

**VILLAGE OF TARRYTOWN  
BOARD OF TRUSTEES  
WORK SESSION 7:00 P.M.  
WEDNESDAY, JANUARY 16, 2013  
Tarrytown Village Hall  
One Depot Plaza, Tarrytown, New York**

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Executive Session

75 Neperan Road

Board of Trustees Concerns

Open Session

1. Set Special Meeting – Sale of Conqueror Hook and Ladder truck
2. Election Resolution
3. Rezoning Petition
4. Central Avenue Culvert
5. Fence Replacement – Neperan Road Pump Station
6. Sidewalk Café Fees
7. Neperan Park
8. Shaft 10 Fuel Storage Tank
9. Traffic Light Project – Route 9

Executive Session

- 1A. Village of Briarcliff Manor Pump Station
- 2A. Personnel
- 3A. Obtain Advice of Counsel

RESOLUTION DECLARING CONQUEROR HOOK & LADDER TRUCK AS SURPLUS

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare the 1988 E-One aerial ladder truck previously used by Conqueror Hook & Ladder to be surplus and available for sale by the Village of Tarrytown.

RESOLUTION TO SELL CONQUEROR HOOK & LADDER TRUCK

WHEREAS, the Board of Trustees authorized the Village Administrator to advertise for the sale of the 1988 Conqueror Hook and Ladder truck; and

WHEREAS, the Village commenced the process of selling of the apparatus in October 2012; and

WHEREAS, the advertisement for the sale of the apparatus was placed in the Fire Trader publication, which specializes in the buying, selling and trading of new and used public safety equipment and services and is delivered monthly to 37,000 public safety related addresses; and

WHEREAS, two (2) proposals have been received since October for the purchase of the apparatus; and

WHEREAS, the two (2) proposals are as follows:

Sanford, Maine Fire Department	\$25,000
New England Fire Equipment & Apparatus Corporation	\$15,000

WHEREAS, the proposal is from the City of Sanford, Maine Fire Department and the apparatus will be used as the back-up apparatus for the Sanford Fire Department.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees believes that there has been minimal interest in the sale of the apparatus and the Village went through a similar lengthy process relating to the sale of the Riverside Hose pumper truck.

BE IT FURTHER RESOLVED that it is the belief of the Board of Trustees that it is the best interest of the Village to accept the offer of the Sanford Fire Department, to sell the apparatus, to remove the apparatus from the Village's insurance policy which will reduce the cost of the insurance and to once again provide the garage space at the Department of Public Works for public works vehicles as opposed to prolonging the sale process and possibly losing the sale.

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the sale of the 1988 E-One aerial ladder truck to the City of Sanford Fire Department per their offer of \$25,000 in "as is" condition.

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## INTEROFFICE MEMORANDUM

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**To:** Michael Blau, Administrator  
**From:** Carol A. Booth, Village Clerk . *CM*  
**Re:** 2012 VILLAGE ELECTION – APPOINTMENT OF ELECTION INSPECTORS  
**Date:** January 4, 2013

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BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby appoints the following Election Inspectors to sit on Election Day, Tuesday, March 19, 2013:

District #1: Frankye Lee, Richard Staff, Marie Coviello, Ann Matthews  
District #2: Robin Warner, Tina Whitely, Angela Perez, Ray Artus  
District #3: David Aukland, Baltasar Parra, Helen Meehan, Eleanor Cornett  
District #4: Gail Evans, Diane Pratt, Jeanne Arduino, Nancy Quinn  
District #5: Mary Gorman, Rosella Cory, Rose Arduino, Max Perada  
District #6 & 74: Aranka Goldin, Lillian Phillips, Joan Wald, Elaine Kosloff  
District #7 & 76: Lou Agro, Elizabeth Hynes, Blanca Umbierre, Teresa Agar  
District #55 & 82: Barbara Osgood, Roberta Steinberg, Mary Byrnes, Margaret Bartos

# **MEMORANDUM**

## **DEPARTMENT of PUBLIC WORKS**

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TO: Michael Blau, Village Administrator

FROM: Howard D. Wessells Jr., Superintendent of Public Works

DATE: January 3, 2013

RE: Central Avenue Culvert R.F.P.

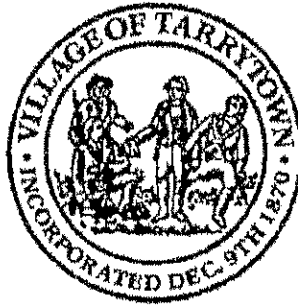
As a continuation of the Central Avenue Culvert Project a Request for Proposal was sent out to have the remaining portion of the culvert inspected. The inspection as outlined in the Request for Proposal the inspection will start on Central Avenue near the intersection of Cottage Place and will terminate at the opening of the culvert on Green Street.

A copy of The Request for Proposal was sent to four companies as shown on the last page of the attached copy. The following companies submitted proposals.

Fred A. Cook Jr. Inc. is a lump sum proposal in the amount of \$9,995.00. They anticipate that the inspection will take four days utilizing a Video Inspection Unit with Operator and two Laborers.

Heitkamp Inc. submitted a per diem proposal. They anticipate four days to complete the inspection at a cost of \$4,066.00 per day with a \$500.00 charge for mobilization. They propose using one Supervisor, two Manhole Attendants and 2 Man- Entry Inspection Personnel.

Both companies are experienced in this type of work and have successfully completed work for the village in the past. Based on the above if this project is to go forward I am recommending that the project be awarded to Fred A. Cook Jr. Inc. in the amount not to exceed \$9,995.00.



**REQUEST FOR PROPOSAL**  
**FOR**  
**STORM WATER CULVERT INSPECTION**  
**VILLAGE OF TARRYTOWN, NEW YORK**

The Village of Tarrytown is soliciting proposals from qualified firms to inspect and document the conditions of a storm water culvert. The inspection will start at a point near the intersection of Central Avenue and Cottage Street in the Village of Tarrytown and will end at the outfall located near the Hudson River on Green Street in the Village of Tarrytown.

All proposals must be submitted in a sealed envelope and should state Central Avenue Culvert Inspection on the envelope. Proposals must adhere to the attached scope of work. Proposals must be attached to a copy of this Request for Proposal and be submitted to the Office of the Superintendent of Public Works, 4 Division Street, Tarrytown New York 10591 no later than close of business December 20, 2012.

**Howard D. Wessells Jr.**  
**Superintendent of Public Works**

## STORM CULVERT INSPECTION

The Village of Tarrytown maintains a series of storm water culverts that converge on Cortland Street and outfall at a point west of the Metro North Railroad Station into what is known as Andre Brook. A portion of this storm water system has already been inspected and repaired.

The village wishes to determine the condition of and the extent of any deterioration within the remaining portion of the culvert as shown in the attached map. The remaining portion of the culvert is approximately four tenths of a mile in length.

This culvert is affected by tidal waters from the Hudson River downstream and from continuous runoff from upstream.

Based on the above, the following scope of work is to be completed by a firm that normally engages in pipeline and culvert inspection.

- 1) Inspect the designated section of the culvert via manned entry.
- 2) Provide CCTV recording of the entire section noting any and all defects including deflections, voids and areas of significant deterioration.
- 3) Provide locations of all noted defects so they can be properly referenced both above ground and within the culvert.
- 4) Any voids noted in the floor of the culvert must be pumped free of water to determine the volume of the voids.
- 5) Provide a written report detailing the location of each defect, the number of defects and a recommended method of repair of the defects.
- 6) Entry into the culvert is to be considered "Permit Required Confined Space Work" and as such all applicable O.S.H.A regulations must be strictly adhered to.
- 7) Maintenance and protection of traffic shall be the responsibility of the contractor.
- 8) The number and title of employees who will be working on the project and an estimate of the time required to complete the project must be part of the proposal.

