 10 | Assessor's Salaries | | | | |
| | Chairman | \$ | 1,907.15 | \$ | 1,945.30 |
| | Member | \$ | 1,687.50 | \$ | 1,721.26 |
| | Member | \$ | 1,687.50 | \$ | 1,721.26 |
| 11 | Assessor's Clerk | \$ 21.70 | \$ 27,081.60 | \$ 22.14 | \$ 27,630.72 |
| 12 | Assistant Assessor's Clerk | | \$ 1,000.00 | | \$ 1,000.00 |
| 13 | Assessor's Expense | | \$ 7,910.00 | | \$ 7,360.00 |
| | Revaluation | | \$ 500.00 | | \$ 500.00 |
| 14 | Conservation Commission Expense | | \$ 500.00 | | \$ 500.00 |
| 15 | Conservation Commission Salary | | | | |
| | Member | \$ | 510.00 | \$ | 520.20 |
| | Member | \$ | 510.00 | \$ | 520.20 |
| | Member | \$ | 510.00 | \$ | 520.20 |
| 16 | Finance Committee Salaries | | | | |
| | Chairman | \$ | 181.63 | \$ | 185.28 |
| | Secretary | \$ | 151.01 | \$ | 154.04 |
| | Member | \$ | 120.38 | \$ | 122.80 |
| | Member | \$ | 120.38 | \$ | 122.80 |
| | Member | \$ | 120.38 | \$ | 122.80 |
| 17 | Finance Committee Expense | | \$ 325.00 | | \$ 300.00 |
| 18 | Office Supplies | | \$ 3,500.00 | | \$ 3,500.00 |
| 19 | Tax Collector Salary | | \$ 9,210.12 | | \$ 9,394.32 |
| 20 | Tax Collector Expense | | \$ 5,311.05 | | \$ 5,586.10 |
| 21 | Tax Title (Collector) | | \$ 1,000.00 | | \$ 1,000.00 |
| 22 | Treasurer Salary | | \$ 9,210.12 | | \$ 9,394.32 |
| 23 | Treasurer Expense | | \$ 12,039.67 | | \$ 13,537.60 |
| 24 | Tax Title (Treasurer) | | \$ 5,000.00 | | \$ 5,000.00 |

| | | | | | | |
|--------------------------------|--|----|------------|--|----|------------|
| 25 Accounting Officer | | \$ | 9,210.12 | | \$ | 9,394.32 |
| 26 Board of Appeals Expense | | \$ | 100.00 | | \$ | 100.00 |
| 27 Meetings & Election Expense | | \$ | 3,200.00 | | \$ | 8,150.00 |
| 28 Registrar of Voter Salary | | \$ | 61.25 | | \$ | 62.48 |
| 29 Planning Board Salaries | | | | | | |
| Chairman | | \$ | 879.66 | | \$ | 897.26 |
| Secretary | | \$ | 529.06 | | \$ | 539.66 |
| Member | | \$ | 302.02 | | \$ | 308.06 |
| Member | | \$ | 302.02 | | \$ | 308.06 |
| Member | | \$ | 302.02 | | \$ | 308.06 |
| 30 Planning Board Expense | | \$ | 250.00 | | \$ | 250.00 |
| TOTAL | | \$ | 181,427.76 | | \$ | 191,499.94 |

