

## **Sutton School Building Committee**

Regular Scheduled Mtg., Wednesday, 3/13/13, 7:00 PM  
Sutton Town Hall, 3<sup>rd</sup> Floor Meeting Room

**Present:** W. Mead, M. Bailey, T. Harrison, M. Hopkins, P. Brennan, R. Raymond,  
T. Friend, J. Smith, R. Weaver  
**Absent:** M. Jerz, D. Davis, K. Stuart, G. Coulter,  
**Guests:** T. Alix (SBS), J. Winikur (SBS), A. Minkus  
V. Dubé (Flansburgh Assoc.)

I. Minutes: No minutes presented for review due to recording secretary's computer being repaired.

### II. Finance Sub-Committee

Tim Alix reviewed the Contingency Account Status Report dated 2/19/13, electronic copy of which accompanies these minutes. 14 change orders related to construction of the new facilities have been approved to date. Total to date, with portion of the electrical expenses for the modular facility included, is \$690,633. Total of other expenditures related to the modular facility, site work and utilities is \$199,498.

Next meeting of the sub-committee is scheduled for Tuesday, 3-19-13.

### III. Construction Update:

Tim Alix reviewed the construction update, dated 3/13/13, electronic copy of which accompanies these minutes. Work is progressing. However, Jon Winikur commented that SBS had hoped to report more progress. Wendy Mead added that she does not believe the April 1 deadline for substantial completion of the Middle School facility will be met as had been agreed by both parties in RP40 represented in Change Order 11.

Paul Brennan inquired if TLT had submitted a revised schedule required by the agreement. Tim responded that the revised schedule has been requested but had not yet been received from TLT.

Martin Hopkins inquired about who determines substantial completion of the Middle School and what metrics are applied. Jon responded that Vince Dubé makes the determination. Vince added that the metrics include safety and usability for intended purpose.

Ted Friend addressed several problems and potential problems related to relocating the Middle School in April. These included disruption of the educational process, important testing scheduled for May and safety concerns with equipment in use in the courtyard. Ted stated that if the April 1 date for substantial completion is not met it will be impossible to properly plan and execute the move in April. He advised keeping the Middle School in the modular facility until completion of the academic year even though doing so will delay moving of the High School from the Memorial School and Core Building.

Jon advised that TLT may try to make a claim that a decision by the School Department to delay relocation is the cause of further delay to the project. He advised sending written notification to TLT that the April 1 date for substantial completion must be met and that failure to do so will result in occupancy delayed until the end of the academic year.

Wendy Mead stated that TLT must be put on notice that the April 1 deadline must be met and instructed SBS to proceed accordingly.

#### IV Old Business/New Business:

Tim addressed the finish on the drywall. Surface variations can be visible where tape and fill are applied over seams, joints and screws. An additional thin layer of drywall compound has been applied in some areas and will be applied in other designated areas to eliminate the variation in the sheen when paint is applied. This was referred to as upgrading from Level 4 to Level 5. Ted commented that Level 4 finish is fine for classrooms and offices area but the upgraded Level 5 finish will be applied in common areas and hallways.

Paul inquired if Level 4 finish met the requirement of the specification. Vince responded that it did and this is not an issue of the quality of the finish or of the workmanship. Due to the natural light in many areas of the building the variation in the texture was noticeable so the upgrade to Level 5 finish was authorized in defined areas.

Martin inquired about the status of the exterior panels. Vince responded that the information has been reviewed, modification requested and awaiting re-submittal.

Wendy commented that the time capsule work has been completed.

Roger Raymond spoke on two topics:

- 1) He asked that installation of a dock leveler to facilitate off-loading of trucks be considered. Information and pricing have been requested and will be submitted.
- 2) Posting on the existing High School sign must be done manually. The sign is about 5 years old and in good condition. Upgrading to LED and related internals would permit changes to the marquee from the school office. However, a town by-law limiting lighting in residential areas may require a variance. Roger asked the sense of the committee. The consensus was to proceed with getting more information including color choices that would be visible but less intrusive.

Next Meeting: Saturday, March 23, 2013, 9:00 AM, at building site

- V. Motion to adjourn made by Roger. Seconded by Martin. Motion passed unanimously.  
Adjourn 8:02 PM

Ross Weaver, Recording Secretary