- 9) Special attention is to be paid to weather conditions. No allowance will be made for the contractor's inability to perform work due to flow conditions.
- 10) All submissions must be typed on Company letterhead and attached to a complete copy of this R.F.P., hand written proposals will not be accepted.
- 11) Submissions must include the following:
  1. A copy of the firms Confined Space Work Plan
  2. At least four references for projects of a similar nature

Bidders List

Heitkamp  
99 Callender Road  
P.O. Box 730  
Watertown, Ct 06795-0730

Fred A. Cook Jr.  
Box 70  
Montrose, N.Y. 10548

ACS Underground Solutions  
P.O. Box 448  
Georgetown, CT 06829

Clear Brook  
972 Nicolls Rd  
Dear Park N.Y. 11729



# Proposal

## Fred A. Cook, Jr. Inc.

### SEWER, SEPTIC & PIPELINE CLEANING SPECIALISTS

High Power Vacuum Cleaning • Catch Basin Cleaning • High Velocity Pipe Cleaning • TV Inspection • Sanitary & Storm Sewer Systems

P.O. Box 70  
Montrose, NY 10548

Telephone No. (914) 739-3300  
Fax No. (914) 739-8525

**PROPOSAL SUBMITTED TO:**

Village of Tarrytown DPW

**STREET:**

4 Division Street

**CITY, STATE & ZIP CODE:**

Tarrytown, NY 10591

**CONTACT:**

Attn: Howard Wessells Jr.

**DATE:**

December 20, 2012

**JOB NAME:**

Storm Water Culvert Inspection

**JOB LOCATION:**

Tarrytown, NY

**TELEPHONE NO.:**

914) 906-4375

**FAX NO. / EMAIL TO:**

(914) 631-1571

We hereby submit specifications and estimates for :

Rental of Aries Video Inspection Unit with an operator and 2 laborers to televise storm water culvert as per RFP. It is anticipated that the work required will take up to 4 days to complete.

**\$9,995.00 / Lump sum**

**\*Plus NYS Sales Tax if applicable\***

**Kindly sign and return a copy to Fred A. Cook, Jr., Inc. to get job on schedule list**

**SERVING: CONTRACTORS, MUNICIPALITIES, UTILITIES, INDUSTRIES**

Plus any applicable state sales tax. If tax exempt, an exempt certificate must be submitted with signed proposal. Work will be scheduled when the office receives a signed proposal. The Party Listed in the "PROPOSAL SUBMITTED TO:" section is responsible for payment of services provided. If any of Fred A. Cook, Jr. Inc.'s equipment becomes un-removable from the site, it is the sole responsibility of listed party at their expense to either return the equipment in good working condition or pay for the damaged equipment.

**We Propose to furnish material and labor – complete in accordance with the above specifications, for the sum of:**

**As Stated Above**

dollars (\$ \_\_\_\_\_ )

**Payment to be made as follows:**

**Net 15 Days, 1 ½% service charge after 15 Days**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications, involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**Authorized  
Signature:**

Brian F. Cook, President

Note: This proposal may be withdrawn by us if not accepted within  
----- 30 Days -----

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date of**

**Acceptance:**

**Signature:**

## **REFERENCES**

### **2010 Sewer Cleaning & CCTV Inspection**

**City of Glens Falls, NY**

Kevin Knapp

518-761-3815

\$36,806.75

Completed 2010

### **Sanitary Infrastructure Mapping/Inspection for Catskill/Delaware Basin**

**New York City Department of Environmental Protection**

**CRO-496**

2009-2010

Completed 2010

\$745,000

Andrew Stor

914-548-3715

### **Village of Massena, NY**

**Pipe and Catch Basin Cleaning and TV Inspection**

Hass Fayad or Scott Castiganer

315-769-6823

\$34,889.00

Completed 2009



# HEITKAMP

AN  COMPANY

Heitkamp, Inc.

99 Callender Road

P.O. Box 730

Watertown, CT 06795 - 0730

Phone: 860-274-5468

Fax: 860-274-5619

December 18, 2012

Mr. Howard Wessells  
Village of Tarrytown  
One Depot Plaza  
Tarrytown, NY 10591

**Re: Storm Water Culvert Inspection - Central Avenue and Cottage Street**

Dear Mr. Wessells:

Heitkamp, Inc. is pleased to offer the following proposal for the above referenced project.

**Heitkamp, Inc. proposes the following:**

- Inspection of approximately four tenths of a mile of the designated culvert via manned entry.
- CCTV recording of the entire section noting any and all defects including deflections, voids and area's of significant deterioration.
- Providing the locations of all noted defects both above ground and within the culvert.
- Removal of water from voids in the culvert floor in order to determine their volume.
- Providing a written report detailing all defects along with recommended methods of repair.
- Maintenance and protection of traffic.

**Heitkamp Inc.'s Price for this Work is:**

\$4,066.00 per 8 hour day (Portal to Portal)

Mobilization - \$500.00

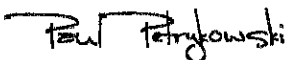
**Heitkamp Inc.'s crew will consist of:**

- 1 EA - Supervisor
- 2 EA - Manhole Attendants
- 2 EA - Man-Entry Inspection Personnel

It is anticipated that the inspection will take approximately four days to complete.

If you should have any questions, please do not hesitate to contact us.

Yours truly,  
Heitkamp, Inc.



Paul Petrykowski  
Project Estimator



## **LARGE DIAMETER INSPECTION REFERENCES**

### ***Belmont, MA***

460 Concord

Belmont, MA 02478

Project: Cleaning of Storm Drain Lines

Contract Amount: \$109,665.00

Pipe Sizes: 6" to 66"

Contact: Mr. Thomas Gatzunis

Telephone: 617-489-8220

### ***Waterbury, CT***

C/o Camp, Dresser & McKee

100 Great Meadow Road

Putnam Park, Suite 104

Wethersfield, CT 06109-2355

Project: Closed Circuit Television Inspection Steel Brook, Mad River Interceptor

Contract Amount: \$88,385.00

Pipe Sizes: 21' to 30'

Contact: Mr. Bruce Kirkland

Telephone: 860-527-2742

### ***Lynn, MA***

Insituform Technologies

253B Worcester Road

Charlton, MA 01507

Project: GE Plant, Project # 446

Contract Amount: \$52,362.00

Pipe Sizes: 6" to 48"

Contact: Mr. William Markie

Telephone: 508-248-1700

### ***Boston, MA***

Insituform Technologies

253B Worcester Road

Charlton, MA 01507

Project: Boston Water & Sewer Commission, Contract #93-309-004

Contract Amount: \$6,300.00

Pipe Sizes: 6" to 36"

Contact: Mr. William Markie

Telephone: 508-248-1700



***Musconetcong, Bud Lake, NJ***

C/o Purcell Associates  
90 National Drive  
Glastonbury, CT

Project: Clean & TV Interceptors, Contract #156, Musconetcong Sewerage Authority

Contract Amount: \$76,413.00

Pipe Sizes: 32" to 42"

Contact: Mr. Jerry Remson

Telephone: 201-278-5700

***Allentown, PA***

C/o Keystone Consulting Engineers  
6235 Hamilton Blvd.  
Allentown, PA 18106

Project: Collector Sewer Inspection Phase III, Contract #93-74

Contract Amount: \$61,608.00

Pipe Sizes: 8" to 24"

