

## **Sutton School Building Committee**

Regular Scheduled Mtg., Wednesday, 5/8/13, 7:00 PM  
Sutton Town Hall, 3<sup>rd</sup> Floor Meeting Room

**Present:** W. Mead, R. Raymond, T. Friend, J. Smith, D. Davis, R. Weaver  
**Absent:** M. Jerz, G. Coulter, M. Bailey, T. Harrison, M. Hopkins, P. Brennan, K. Stuart  
**Guests:** T. Alix (SBS), A. Minkus (SBS), J. Winikur  
V. Dubé (Flansburgh Assoc.)

### I. Minutes:

A quorum was not present. Review and vote on minutes of the 4-3-13 meeting were postponed. An informational meeting continued for members present and the public.

### II. Finance Sub-Committee

Alan Minkus presented the report of Contingency Status Approved Items dated 5/8/13. Copy accompanies these minutes. Since previous issuance in February, four change orders (#15, 16, 17 & 18) have been received, reviewed and approved by the Finance Sub-Committee. These most recent change orders are of the type and amounts expected during a construction project of this nature and size. The total amount for construction change orders to date is \$832,070. Other listed project costs (which include a portion of the electrical costs to operate the modular facilities) total \$76,345. Add to these previously listed change orders, fees and project costs related directly to the modular facilities totaling \$199,489 brings the total expended or committed from the Contingency accounts to \$1,107,904.

Using the parameter of the overall project being 55-60% completed, SBS is comfortable stating that the total of expenditures to be covered under the Contingency accounts will remain within budget. However, pre-construction unknowns may be found when work on the Core Building is started which may increase the rate of expenditure during the early portion of that phase of the project. The town manager, who serves as a member of the sub-committee, concurred.

### III. Construction Update:

Tim Alix reviewed the construction status report, which also accompanies these minutes.

Wendy Mead inquired about removal of the wall panels for cleaning. Tim responded that the panels are can be removed from the mounts for cleaning. Roger Raymond asked about weight. Tim commented that although the panels had some bulk, they were relatively light in weight.

Donna Davis inquired about completion date for the Middle School. Tim responded that the contractor is currently projecting completion for the end of May. Jon Winikur commented that SBS could not confirm as the contractor has not been able to meet dates.

Jim Smith asked if there had been an increase in the pace of construction. Tim responded that SBS has seen no increase in staffing that would be needed to increase the pace. Jon added that TLT has been notified that monetary damages may be sought.

Tim reiterated a previous comment that the quality of the work is good. The problem remains with scheduling and meeting target dates. One result is the transition planning from the modular facilities to the Middle School remains on hold. Vendors are storing furniture, fixtures and equipment that have been order. However, vendors are also commenting that their personnel will be busier after the end of the academic year which may impact deliveries and set-up.

Roger inquired about the portion of DCAM report related to Griffin Electric. Tim responded that SBS policy is to work with the general contractor on sub-contractor related matters. However, with TLT's knowledge, SBS has met with Griffin Electric. Tim stated there would be improved communication with Griffin Electric, including being copied on all e-mail correspondence with the general contractor on all electrically related work. He commented that it was a good meeting.

Tim raised the matter of installation of the time capsule. Vince Dubé commented that Mark Bailey has the time capsule ready. All that remains is to coordinate installation with the contractor. Wendy added that Ted should be consulted on the date and time to set the capsule before the end of the academic year.

IV Old Business/New Business:

Next Meeting: Wednesday, June 5, 2013, 7:00 PM, Town Hall, 3<sup>rd</sup> Fl Meeting Rm

V. Motion to adjourn made by Ted. Seconded by Roger. Motion passed unanimously.  
Adjourn 7:43 PM

Ross Weaver, Recording Secretary