DEPARTMENT OF PUBLIC WORKS

| | | | | | | |
|------------------------------|----------|----|------------|----------|----|------------|
| 31 Superintendent | | \$ | 54,745.60 | | \$ | 58,032.00 |
| 32 Working Foreman | \$ 23.24 | \$ | 48,330.05 | \$ 23.70 | \$ | 49,296.00 |
| 33 Equip Operator/Mechanic | \$ 22.20 | \$ | 46,166.02 | \$ 22.64 | \$ | 47,091.20 |
| 34 Overtime | | \$ | 3,000.00 | | \$ | 3,000.00 |
| 35 Part Time Staff | \$ 12.00 | \$ | 3,500.00 | \$ 15.00 | \$ | 3,495.00 |
| 36 Constructions/Maintenance | | \$ | 108,361.00 | | \$ | 136,800.00 |
| 37 Road Repair | | \$ | 100,000.00 | | \$ | 100,000.00 |
| 38 Snow & Ice Control | | \$ | 70,000.00 | | \$ | 70,000.00 |
| 39 Winter Overtime Salary | | \$ | 8,700.00 | | \$ | 8,700.00 |
| 40 Custodian | \$ 16.16 | \$ | 6,722.56 | \$ 16.48 | \$ | 6,855.91 |
| 41 Fuel (gasoline & Diesel) | | \$ | 30,000.00 | | \$ | 30,000.00 |
| 42 Utilities | | \$ | 50,000.00 | | \$ | 50,000.00 |
| 43 Buildings and Grounds | | \$ | 33,674.87 | | \$ | 21,508.27 |
| TOTAL | | \$ | 563,200.10 | | \$ | 584,778.38 |

PUBLIC SAFETY

| | | | | | | |
|---------------------------------|----------|----|-----------|----------|----|------------|
| 44 Emergency Management Expense | | \$ | 350.00 | | \$ | 2,000.00 |
| 45 Fire Chief Salary | | \$ | 11,610.03 | | \$ | 11,842.24 |
| 46 Fire Department Expense | | \$ | 33,015.66 | | \$ | 32,475.00 |
| 47 Police Department Salaries | | | | | | |
| 48 Chief | | \$ | 11,610.03 | | \$ | 11,842.24 |
| | | | | | \$ | 22,237.47 |
| 49 Sargent | \$ 18.09 | \$ | 7,526.94 | \$ 18.46 | | |
| 50 Officer's | \$ 15.30 | \$ | 6,364.80 | \$ 17.50 | | |
| 51 | \$ 15.30 | \$ | 6,364.80 | | | |
| 52 Police Department Training | | \$ | 4,284.72 | | \$ | 5,162.16 |
| 53 Police Department Expense | | \$ | 11,010.27 | | \$ | 16,130.16 |
| 54 Animal Control Salary | | \$ | 739.20 | | \$ | 1,500.00 |
| 55 Animal Control Expense | | \$ | 500.00 | | \$ | 500.00 |
| TOTAL | | \$ | 93,376.45 | | \$ | 103,689.27 |

HEALTH AND SANITATION

| | | | | | | |
|------------------------------------|--|----|----------|--|----|----------|
| 56 Porchlight Visting Nurse Assoc. | | \$ | 1,102.50 | | \$ | 1,135.58 |
|------------------------------------|--|----|----------|--|----|----------|

| | | | | | | |
|-----------------------------|----------|----|-----------|----------|----|-----------|
| 57 Animal Inspector Salary | | \$ | 264.00 | | \$ | 269.28 |
| 58 Animal Inspector Expense | | \$ | 50.00 | | \$ | 50.00 |
| 59 E911 Communications | | \$ | 8,056.16 | | \$ | 8,297.85 |
| 60 Veterans Service Admin | | \$ | 8,427.52 | | \$ | 8,206.99 |
| 61 Veterans Benefits | | \$ | 1.00 | | \$ | 1.00 |
| 62 Health Agent Salary | \$ 15.85 | \$ | 1,585.00 | \$ 16.16 | \$ | 1,616.22 |
| 63 Board of Health Expense | | \$ | 50.00 | | \$ | 50.00 |
| TOTAL | | \$ | 19,536.18 | | \$ | 19,626.92 |