Contact: Mr. Joseph Santelli

Telephone: 215-395-0971

***Allentown, PA***

C/o Keystone Consulting Engineers  
6235 Hamilton Blvd.  
Allentown, PA 18106

Project: Trout Creek Interceptor Sewer Inspection, Contract #96-08

Contract Amount: \$19,748.00

Pipe Sizes: 24"

Contact: Mr. Joseph Santelli

Telephone: 215-395-0971

***Brookline, MA***

C/o Camp, Dresser & McKee  
50 Hampshire Street  
Cambridge, MA 02139

Project: Sewer System Rehabilitation

Contract Amount: \$50,958.00

Pipe Sizes: 8" to 24"

Contact: Mr. Edward Dilorio

Telephone: 617-252-8000



***Boston, MA***

980 Harrison Ave.

Boston, MA 02119

Project: Boston Water and Sewer Commission, Sewerage Works Improvements, Contract #92-309-009

Contract Amount: \$232,470.00

Pipe Sizes: 10" to 48"

Contact: Mr. William Donahue or Mr. Steve Shea

Telephone: 617-330-9400

FENCE AND GATE REPLACEMENT - NEPERAN ROAD PUMP STATION	
Vendor	Cost Proposal
Precision Built Fences	\$17,240.00
Wilkins Construction	\$19,816.00
Yaboo Fence Company	\$24,404.00
Tri State Gate	\$25,180.00

Electrification of Motor to Open Gate	
AY Electric of Westchester, Inc.	\$1,452.00
DeCecchis Electric Corp.	\$1,585.00
Morabito Electric, Inc.	Proposal requested but no proposal submitted

SIDEWALK CAFÉ FEES			
Municipality	Fee	Deposit	
Dobbs Ferry	\$150	\$0	
Irvington	\$100	\$0	
Mamaroneck (V)	\$3.15/sf	To be determined by Village Manager	
Mount Kisco	\$100/year plus \$3/s.f. of sidewalk utilized	\$500	
New Rochelle	\$3.50/sf of sidewalk utilized	\$100	
Nyack	\$100	\$0	
Peekskill	\$100	\$0	
Pelham (V)	\$200	\$0	
Scarsdale	\$2.00/sf of sidewalk utilized	\$0	
Tarrytown	\$250	\$500	



ESTIMATED FEES BASED UPON SET RATE PLUS SQUARE FOOTAGE					
Sidewalk Café	Square Footage	Fee Utilizing Mount Kisco Fee Structure	\$100 + \$3.25/sf	\$50 + \$5.00/sf	
Solmar	30	\$190.00	\$197.50	\$200.00	
Chiboust	40	\$220.00	\$230.00	\$250.00	
Links & Lubins	50	\$250.00	\$262.50	\$300.00	
Mint	56	\$268.00	\$282.00	\$330.00	
Tarry Tavern	75	\$325.00	\$343.75	\$425.00	
Little B's	87.5	\$362.50	\$384.38	\$487.50	
Yogurt Le Crepe	135	\$505.00	\$538.75	\$725.00	
Sweet Grass	272	\$916.00	\$984.00	\$1,410.00	
Lefteris	276	\$928.00	\$997.00	\$1,430.00	
Total Fee		\$3,964.50	\$4,219.88	\$5,557.50	

The list above does not include all of the sidewalk cafes in Tarrytown. It does include the sidewalk cafes where I could calculate the square footage of sidewalk utilized for the café.

**OPTION 2**

Alternate Calculation based upon set minimum plus additional dollar amount based upon square footage range

Minimum = \$100

0 - 99 square feet	\$100 + \$150
100 - 199 square feet	\$100 + \$450
200 - 299 square feet	\$100 + \$750
300 square feet and greater	\$100 + \$1,050

**OPTION 3**

Alternate Calculation based upon set minimum plus additional dollar amount based upon square footage range

Minimum = \$100

0 - 49 square feet	\$100 + \$150
50 - 99 square feet	\$100 + \$250
100 - 149 square feet	\$100 + \$350
150 - 199 square feet	\$100 + \$450
200 - 249 square feet	\$100 + \$550
250 - 299 square feet	\$100 + \$650
300 - 349 square feet	\$100 + \$750
350 - 399 square feet	\$100 + \$850

Sidewalk Café	Square Footage	Fee per Option 2	Fee per Option 3
Solmar	30	\$250.00	\$250.00
Chiboust	40	\$250.00	\$250.00
Links & Lubins	50	\$250.00	\$350.00
Mint	56	\$250.00	\$350.00
Tarry Tavern	75	\$250.00	\$350.00
Little B's	87.5	\$250.00	\$350.00
Yogurt Le Crepe	135	\$550.00	\$450.00
Sweet Grass	272	\$850.00	\$750.00
Lefteris	276	\$850.00	\$750.00
Total Fee		\$3,750.00	\$3,850.00

# **MEMORANDUM**

## **DEPARTMENT of PUBLIC WORKS**

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TO: Michael Blau, Village Administrator

FROM: Howard D. Wessells Jr., Superintendent of Public Works

DATE: January 7, 2013

RE: Shaft Ten Fuel Storage Tank

As you recall our insurance carrier requested that the underground fuel storage tank at Shaft Ten located at 401 Neperan Road be tightness tested for possible leaks. This requirement is necessary for this tank to be insured under the Village's insurance policy.

This tank is located underground in front of the building in close proximity to the lakes. It is believed that this tank has been in the ground for about forty three years and has long passed its useful life.

When drafting the requirements for the new tank I took into account the sensitive nature of the area and specified that the new tank be double walled with a built in overflow tank mounted above ground on a 6 inch thick concrete pad. There is an option for a single walled tank which I am not recommending due to the small difference in cost.

Based on the requirements a Request for Proposal was sent out to six qualified companies (see last page of the attached R.F.P.). Three of these companies made site visits. The three remaining companies were contacted by telephone and did not respond (see last page of the attachment).

Of the three companies that did make the mandatory site visit only two submitted proposals (see attached), Dutchess Environmental Construction of Mahopac, New York in the amount of \$20,250 and NORTHEAST ENVIROMENTAL Inc. of Mamaroneck, New York in the amount of \$21,975.

Whereas both companies followed the scope of work NORTHEAST ENVIROMENTAL Inc. submitted a more detailed proposal in regards to the accessories that will be used as part of the installation.

It is my recommendation that if this project is to go forward, the award of this proposal go to NORTHEAST ENVIROMENT Inc. in the amount of \$21,975 with the work to commence as soon as possible.



## **REQUEST FOR PROPOSAL**

### **REMOVAL OF A 1,000 GALLON UNDERGROUND #2 FUEL OIL STORAGE TANK AND THE INSTALLATION OF A NEW 1,000 GALLON ABOVEGROUND #2 FUEL OIL STORAGE SKID/SADDLE MOUNTED TANK LOCATED AT 401 NEPERAN ROAD VILLAGE OF TARRYTOWN, NEW YORK**

The Village of Tarrytown is soliciting proposals from qualified firms to remove a 1,000 gallon underground #2 Fuel oil storage tank and replace it with a 1,000 gallon above ground #2 Fuel oil storage skid/saddle mounted tank.

A site visit must be made in order to submit a proposal. Site visits can be scheduled by contacting Howard D. Wessells Jr., Superintendent of Public Works either by telephone 914-862-1819 or by e-mail [hwessells@tarrytowngov.com](mailto:hwessells@tarrytowngov.com). The last day for site visits will be December 15, 2012.

