

Sutton School Building Committee

Regular Scheduled Mtg., Wednesday, 4/3/13, 7:00 PM
Sutton Town Hall, 3rd Floor Meeting Room

Present: W. Mead, M. Bailey, T. Harrison, M. Hopkins, P. Brennan, R. Raymond,
T. Friend, J. Smith, K. Stuart, R. Weaver
Absent: M. Jerz, D. Davis, G. Coulter,
Guests: T. Alix (SBS), A. Minkus (SBS)
V. Dubé (Flansburgh Assoc.)

I.	Minutes:	<u>Date</u>	<u>Motion to approve</u>	<u>Second</u>	<u>Vote</u>
		1-9-13	Ted	Tim	7-0-3
		2-13-13	Ted	Roger	8-0-2
		3-13-13	Roger	Tim	9-0-1
		3-23-13	Ted	Roger	8-0-2

II. Finance Sub-Committee

Most recent meeting of the sub-committee was 3-26-13. Alan Minkus reported no new change orders but tracking some open items.

III. Construction Update:

Tim Alix commented briefly on the recent walkthrough. TLT did not meet the requirements for substantial completion of the Middle School by 4-1-13 and has been put on notice of a possible liquidation of damages claim. SBS cannot project a date of completion. TLT has given a projected date of 4-30-13 in most recent correspondence and has requested a meeting.

Tim reported that the pace of work has increased. Alan added that SBS is required to complete a DCAM evaluation after completion of 50% of the overall project, to be submitted to MSBA. SBS has prepared a draft copy which gives a bad rating. Griffin Electric has requested re-evaluation of their portion of the project based on TLT related problems. SBS has agreed to review that portion of the evaluation.

Tim proceeded to review the construction update, copy of which accompanies these minutes. A number of items have been completed and several are nearing completion. However, in response to an inquiry from Paul Brennan about the most recent completion date projected by TLT, Tim commented that there are still a number of systemic related items to be completed that are delaying substantial completion.

Wendy Mead asked if the Building Inspector has been in. Tim responded that the Building Inspector, Plumbing Inspector and Fire Chief have been in on a regular basis to review various relevant portions of the project.

Tim commented that some oil must be put into the new storage tank to allow the burners on the boilers to be fired and the heating system made operational. This prompted a brief discussion on which budget or budgets would fund the purchase with no conclusion reached. Tim added that any oil remaining in fuel tanks for the Core Building and

Memorial School would be removed and transferred to the new tank when those facilities are no longer occupied.

SBS is coordinating with the commissioning agent, RDK Engineers, as various systems are being completed.

Paul inquired about flooring in the hallways of the Middle Schools. Tim explained that installation of the finished flooring in those areas has been delayed, in part to allow more moisture to purge from the concrete and, in part to avoid damage in the higher traffic areas as work is still being completed. He added that the flooring has an extended warranty period which is an incentive for the contractor to be certain that it is installed only when conditions are most favorable.

Regarding transition planning, Tim stated that fixture, furniture and classroom equipment vendors have been asked to delay deliveries. A storage container has been ordered. Also, more packing materials have been ordered to facilitate the moves from and to the modular building. Movers have been informed of the delay.

IV Old Business/New Business:

Wendy spoke briefly about the time capsule. Mark Bailey offered thanks to Vince Dubé for his assistance with that. Wendy then sent around a draft of the building plaque, which resulted in clarification of the facilities names. A dedication date will be announced.

Tim Harrison presented an update of the Progress Payments through 2-27-13. As of that date, just under \$31M has been submitted. Of that amount, just under \$26M has been deemed to be eligible project costs and \$14.4 (approximately 55.4%) has been or will be funded by MSBA (of which \$653K was pending at the time of the report). Of the approximately \$5M that has been deemed ineligible for funding, much of that relates to expenditures such as the modular building which were known before the project was started. However, portions of the expenditures originally deemed to be ineligible were subsequently declared eligible after a second review. Tim Alix commented that a letter has been sent to MSBA requesting another review of some additional expenditures.

Martin Hopkins inquired about the status of the softball field which led to questions about the baseball field. The softball field will not be ready for use this spring. Work was delayed last fall and the contractor will re-seed and work on the field during the current growing season to have ready for Spring, 2014. Ted Friend commented that the cost of transporting the softball players to a practice field and to the additional away games will be reimbursed by the contractor. The temporary baseball field is being used for varsity and JV games.

Next Meeting: Wednesday, May 1, 2013, 7:00 PM, Town Hall, 3rd Fl Meeting Rm

- V. Motion to adjourn made by Ted. Seconded by Jim. Motion passed unanimously.
Adjourn 7:30 PM

Ross Weaver, Recording Secretary