

Sutton School Committee
Sutton, Massachusetts 01590

The Sutton School Committee met in Room 1A of the Sutton Municipal Center on Monday, December 5, 2011.

School Committee Members present at the meeting were Mr. Paul Brennan, Chair; Mr. Nate Jerome, Vice Chair; Mr. Jesse Limanek, Secretary; Mrs. Liisa Locurto; and Ms. Kristen Feifert Clark.

Administrators present at the meeting were Mr. Theodore Friend, Superintendent; Mr. Gerard Goyette, Middle School Principal; Mr. Daniel Delongchamp, Athletic Director; and Mrs. Ann Zimage, School Nurse.

Agenda Item 1 – Call to Order

Mr. Brennan called the meeting to order at 7:00 p.m.

Agenda Item 2 – Citizen Forum

No one present wished to speak.

Agenda Item 3 – Consent Agenda

Mr. Jerome moved and Mrs. Locurto seconded to approve the consent agenda as presented.

Carried 4/0

Mr. Limanek Abstained

Agenda Item 4 – Middle School MCAS Update

Mr. Goyette provided a review of MCAS scores from the spring of 2011 for the middle school students.

Agenda Item 5 – Discussion and First Reading of Concussion Policy

Mrs. Zimage and Mr. Delongchamp explained to the Committee that a new state law requires that school systems to develop a head injury policy and procedures to follow by January 1, 2012. Mrs. Zimage presented Sutton's Head Injury/Concussion Policy and procedures that will be followed based on the new law. Mr. Delongchamp further reported that Sutton instituted these new procedures this fall for all coaches, parents, and students who are participating in fall or winter sports.

A first reading was held of the Head Injury/Concussion Policy. Mrs. Locurto moved and Ms. Feifert Clark seconded to temporarily suspend the current rules regarding policy adoption.

Carried 5/0

Ms. Feifert Clark moved and Mr. Jerome seconded to adopt the Head Injury/Concussion Policy upon first reading.

Carried 5/0

The second and third readings of the policy will be held with future modifications in this policy possible.

Mrs. Zimage followed the concussion policy by informing the Committee that she is in the process of organizing a team to develop a formal emergency response plan covering all student medical emergencies including existing health conditions, trauma, heat stroke, allergic reactions to sudden cardiac arrest, The State of Massachusetts has developed a plan to help guide schools in their responses to medical emergencies. It is Mrs. Zimage's hope to develop this policy that would become a model for other school systems to use. Mr. Friend and Mrs. DiLeo will serve as co-chairs on this committee and Mrs. Zimage invited Ms. Feifert Clark to serve on the committee as well.

Agenda Item 6 – Budget Update

Mr. Friend led a discussion of the budget reports that Mrs. Rothermich had provided stating that there were no unanticipated budget expenditures. Committee members requested that for future reports there be a separate column indicating the “encumbered” amounts. Mr. Friend reviewed the timeline for the budget process that was received from the town administrator and also how it relates to the School Committee's budget meeting timeline.

A brief discussion was held on the Capital Plan at which time the Committee decided that it was necessary to schedule a second meeting in December for the purpose of budget development. The meeting was set for December 19 at 7:00 p.m. in the elementary conference room. Mr. Friend will invite the Leadership Team to participate in this work meeting.

Agenda Item 7 – Discuss 2012-2013 School Calendar

A discussion was held on the proposed 2012-2013 School Calendar. Ms. Feifert Clark suggested that further discussion was necessary in regard to the number of vacations. Ms. Clark suggested that perhaps it was time for a March vacation to replace February and April. The calendar will be an item on the next agenda for further discussion.

Agenda Item 8 – Superintendent's Update

Mr. Friend reported:

The Chain of Lights was a big success again this year and the addition of the Festival of Trees by the elementary PAC group was very well attended.

The band and chorus concert season starts this week with concerts several nights for the next two weeks.

Agenda Item 9 – New Business, Agenda Items, Action Items

Nothing at this time.

Agenda Item 11 – Adjournment

At 8:45 p.m. Mrs. Locurto moved and Ms. Feifert Clark seconded to adjourn.

Carried 5/0

Respectfully submitted,

Linda Blair
Recording Secretary