All proposals must be submitted in a sealed envelope and must state Removal of a 1,000 Gallon Fuel Storage Tank. Proposals must adhere to the attached scope of work. Any deviations due to omissions in the scope of work must be clearly stated in the proposal. Proposals must be based on New York State Department of Labor prevailing rates and wages. All New York State Department of Conservation and Westchester County Department of Health regulations regarding the proper installation of the new tank and fuel lines must be followed. Proposals must be typed on company letterhead and attached to a copy of this Request for Proposal. Hand written proposals will not be accepted. Proposals must be submitted to the Office of the Superintendent of Public Works, 4 Division Street, Tarrytown New York 10591 no later than close of business December 20, 2012.

**Howard D. Wessells Jr.  
Superintendent of Public Works**

SCOPE OF WORK FOR THE REMOVAL OF A 1,000 GALLON #2 FUEL OIL UNDERGROUND STORAGE TANK AND THE INSTALLATION OF A NEW 1,000 GALLON #2 FUEL OIL ABOVEGROUND STORAGE SKID/SADDLE MOUNTED TANK

1. File any and all applicable permit applications (Village, Westchester County, and NYSDEC). Village fees to be waived
2. All work must conform to NYCRR614 and Article XXV of the Westchester County Sanitary Code.
3. Form and pour a new 6" concrete pad on a 4" compacted sub base of ¾" gravel with #4 reinforcement rods in a grid pattern 12" on center (minimum 4,000 psi concrete). The size of the pad shall be one foot larger in each direction than the footprint of the tank.
4. Supply, Deliver and set one new Highland Tank & Manufacturing Co. OP-Tank double walled 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.
5. Install a 2" fill line and a 2" vent line with mushroom cap.
6. Install a tank gauge indexed in inches.
7. Install 2" duplex bushings with ½" drop poles and ½" ball valves
8. Install new ½" fuel lines, lines to be run underground and connected to the existing oil burner and generator.
9. Perform a tightness test on the new tank and fuel lines.
10. Pump over all usable fuel to the new tank.
11. Purge the new fuel lines and start up the oil burner and the generator.
12. Supply one Excavator with operator to excavate the top and sides of the existing tank.
13. Cut open the top of the old tank and using a vac-truck remove and properly dispose of the remaining product.
14. Enter and clean the old tank and remove and dispose of the old piping.
15. Clear out and cap the old fuel lines if not removed during the installation of the new lines.
16. Remove and properly dispose the old tank.
17. Inspect existing soils around tank using PID (Photo-Ionization Detector).
18. Inform the Village of any leaks.
19. Backfill and tamp tank pit with clean dirt fill.
20. Grade and rake all disturbed areas.
21. Seed and hay all disturbed areas weather permitting.
22. Start up the oil burner (Village to start up the generator).
23. Issue tank certificates and close out any permits if required.

**Payment in full will be made upon the complete satisfaction of the Superintendent of Public Works. No upfront or partial payments will be made. All Proposal must have an estimated starting and completion time from award of the contract.**

Proposal in Words \_\_\_\_\_

Proposal in Dollars \_\_\_\_\_

Option 1.) Items 1 through 23 remain the same with the exception of the following: 4. **Supply, Deliver and set one new Single Walled Highland Tank & Manufacturing Co. OP-Tank 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.**

Proposal in Words \_\_\_\_\_

Proposal in Dollars \_\_\_\_\_

### **Bidders List**

#### **Conklin Services & Construction Inc**

94 Stewart Ave  
Newburgh, NY 12550-6618

#### **Dutchess Enviromental Construction Inc**

936 Route 6  
Mahopac, NY 10541-1722

**Made site visit**

#### **Tri-State Environmental**

3 Browns Ln Ste 100  
Hawthorne, NY 10532-1537

Envirostar Corp.  
50 Fields Lane  
Brewster, NY 10509

Mark Dibartola  
Site visit

Northeast Enviromental  
225 Valley Place  
Mamaroneck, New York 10543

Made site visit 11/29/12 2:30 p.m.  
Dwayne Monaco 914-777-1930  
dm@northeastenviromental.com

#### **National Environmental Specialists**

26 Broadway  
Hawthorne, NY 10532-1271

936 Route 6  
Mahopac, New York 10541  
TEL (845) 628-3610  
FAX (845) 628-3591



Licensed Contractor  
Westchester Co. #WC-13721-H03  
Rockland Co. #H-09869-10-00-00  
Putnam Co. #PC2299-A  
N.Y.S.D.E.C. #3A-491  
E.P.A. #000047506



Website: [www.dutchessenviro.com](http://www.dutchessenviro.com)

## Proposal

Email: [dutchessenviro@comcast.net](mailto:dutchessenviro@comcast.net)

Submitted to: <b>Village of Tarrytown</b> <b>4 Division Street</b> <b>Tarrytown, NY 10591</b>	Date 12/4/12	Phone 914-631-0356
	Job Location 410 Neperan Road Tarrytown, NY	Email <a href="mailto:hwessells@tarrytowngov.com">hwessells@tarrytowngov.com</a>
		Cell 914-906-3829

**We hereby submit specifications and estimates for:**

**Removal of a 1,000 gallon underground storage tank and installation of a 1,000 gallon, #2 fuel aboveground OP tank.**

*Dutchess Environmental Construction will supply the labor, materials, and equipment to perform the following:*

- File any applicable permits.
- Form and pour a new 6" concrete pad with #4 rebar (min 4,000psi).
- Deliver and set new, 1,000 gallon, 7 gauge aboveground OP tank (White Urethane Finish).
- Highland free standing stairs, safety yellow epoxy.
- Welded on spill container w/ 2" fill, 2" vent line, mushroom cap and tank gauge (inches to empty).
- Two 2" duplex bushings with ½" drop poles and ½" ball valves.
- ½" coated copper lines to be ran underground to existing oil burner and generator supply lines.
- Excavator and Operator to excavate top and sides of tank.
- Cut open top of tank and pump over usable fuel to new storage tank.
- Vac-truck to remove and dispose of remaining product (water disposal - additional .80¢ per gallon).
- Enter and clean tank. Remove and dispose of all old pipes.
- Clear out and cap old oil lines. Remove and dispose of tank.
- Backfill and tamp tank grave with clean dirt fill. Grade and rake all disturbed areas.
- Seed and hay all disturbed areas (if job is done between Apr. 15th and Nov. 1st)
- Perform a pressure test and setup inspection with the Village of Tarrytown.
- Start oil burner (not responsible to start generator).
- Issue tank certificate (if no leakage found).

Total: \$17,990.00 (Tax Exempt)

**Options/Notes:** Customer to remove existing concrete pad prior to start of work.

For the installation of a double wall OP tank please add \$2,260.00 and initial

**Not included in this estimate:** Any and all permit fees, including local permit fees. Any and all labor, material, equipment, testing, permits and trucking for the removal and/or disposal of contaminated soils and/or water.

**Payment:** We propose to furnish material and labor, complete, in accordance with above specifications, for the sum of:

Seventeen thousand nine hundred ninety and 00/100 Dollars (\$17,900.00) (options excluded).

**To be paid as follows:** Payment due upon completion of work

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will be an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Any costs incurred in the collection of any amounts due Dutchess Environmental Construction will be paid by the customer. Returned checks will be subject to a \$35.00 handling fee.

