

Sutton School Building Committee

Regular Scheduled Mtg., Wednesday, 1/9/13, 7:00 PM
Sutton Town Hall, 3rd Floor Meeting Room

Present: W. Mead, T. Harrison, M. Hopkins, Paul Brennan, R. Raymond, T. Friend,
R. Weaver
Absent: M. Jerz, D. Davis, J. Smith, M. Bailey, G. Coulter, K. Stuart,
Guests: T. Alix (SBS), V. Dubé (Flansburgh Assoc.)

I. Minutes: Motion: Ted Friend 2nd: Roger Raymond Vote: 6-0-1

II. Finance Sub-Committee

Tim Alix confirmed the meeting of the Finance Sub-Committee on Tuesday, November 20. Some change orders were approved. An updated listing of the change orders will be presented to the full committee at the February meeting. Next meeting of the sub-committee is scheduled for Tuesday, January 15.

III. Construction Update:

Tim Alix reviewed the construction update, dated 1-9-13, electronic copy of which accompanies these minutes.

Tim reported a condition referred to as “oil canning” of the surfaces of the aluminum panels on the Putnam Hill Road side of the Auditorium. A description of the condition is below. The manufacturer’s representative has been contacted and will inspect the panels.

Oil canning in metal panels is an observed waviness or buckling across the flat areas of sheet metal panels. Although an aesthetic concern, oil canning does not normally affect the panels’ structural integrity.

TLT has signed change order #11, accepting the terms of RP40 which resets the construction schedule. However, SBS has not received acknowledgement that the undefined issues with Griffin Electric have been resolved. SBS policy is to resolve any matter with a sub-contractor through the general contractor. SBS is preparing a letter to TLT requiring resolution. Wendy Mead directed that the Building Committee requires a rapid response from TLT. (Note: Electronic copy of PR40 accompanies these minutes.)

Paul Brennan inquired if there were any specific points on the gantt chart (scheduling chart) that may be impacted. Tim responded that the electrical work extends over the entire project so no specific point or points could be defined.

Wendy commented that the Finance Sub-Committee reviews the schedule quarterly. Tim added that the schedule is a central topic of the weekly job meetings and that the revised schedule would be reviewed at the next meeting.

Ted Friend attends the job meeting each Tuesday. Ted commented that completion of roof related work listed on the construction update report is obviously critical to permit internal work to proceed. However, his understanding is that no remaining work

portends problems with completion of the Middle School facility by the April date. Tim added that the Middle School is expected to be substantially completed by April 1 and the punch list generated at that time. With the punch list items completed, the move from the modular structure will be completed during the vacation week and occupancy started on April 22.

Tim Harrison inquired about completion of the punch list for the modular building. Tim Alix responded that the last items on the list, pertaining to the roof, had been completed. Final testing is all that is needed which will be done during expected cold weather next week.

Martin Hopkins inquired about the status of the review of the furniture and equipment bids. Tim responded that the furniture bids – including options – had been reviewed and that a similar review of the equipment bids was in process. Ted added that reviews of the musical and science lab equipment bids are substantially completed. Some additional information was or will be requested from vendors. Tim added that although some categories vary the total appears to be within the range of the budget. If that changes, it may be possible to delay some purchases until late in the project when the balance of contingency funds is more clearly defined. A full report will be presented at the next meeting.

IV. Old Business/New Business:

Next Meeting: Wednesday, February 6, 2013, 7:00 PM, Town Hall Meeting Room

V. Motion to adjourn made by Tim Harrison. Seconded by Martin Hopkins. Motion passed unanimously. 7:29 PM.

Ross Weaver, Recording Secretary