UNCLASSIFIED EXPENSES

| | | | | | | |
|---|----------|----|--------------|----------|----|--------------|
| 64 Cemeteries | | \$ | 9,700.00 | | \$ | 17,545.00 |
| 65 Hampden County Retirement | | \$ | 77,476.00 | | \$ | 80,192.00 |
| 66 Unemployment Compensation | | \$ | 3,500.00 | | \$ | 3,500.00 |
| 67 Town Insurance and Bonds | | \$ | 40,000.00 | | \$ | 40,000.00 |
| 68 Workers Compensation Insurance | | \$ | 8,450.35 | | \$ | 8,450.35 |
| 69 Health Insurance | | \$ | 47,164.25 | | \$ | 53,400.90 |
| 70 Medicare Insurance | | \$ | 5,324.53 | | \$ | 6,500.00 |
| 71 Library Salaries | | | | | | |
| 72 Librarian | \$ 21.70 | \$ | 10,350.90 | \$ 22.14 | \$ | 12,619.80 |
| 73 Library Staff | \$ 14.00 | \$ | 4,452.00 | \$ 14.28 | \$ | 2,998.80 |
| 74 Library Expense | | \$ | 4,722.00 | | \$ | 5,014.00 |
| 75 Interest on Short Term Debt | | \$ | 4,500.00 | | \$ | 4,500.00 |
| 76 Recreation | | \$ | 2,500.00 | | \$ | 2,500.00 |
| 77 Furniture and Equipment | | \$ | 2,500.00 | | \$ | 2,500.00 |
| 78 Historical Commission Expense | | \$ | 200.00 | | \$ | 200.00 |
| 79 Council on Aging | | \$ | 2,500.00 | | \$ | 3,000.00 |
| 80 Technical Support & Computer Expense | | \$ | 27,897.08 | | \$ | 21,081.03 |
| 81 Town Common | | \$ | 1.00 | | \$ | 1.00 |
| 82 Flowers and Gifts | | \$ | 150.00 | | \$ | 150.00 |
| 83 Town Record Restoration | | \$ | 1.00 | | \$ | 1.00 |
| 84 Pioneer Valley Planning Commission | | \$ | 76.36 | | \$ | 78.27 |
| 85 Broadband Expenses | | | | | \$ | 2,500.00 |
| TOTAL | | \$ | 251,465.47 | | \$ | 266,732.15 |
| TOTAL OF ARTICLE 6 | | \$ | 1,109,005.96 | | \$ | 1,166,326.66 |

Article 7 To see if the Town will vote to appropriate and transfer from Free Cash the sum of \$100,000.00 to fund the **Capital Equipment Stabilization Fund** for Fiscal Year 2019.

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 8 To see if the Town will vote to appropriate and transfer from Free Cash the sum of \$15,000.00 to fund the Auction Expenses within the **Treasurer Tax Title** for Fiscal Year 2018.

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 9 To see if the town will appropriate from Free Cash the sum of \$45,582.85 to be used for the **Fiscal 2018 Winter Roads deficit**, or take any other action relative thereto

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 10 To see if the town will vote to raise and appropriate a sum of money to operate the trash enterprise fund or take any other action thereon:

Voted: That the following sums be appropriated for the trash enterprise.

| | |
|----------|-------------|
| Salaries | \$ 7,171.85 |
| Expenses | \$22,000.00 |
| Total | \$29,171.85 |

And that \$29,171.85 be raised as follows:

| | |
|---------------------|-------------|
| Department receipts | \$25,000.00 |
| Retained earnings | \$ 4,171.85 |

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 11 To see if the Town will vote to rescind the following unused borrowing authority, Article 5 May 17, 2007 Capital \$4,361.00. Article 5 May 5, 2008 DPW Vehicle \$23,096.00 or take any other action relative thereto.

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 12 To see if the town will vote to raise and appropriate the sum of \$135,681.69 to fund the bond payments due in fiscal year 2019 for the following previously approved debt items:

| | |
|-----------------------------------|--------------|
| Public Safety Complex and DPW | \$108,398.19 |
| Library and Town Hall renovations | \$ 27,283.50 |

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 13 To see if the town will vote to accept any monies appropriated by the Massachusetts Department of Transportation for Chapter 90 use. These funds to be used for maintenance and reconstruction of town roads and to fund the appropriation by transferring said amounts from available funds with any unspent funds to carry over from year to year until spent by the town. These sums will be reimbursed to the town by the Commonwealth of Massachusetts in accordance with Chapter 90 of the Massachusetts General Laws.

Board of Selectmen: **Recommends**
Finance Committee: **Recommends**

Article 14 To see if the town will vote to authorize the Board of Selectmen to apply for and accept any and all grants including grants from the Federal Government or the Commonwealth of Massachusetts for which said grants are authorized or take any other action relative thereon.