**Note:** This proposal may be withdrawn by Dutchess Environmental Construction if not accepted within 60 days.

Authorized Signature: \_\_\_\_\_

Date: 12/4/12

**Acceptance of Proposal:** The above prices, specifications, and conditions are satisfactory and hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

SCOPE OF WORK FOR THE REMOVAL OF A 1,000 GALLON #2 FUEL OIL UNDERGROUND STORAGE TANK AND THE INSTALLATION OF A NEW 1,000 GALLON #2 FUEL OIL ABOVEGROUND STORAGE SKID/SADDLE MOUNTED TANK

1. File any and all applicable permit applications (Village, Westchester County, and NYSDEC). Village fees to be waived
2. All work must conform to NYCRR614 and Article XXV of the Westchester County Sanitary Code.
3. Form and pour a new 6" concrete pad on a 4" compacted sub base of  $\frac{3}{4}$ " gravel with #4 reinforcement rods in a grid pattern 12" on center (minimum 4,000 psi concrete). The size of the pad shall be one foot larger in each direction than the footprint of the tank.
4. Supply, Deliver and set one new Highland Tank & Manufacturing Co. OP-Tank double walled 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.
5. Install a 2" fill line and a 2" vent line with mushroom cap.
6. Install a tank gauge indexed in inches.
7. Install 2" duplex bushings with  $\frac{1}{2}$ " drop poles and  $\frac{1}{2}$ " ball valves
8. Install new  $\frac{1}{2}$ " fuel lines, lines to be run underground and connected to the existing oil burner and generator.
9. Perform a tightness test on the new tank and fuel lines.
10. Pump over all usable fuel to the new tank.
11. Purge the new fuel lines and start up the oil burner and the generator.
12. Supply one Excavator with operator to excavate the top and sides of the existing tank.
13. Cut open the top of the old tank and using a vac-truck remove and properly dispose of the remaining product.
14. Enter and clean the old tank and remove and dispose of the old piping.
15. Clear out and cap the old fuel lines if not removed during the installation of the new lines.
16. Remove and properly dispose the old tank.
17. Inspect existing soils around tank using PID (Photo-Ionization Detector).
18. Inform the Village of any leaks.
19. Backfill and tamp tank pit with clean dirt fill.
20. Grade and rake all disturbed areas.
21. Seed and hay all disturbed areas weather permitting.
22. Start up the oil burner (Village to start up the generator).
23. Issue tank certificates and close out any permits if required.

Payment in full will be made upon the complete satisfaction of the Superintendent of Public Works. No upfront or partial payments will be made. All Proposal must have an estimated starting and completion time from award of the contract.

Proposal in Words Seventeen Thousand nine hundred ninety  $\frac{xx}{100}$

Proposal in Dollars 17,990.00 options excluded.

Option 1.) Items 1 through 23 remain the same with the exception of the following: 4. Supply, Deliver and set one new Single Walled Highland Tank & Manufacturing Co. OP-Tank 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.





225 Valley Place  
Mamaroneck • New York 10543  
Phone: (914) 777-1930  
Fax: (914) 777-1928

Westchester County License No. WC-14361-H03  
NYSDEC Waste Transporter No.3A-500

Proposal Date: December 11, 2012

**Contact Information:**

Mr. Howard Wessells  
Village of Tarrytown Superintendent of Public Works  
4 Division Street  
Tarrytown, NY 10591

**Property Address of Proposed Work:**

Tarrytown Pump Station  
401 Neperan Road  
Tarrytown, NY 10591

Dear Mr. Wessells:

Northeast Environmental, Inc. ("Northeast") is pleased to provide you with the following proposal for services at the above referenced location. If you have any questions, please feel free to contact our office at 914-777-1930.

**Work Proposal:**

For the removal of one (1) 1,000-Gallon No.2 Fuel oil UST and the installation of one (1) 1,000-Gallon Double Wall Highland OP AST for No.2 Oil.

- File and obtain permits from The Village of Tarrytown
- Excavate designated area and install new 6" thick reinforced 4000psi concrete slab on 4" gravel base to accept new AST.
- Set new 1,000-gallon Highland Double Walled OP AST. AST will be of 7 gauge shell and heads, outer tank to be of 7 gauge steel. AST will be set on standard saddles; tank and saddles will be painted with white epoxy.
- Install galvanized 1" suction and return pipes to above/below grade transition assembly. Suction lines to have an anti syphon fitting at tank. Fuel lines to have oil rated ball valves at tank.
- Trench to boiler room and generator to install new double wall 1/2" oil suction and return piping sleeved in 4" conduit. Connect to existing interior piping.
- Install 2" remote fill port with 15-gallon catch basin.
- Install 2" vent with audible vent alarm and weatherproof vent cap.
- Install Krueger mechanical over fill alert in OP chamber.
- Install Krueger leak gauge in interstitial monitoring well.
- Install Morrison clock tank gauge.
- Install necessary emergency blow off vents on AST
- Pump over useable fuel from existing UST to new AST.
- Excavate overburdens, cut and clean 1,000-gallon UST. Excavate and dispose of off site.
- If excavation is deemed free of petroleum contaminants per PID readings; backfill excavation to grade tamping in 8" lifts.
- Provide documentation and warranties for client's records.

**Alternate Option:**

**Price: \$21,975.00**

- Same as above with the alternate of a 1,000-gallon Highland **Single** Walled OP AST.

**Price: \$19,975.00**



# NORTHEAST ENVIRONMENTAL INC.

225 Valley Place

Mamaroneck • New York 10543

Phone: (914) 777-1930

Fax: (914) 777-1928

## Terms and Conditions

1. Proposal is based on the RFP presented to Northeast and the site visit made by Northeast's estimators.
2. Proposal is based on prevailing wage.
3. Proposal does not include applicable tax.
4. Price valid for 60 days.
5. Proposal does not include removal, transport, and disposal of contaminated soil, if encountered.
6. Northeast will contact the "One Call" utility mark out prior to commencement of work. Should an unmarked utility line be impacted, Northeast Environmental is not responsible. This includes underground, above ground, public and private utilities. Please make Northeast aware of all unmarked underground utilities within the work area.
7. **Northeast requests a Purchase Order with signed contract.**
8. You will hold "Northeast" harmless from any and all claims, suits, loss, cost or expense arising out of or in connection with the performance by "Northeast" of this contract and any additional services provided. This indemnity shall not apply to such claims, suits, etc. arising out of the negligence, gross negligence or intentional actions of "Northeast".
9. Upon acceptance of this contract, Northeast will provide client with additionally insured documentation.
10. By signing below, you represent and acknowledge that you are the record owner's agent and have full permission and authority to enter into this agreement to have the above described work completed.

