



# Sutton School Committee

Sutton, Massachusetts 01590

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The Sutton School Committee met in the Wally Johnson Board Room of the Sutton Municipal Center on MONDAY, NOVEMBER 18, 2013.

**School Committee Members present** at the meeting were Nathan Jerome, Chair; Jesse Limanek, Esquire, Vice Chair; Kristen Feifert Clark, Secretary; and Liisa Locurto.

**Administrators present** at the meeting were Theodore Friend, Superintendent; Susan Rothermich, Business Manager; Dan Durgin, Technology Director; Roger Raymond, Buildings and Grounds Manager; Gerry Goyette, Middle School Principal; Ted McCarthy, High School Principal; and Dan Delongchamp, Assistant Principal.

## **Agenda Item 1 - Call to Order**

Mr. Jerome called the meeting to order at 7:00 p.m.

## **Agenda Item 2 - Pledge of Allegiance**

## **Agenda Item 3 - Citizen Forum**

No one present.

## **Agenda Item 4 - Consent Agenda**

Ms. Locurto moved, and Mr. Limanek seconded, to approve the consent agenda as presented.

Carried 4/0

## **Agenda Item 5 – Technical Update**

Dan finally has technology where it should be and has even decreased some costs. Dan discussed technology access with the Life Song location earlier this year. New building has been pretty smooth transition. Some teachers are using smart boards. PD for smart boards to get greater use has occurred. More PD days will follow. Teachpoint has been rolled out. There are many positives with this system. Payroll and human resources data are being moved to more modern software. This software will save time and encourage more employee interaction. The goal is to eliminate paper. The wireless rollout has also been pretty seamless. The goal is teaching responsibility in its use.

## **Agenda Item 6 – District Priorities**

Gerry, Dan and Ted discussed slideshow on Middle School and High School schedules. The question is how to maximize what we have. They reviewed what we need to keep and what needs to grow. The slideshow focused on what is holding us back from achieving what we want. This highlighted the fact of how much erosion has occurred. This is useful information to bring forward to Financial Committee. Massachusetts Math and Science Institute is coming to High School to see what it can offer us. Blackstone Valley Educational Foundation is providing additional opportunities for teachers and students.

**Agenda Item 7 – 3 Year Projections**

FY16 is lacking numbers for the new building being on line. Without this, the shortfall is currently 600k. Need to create strategic plan that not only covers what is needed philosophically but also where the district needs personnel - and programwise.

**Agenda Item 8 – Transportation Update**

Sue went over transportation savings that we have due to the transportation provided by district. Savings of roughly 200k every year even with costs.

**Agenda Item 9 – Elementary School Solar Panels**

This problem has been ongoing for two years are we are not seeing any savings and are actually seeing an increase in usage. The district has another person looking at the issue. He has a few ideas/thoughts on the issue and will follow up on that. Sue will keep us posted.

**Agenda Item 10 – Physical Plant Update**

Roger explained that they have installed new sensors in electric panels that will determine how much current each panel uses. They are looking to create plan to minimize usage. He is hoping to have information on line within the month. Early Learning Center has to repair/replace lift in the auditorium. A new one would cost 30k. The Eagle Scout project has been completed out back. They are currently putting in wall pads for SPA room. There have been safety changes to numerous locations. Elementary school has a new sign. Middle School has shifted around the rooms to make room for the PE classes and locker rooms have been created. Some teachers have been relocated into new school. They have also added a new modular for the football locker room. High School brought in several other trailers for storage of some articles from old High School. The weight room will be moved into chorus room and be put on rubber flooring. The old High School has been shut down - water and electric off/drained. Maintenance is testing out a new cleaning process. It is a task oriented system that is being tried. The new floor cleaners are working well.

**Agenda Item 11 – Half-Time (.5) Library Assistant**

Ted is looking to have assistant. There is a need for more supervision and assistance in library due to increased use. This would cost 6k and the hours would be 7:30 a.m. to 11:30 a.m.

Mr. Limanek made, and Ms. Locurto seconded, a motion to hire a Half-Time Library Assistant.

Carried 4/0

**Agenda Item 12 – Superintendent’s Update**

Ted congratulated all athletes. Channel 5 here tomorrow. Ted discussed MASC Conference and the classes that were attended. He realized that we are doing all of what is appropriate.

**Agenda Item 13 - New Business, Agenda Items, Action Items**

None.

**Agenda Item 14 - Adjournment**

At 9:23p.m., Ms. Locurto moved, and Kristen seconded, the motion to adjourn.

Carried 4/0

Respectfully submitted,

Kristen Feifert Clark  
Secretary