Board of Selectmen: Recommends
Finance Committee: Recommends

Article 15 To see if the town will vote to authorize the use of the following revolving funds for departmental operations which shall not exceed the noted sums for each fund, which shall be under the control of the town Treasurer, which shall be accounted for separately, and to which shall be credited only the receipts received in connection with the departmental operations supported by the revolving fund; further to authorize the town Treasurer to expend from such funds in accordance with Chapter 44, Section 53E1/2 of the General Laws, provided however that said expenditures for the revolving funds shall not exceed the receipts for said fund:

| | |
|---|------------|
| Building Inspection Permit & Miscellaneous Fees | \$5,000.00 |
| Electrical Inspection Permit Fees | \$2,000.00 |
| Plumbing/Gas Inspection Fees | \$2,000.00 |
| Fire Inspection Permit Fees | \$1,000.00 |
| Board of Health Fees | \$3,000.00 |
| Cemetery Fees | \$1,000.00 |
| Planning Board Permit Fees | \$2,000.00 |
| Zoning Board of Appeals Permit Fees | \$1,000.00 |
| Conservation Commission | \$1,000.00 |

Board of Selectmen: Recommends
Finance Committee: Recommends

Article 16 To see if the Town will vote to amend the General Bylaws, pursuant to the provisions of Section 53E1/2 of Chapter 44 of the Massachusetts General Laws, as most recently amended, by inserting a new bylaw establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such by law to provide as follows:

Section I: There are hereby established in the Town of Tolland pursuant to the provisions of G.L. c.44, 53E 1/2, the following Revolving Funds:

| | |
|-------------------------|---|
| Building Inspection | Fees & Charges for Building Inspections |
| Electrical Inspection | Fees & Charges for Electrical Inspections |
| Plumbing/Gas | Fees & Charges for Plumbing/Gas Inspections |
| Fire Inspection | Fees & Charges for Fire Inspections |
| Board of Health | Fees & Charges for Board of Health |
| Cemetery | Fees & Charges for Cemetery |
| Planning Board | Fees & Charges for Planning Board |
| Zoning Board of Appeals | Fees & Charges for Zoning Board of Appeals |
| Conservation Commission | Fees & Charges for Conservation Commission |

Section II Expenditures from each revolving fund set forth herein shall be subject to the limitation established by Town Meeting or any increase therein as may be authorized in accordance with G.L. c44, 53E1/2.

| | |
|-----------------------|------------|
| Building Inspection | \$5,000.00 |
| Electrical Inspection | \$2,000.00 |
| Plumbing/Gas | \$2,000.00 |
| Fire Inspection | \$1,000.00 |
| Board of Health | \$3,000.00 |
| Cemetery | \$1,000.00 |

| | |
|-------------------------|------------|
| Planning Board | \$2,000.00 |
| Zoning Board of Appeals | \$1,000.00 |
| Conservation Commission | \$1,000.00 |

Or take any other action relative thereto.

Article 17 To see if the Town will vote to hear the report of the Broadband Committee.

Article 18 To transact any other business that may legally come before said meeting.

And you are directed to serve this Warrant, by posting up attested copies thereon at FOUR PUBLIC PLACES in said Town SEVEN (7) DAYS at least before the time of holding said meeting.

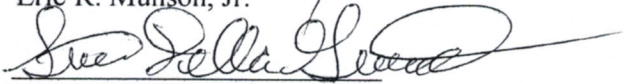
HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this first (7) day of May in the year of our Lord two thousand eighteen.

SELECTMEN OF TOLLAND:



Eric R. Munson, Jr.

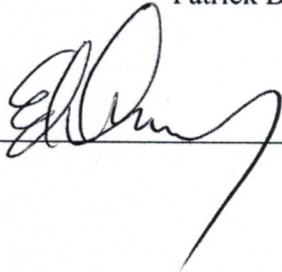


Steven DellaGuistina



Patrick Barrett

A true copy. ATTEST:



Constable