Northeast Proposal Prepared By: \_\_\_\_\_

Dwayne Monaco

Pricing, Terms and Conditions Accepted By: \_\_\_\_\_

Authorized Signature

Date

Printed Name

Email Address: \_\_\_\_\_

Work Number: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

SCOPE OF WORK FOR THE REMOVAL OF A 1,000 GALLON #2 FUEL OIL UNDERGROUND STORAGE TANK AND THE INSTALLATION OF A NEW 1,000 GALLON #2 FUEL OIL ABOVEGROUND STORAGE SKID/SADDLE MOUNTED TANK

1. File any and all applicable permit applications (Village, Westchester County, and NYSDEC). Village fees to be waived
2. All work must conform to NYCRR614 and Article XXV of the Westchester County Sanitary Code.
3. Form and pour a new 6" concrete pad on a 4" compacted sub base of  $\frac{3}{4}$ " gravel with #4 reinforcement rods in a grid pattern 12" on center (minimum 4,000 psi concrete). The size of the pad shall be one foot larger in each direction than the footprint of the tank.
4. Supply, Deliver and set one new Highland Tank & Manufacturing Co. OP-Tank double walled 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.
5. Install a 2" fill line and a 2" vent line with mushroom cap.
6. Install a tank gauge indexed in inches.
7. Install 2" duplex bushings with  $\frac{1}{2}$ " drop poles and  $\frac{1}{2}$ " ball valves
8. Install new  $\frac{1}{2}$ " fuel lines, lines to be run underground and connected to the existing oil burner and generator.
9. Perform a tightness test on the new tank and fuel lines.
10. Pump over all usable fuel to the new tank.
11. Purge the new fuel lines and start up the oil burner and the generator.
12. Supply one Excavator with operator to excavate the top and sides of the existing tank.
13. Cut open the top of the old tank and using a vac-truck remove and properly dispose of the remaining product.
14. Enter and clean the old tank and remove and dispose of the old piping.
15. Clear out and cap the old fuel lines if not removed during the installation of the new lines.
16. Remove and properly dispose the old tank.
17. Inspect existing soils around tank using PID (Photo-Ionization Detector).
18. Inform the Village of any leaks.
19. Backfill and tamp tank pit with clean dirt fill.
20. Grade and rake all disturbed areas.
21. Seed and hay all disturbed areas weather permitting.
22. Start up the oil burner (Village to start up the generator).
23. Issue tank certificates and close out any permits if required.

Payment in full will be made upon the complete satisfaction of the Superintendent of Public Works. No upfront or partial payments will be made. All Proposal must have an estimated starting and completion time from award of the contract.

Proposal in Words TWENTY ONE THOUSAND, NINE HUNDRED AND SEVENTY FIVE

Proposal in Dollars \$21,975.00

Option 1.) Items 1 through 23 remain the same with the exception of the following: 4. Supply, Deliver and set one new Single Walled Highland Tank & Manufacturing Co. OP-Tank 1,000 gallon, 7 gauge steel skid/saddle mounted aboveground fuel storage tank or equal. The tank is to be factory primed and painted white according to the above applicable codes. The tank must have a welded on spill box.

Proposal in Words NINETEEN THOUSAND, NINE HUNDRED AND SEVENTY FIVE

Proposal in Dollars \$19,975.00

# ***VILLAGE OF TARRYTOWN***

## ***INTERNAL MEMORANDUM***

To: Mayor Fixell and the Board of Trustees

From: Michael Blau, Village Administrator

Date: January 8, 2013

Subject: TRAFFIC LIGHT PROJECT – ROUTE 9

In August 2008 the Village submitted an Initial Project Proposal (IPP) to the NYS DOT to improve traffic signals and to make other improvements on Route 9. This IPP was based upon a study done to improve traffic movements on Route 9 specifically near the intersection with the entrance ramp to I-287. I have included herewith a copy of the page from the IPP explaining the project. I have also included diagrams that provide further information in regard to the said project. In January 2009 (copy of minutes included) the Board authorized the execution of the first component of the project which was the design phase. Thereafter, the Village issued an RFP and obtained proposals in relation to the engineering and design work associated with this project. Since the funding for this project is Federal Highway Administration funding administered by the NYS DOT, there is an extremely elaborate process that must be following in regard to design and engineering. This process, due to the number of times a design proposal must go back and forth between the State and local government, is extremely expensive. The RFP generated cost proposals of approximately \$128,000; however, the original grant only provided funding for engineering totaling \$40,000. Based upon this differential, the Village requested additional funding for the engineering. In June 2010 (letter included) I conveyed to the DOT the intention of the Board of Trustees not to move the project forward due to the fact that the grant underfunded the engineering by \$88,000. A letter confirming receipt by the DOT is included herewith which also noted that at that time (August 20, 2010) there were no additional funds for the project and that the Village intended to pursue additional funds. In February 2011 I discussed the matter with Marty Schneider, grant writer, who provided me a memorandum outlining funding aspects of the project. That memorandum is included herewith. Last week I received contract documents from the NYS DOT providing additional funding for engineering for this project. I created a spreadsheet regarding funds for the project and forwarded that to the representative at the NYS DOT working on this project. She reviewed my spreadsheet, added the local share to my spreadsheet, and her response is also included herewith. The foregoing is provided to you for history purposes regarding the project. At this point with the additional grant funds, there are sufficient funds to move the project forward. Please note that the Village's cost to complete the work associated with this project is \$83,600. The total project per the grant is \$508,000. Thus, the question for the Board is whether you want to proceed with the project at this point and if so, a resolution will be necessary to authorize the execution of Supplemental Agreement No. 1.

PIN: 8759.76

⇒ **DESCRIBE PROJECT OBJECTIVE:** To provide traffic signal upgrades and physical roadway improvements. These upgrades and improvements would reduce peak-hour congestions and further improve traffic operating and safety conditions reduce emissions and improve air quality. The following measurable improvements will be made at the intersections: (1) **US Route 9 at I-87/ I-287 Ramps/ Double Tree Driveway**— The intersection's operation will be improved from a LOS D to an LOS C during the critical PM hour; (2) **US Route 9 at Kraft Foods Driveway**— Total calculated delay would be reduced from 4 hours to 2 hours during AM peak hour and from 12 hours to 7 hours during PM peak hour; (3) **US Route 9 at Sunnyside Lane**— The intersection will operate at overall LOS C and LOS B during AM and PM peak hours. Total calculated delay would be reduced from 26 hours to 15 hours during AM peak hour and from 18 hours to 7 hours during PM peak hour. These improvements are projected to reduce emissions by five percent, which translates to a reduction of more than 2,700 kilograms (three tons) per year.

⇒ **DESCRIBE THE PROJECT:** The following improvements will be made at the following intersections:  
**US Route 9 at I-87/ I-287 Ramps/ Double Tree Driveway**—At this intersection, the proposed improvement includes re-striping southbound approach to provide two left-turn lanes and single thru-right lane. This will also require reconstructing and widening the on-ramp to provide two receiving lanes. To accommodate the two southbound left-turns it will be necessary to add one signal face and one sign to the existing signal. Improvements will include modifying curb return, relocating guiderail and time-based coordination.  
**US Route 9 at Kraft Foods Driveway**—In addition to traffic signals installed by the developer of Jardim Estates, Broadway will be widened by four feet to allow two northbound through lanes from south of this intersection up through the I-87/ I 287 intersection. Improvements will include new pavement markings, relocating curb and replacing two fire hydrants and a catch basin.  
**US Route 9 at Sunnyside Lane**—At this intersection, the proposed improvement includes widening US Route 9, north of the intersection by up to four feet to accommodate two 10-foot wide lanes per direction and to reconfigure the existing signal to provide a simple two-phase operation. Improvements will include new pavement markings, removal of two existing signal heads and relocation of four utility poles.

#### **PROJECT ELEMENTS TO BE INVESTIGATED:**

- |  |   |
|--|---|
| <input type="checkbox"/> Deck or Minor Bridge Rehab.       | <input type="checkbox"/> Bridge Replacement - New Location      |
| <input type="checkbox"/> Major Bridge Rehab.               | <input type="checkbox"/> Bridge Replacement - Existing Location |
| <input type="checkbox"/> Highway Resurfacing               | <input type="checkbox"/> Appurtenance                           |
| <input checked="" type="checkbox"/> Highway Reconstruction | <input checked="" type="checkbox"/> Traffic Control             |
| <input type="checkbox"/> Other:                            | <input checked="" type="checkbox"/> Safety Considerations:      |

**PROJECT TYPE:** New Construction/Reconstruction: Highway Reconstruction  
 Safety: Traffic Signal Devices

#### **ACCOMPLISHMENTS:**

Accomplishment	On Local Roads or Off Road		On Local NHS Roads		On State Highways	
	mi	km	mi	km	960 ft	292.6 m
Length of Pavement Lanes Improved						
No. of Intersections Improved					3	
No. of Signals Installed or Upgraded					2	
Length of Guide Rail Improved	ft	m	ft	m	400 ft	121.9 m
Length of Pavement Markings Installed	ft	m	ft	m	1,780 ft	542.5 m
Length of Sidewalk Improved or Installed	mi	km	mi	km	mi	km
Length of Bike Facilities Improved or Built	mi	km	mi	km	mi	km
No. of Buildings						
No. of Parking Spaces Added						
No. of Bridges Improved						
Priority Deficient						
Deficient						
Non-Deficient						
Total Bridge Deck Area	sf	sm	sf	sm	sf	sm
Credit for Bridge Painting	sf	sm	sf	sm	sf	sm

③ New signal head  
\$5000

⑦ Coordinate signal  
\$10,000

① guardrail (200' + 200')  
100' @ \$50/ft = \$20,000

② Widen pavement by 8 feet (200' + 300')  
300' x 8' x \$35/sf = \$84,000

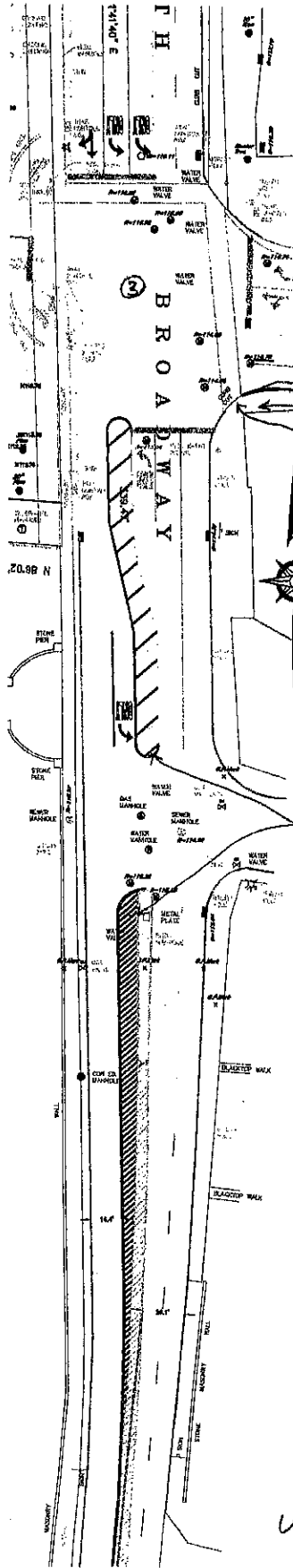
④ Curb (20')  
20' x \$50/ft = \$1,000

⑤ Paint (Symbols) = \$1000

⑥ New pavement marking (500')  
500' x \$20/4 = \$10,000

1+2+3+4+5+6+7 = \$130,000

US ROUTE 9 at DOUBLETREE (E287)



① Replace two fire hydrants  
- \$10,000

② Replace one catch Basin  
- \$10,000

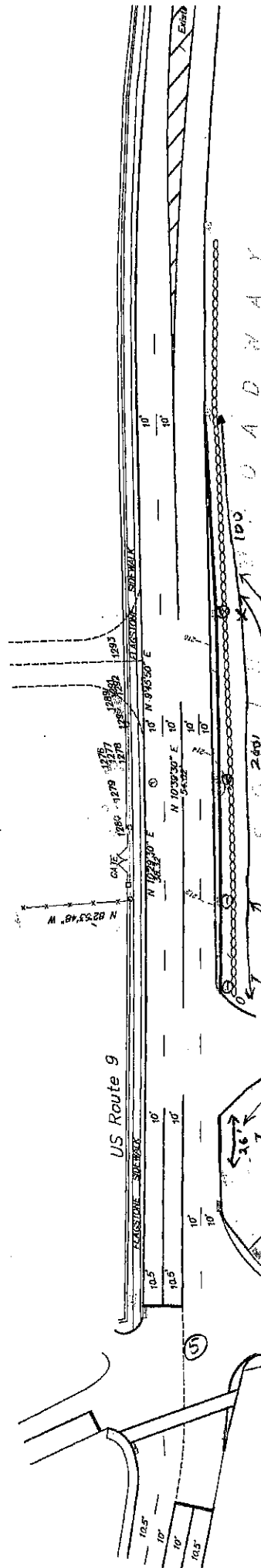
③ Relocate curb (160' + 160' + 70' + 170')  
660' x \$50/ft = \$28,000

④ Widen pavement by 4'  
+ \*  $(\frac{160}{2} + 160 + 70 + \frac{170}{2})$  \* \$35/ft  
= \$56,700

⑤ New pavement marking  
(160' + 160' + 70' + 170') \* \$50/ft =  
\$29,000

1 + 2 + 3 + 4 + 5 = \$133,700

US ROUTE 9 at KRAFT DRY



① Relocate 4 utility poles  
 $A \times \$8000/\text{pole} = \$32,000$

③ Widen pavement by 4 feet <sup>(200 + 100/2)</sup>  
 $255 \times 4' \times \$35/\text{sf} = \$35,700$

④ New pavement - 700'  $\times \$50 = \$35,000$   
 marking

② Curb (300' + 26')  
 $326 \times \$50/\text{ft} = \$16,300$

⑤ Remove two signal heads - \$25,000

1+2+3+4+5 = \$144,000

US ROUTE 9 at SUNNYSIDE LANE



AMENDED RESOLUTION – ROUTE 9 TRAFFIC SIGNALS

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried that the following be approved: Approved: 6-0

WHEREAS, a Project for Route 9 Traffic Signals, Village of Tarrytown, Westchester County, PIN 8759.76 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the Village of Tarrytown desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and right-of-way incidentals; and

NOW, THEREFORE, the Board of Trustees of the Village of Tarrytown, duly convened does hereby

RESOLVE, that the Board of Trustees of the Village of Tarrytown hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the Village of Tarrytown to pay in the first instance 100% of the federal and non-federal share of the cost of preliminary engineering and right-of-way incidental work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$45,000.00 is hereby appropriated from the General Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Board of Trustees for the Village of Tarrytown shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Village Administrator thereof, and it is further

RESOLVED, that the Village Administrator of the Village of Tarrytown be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiseli Aid on behalf of the Village of Tarrytown with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.



# TARRYTOWN-ON-HUDSON

One Depot Plaza, Tarrytown, New York 10591-3605

Mayor  
DREW FIXELL  
Deputy Mayor  
THOMAS T. BASHER

Trustees  
THOMAS BUTLER  
ROBERT HOYT  
MARY MCGEE  
BECKY MCGOVERN  
DOUGLAS ZOLLO

VILLAGE ADMINISTRATOR  
914-631-1885  
VILLAGE TREASURER  
914-631-7873  
VILLAGE CLERK  
914-631-1652  
VILLAGE ENGINEER  
914-631-3668

DEPT. OF PUBLIC WORKS  
914-631-0356

FAX NO. 914-909-1208

June 18, 2010

Ms. Doreen Holsopple  
New York State Department of Transportation  
Four Burnett Boulevard  
Poughkeepsie, New York 12603

Re: PIN 8754.76, Route 9 Traffic Signals

Dear Doreen:

Reference is made to your letter of May 14, 2010, to Michael McGarvey, Village Engineer, regarding additional funds that have been requested by the Village for engineering services relating to the above-captioned matter. As you note in the letter, the Village has received \$40,000 for engineering and \$5,000 for right-of-way incidentals and based upon compliance with Federal Highway Administration guidelines for engineering services, the said services will cost \$128,000. You note there are no additional funds available for this purpose.

I have shared your letter and the overall budget for the project with the Board of Trustees. Based upon the additional costs associated with the engineering and questions posed regarding costs associated with the actual construction, the Board of Trustees has made the decision not to move forward with the grant project. The Board of Trustees believes the improvements on Route 9 are extremely important and is desirous of pursuing this in the future. The Board will be seeking grant funds with more exacting figures associated with both engineering and construction.

I apologize for any inconvenience this action may cause the Department of Transportation; however, in these difficult financial times where the Village has cut back on staffing and other expenses, the Board felt that it could not incur the additional costs associated with this grant program. Should you require any additional documentation from me beyond this letter, please feel free to contact me.

Very truly yours,

Michael S. Blau  
Village Administrator

Cc: Mr. Michael J. McGarvey, Village Engineer

*Tarrytown Uses Recycled Paper*



STATE OF NEW YORK  
DEPARTMENT OF TRANSPORTATION  
REGION EIGHT  
4 BURNETT BOULEVARD  
POUGHKEEPSIE, NEW YORK 12603  
www.nysdot.gov

**RECEIVED**

AUG 19 2010

TARRYTOWN VILLAGE  
ADMINISTRATOR

WILLIAM J. GORTON, P.E.  
ACTING REGIONAL DIRECTOR

STANLEY BEE  
ACTING COMMISSIONER

August 17, 2010

Mr. Michael S. Blau, Village Administrator  
Village of Tarrytown  
One Depot Plaza  
Tarrytown, NY 10591

**RE: PIN 8759.76, ROUTE 9 TRAFFIC SIGNALS  
VILLAGE OF TARRYTOWN, WESTCHESTER COUNTY**

Dear Mr. Blau:

We acknowledge receipt of the June 8, 2010 letter from Jaimie Ninan and also your letter dated June 18, 2010 regarding the status of the above-referenced project.

This letter is to confirm the Village's decision to not move forward with the project at this time based on the fact that no additional funds are available to cover the overall cost of the project. The Board of Trustees intends to seek additional funding as this project remains extremely important to the Village and their hope is to pursue it in the future.

Be advised that the available funding will therefore be moved out to Federal Fiscal Year 2014 on the State Transportation Improvement Program (STIP). It is suggested that you maintain contact with the Mid-Hudson South MPO to ascertain when additional funding may be available. The contact is Jean Shanahan and she can be reached at (845) 431-5768.

Sincerely,

Doreen Holsopple  
Administrative & Financial Advisor  
Region 8 Local Projects Unit

Copy: Drew Fixell, Mayor  
Mr. Michael McGarvey, Project Manager  
J. Shanahan, MPO

## MEMO

**TO:** MIKE BLAU  
**FROM:** MARTY SCHNEIDER  
**DATE:** 02/02/11  
**RE:** ROUTE 9 TRAFFIC SIGNALS PROJECT

I reviewed the files on the Route 9 traffic signals project in order to review the costs of the overall project. I did not find the original Adler proposal to DOT, but I found the following:

- The original approved project budget was \$408,000, which included federal funds of \$326,400 and local share of \$81,600
- Jean Shanahan had explained to me in September 2007 that the feds will pay 80% of project cost, that the state will pick up 15% of project costs (priority for construction costs) and the Village will have to pick up 5% of project costs.
- An updated budget was sent to the State on August 8, 2008—per their request—as outlined below, in which we estimated that construction costs have risen by 15%, design costs increased by 5% and inspection costs increased by 5%.
- We requested additional funds of \$87,000 for design in November 2009 based on the bid from Berger, Lehman Associates, for a total design cost of \$128,000.
- Berger Lehman gave an estimate of \$225,000 for construction costs based upon reuse of existing mast arm/ span poles and upgrade of signal heads/ not total replacement (per October 2009 email). I could not find a detailed construction budget.
- Adler emailed a detailed cost estimate for each of the three intersections, which add up to \$407,700, on February 2008. These costs included \$130,000 for the Doubletree phase; \$133,700 for the Kraft phase; and \$144,000 for the Sunnyside phase. I don't think these estimates were inclusive of non-construction costs.

Below is a summary of costs:

Project Phase	Original Budget	Update 2008	Additional Request 2009	Berger Estimate	Adler Cost Estimate
Preliminary Design	20,000	21,000	\$128,000	128,000	
Detailed Design	20,000	21,000			
ROW Incidentals	5,000	5,000			
ROW Acquisition	5,000	5,000			
Construction	338,000	388,700		225,000	407,700
Construction Inspection	20,000	21,000			
TOTAL	408,000	461,700			

# ROUTE 9 TRAFFIC SIGNALS

PIN 8759.76

Project Phase	Original Grant Amount	Additional Grant Amount - Federal	Additional Grant Amount - State	Total
Preliminary Design	\$16,000.00	\$112,000.00	\$18,000.00	\$146,000.00
Detailed Design	\$16,000.00			
ROW Incidentals	\$4,000.00			
ROW Acquisition	\$4,000.00			
Construction	\$16,000.00			
Construction Inspection	\$16,000.00			
Utilities	\$0.00			
Betterments	\$0.00		\$18,000.00	\$18,000.00
	\$326,400.00	\$112,000.00		\$456,400.00

Original grant amount did not include any state funds  
 Items highlighted in yellow are considered as a functional group

Route 9 Traffic Signals  
PIN 8759.76

Based on the IPP				
Phase	Amount	Federal	Local	Marchiselli
P	\$20,000.00	\$16,000.00	\$4,000.00	\$20,000.00
D	\$20,000.00	\$16,000.00	\$4,000.00	\$20,000.00
N	\$5,000.00	\$4,000.00	\$1,000.00	\$5,000.00
R	\$5,000.00	\$4,000.00	\$1,000.00	\$5,000.00
C	\$338,000.00	\$270,400.00	\$67,600.00	\$338,000.00
CI	\$20,000.00	\$16,000.00	\$4,000.00	\$20,000.00
Total	\$408,000.00	\$326,400.00	\$81,600.00	\$408,000.00

Route 9 Traffic Signals  
PIN 8759.76 - Supplemental #1 to State Aid Local Agreement  
Additional Federal Aid and Approved Marchiselli funds

Phase	Amount	Federal	Local	Marchiselli	Total
P	\$70,000.00	\$56,000.00	\$3,500.00	\$10,500.00	\$70,000.00
D	\$70,000.00	\$56,000.00	\$6,500.00	\$7,500.00	\$70,000.00
R	\$5,000.00	\$4,000.00	\$1,000.00	\$0.00	\$5,000.00
C	\$338,000.00	\$270,400.00	\$67,600.00	\$0.00	\$338,000.00
CI	\$20,000.00	\$16,000.00	\$4,000.00	\$0.00	\$20,000.00
Total	\$508,000.00	\$406,400.00	\$83,600.00	\$18,000.00	\$508,000.00