

## **Sutton School Building Committee**

Regular Scheduled Mtg., Tuesday, 2/1/12, 7:00 PM  
Town Hall, 3<sup>rd</sup> Floor Meeting Room

**Present:** W. Mead, J. Smith, M. Jerz, R. Raymond, M. Hopkins, T. Harrison, T. Friend, R. Weaver.

**Absent:** G. Coulter, K. Stuart, M. Bailey, D. Davis,

**Guests:** A. Minkus (SBS), T. Alix (SBS), E. Monahan (SBS)  
V. Dubé (Flansburgh Assoc.), D. McClelland (Flansburgh Assoc.)

I. Minutes of previous meeting. Motion to approve by Roger Raymond, second by Ted Friend. Vote to approve: 6-0-2

II. Finance Sub-Committee Update:

Wendy Mead commented that the sub-committee had not met since 1/17/12. Alan Minkus added that there were no new items or matters for the sub-committee in the intervening time period. Still awaiting definitive cost information on some of the previously discussed items.

Wendy asked if anyone would like an update of the financial data by Tim Harrison. None was requested.

III. Construction Update

Tim Alix briefly reviewed the topics of Construction Progress – Modular Classrooms on the 1 page update report dated 2/1/12 prepared by SBS. A copy of that report was presented to all SSBC members present. Electronic copy of the report accompanies these meeting minutes. Of particular note, occupancy has been granted. The certificate is forthcoming.

Tim next reviewed the topics of Construction Progress – HS/MS TLT Construction on the same document. In addition to these, Tim noted that National Grid has installed the new poles along the new rear roadway. The next step is for National Grid, Verizon and Charter to move their lines and related equipment. Once completed, the old poles will be removed, which will then open the way for further excavations and installation of the foundation for the Auditorium and related structure.

Tim also commented on a second, previously unknown underground vault found while excavating today. The location and condition are being evaluated to determine if it can be left in place or must be removed. Alan Minkus added that the vault was found filled with sand and that it may have been a pumping chamber rather than a septic tank.

Jim Smith inquired about the positive effect on the schedule of the moderate temperatures and minimal snow to date this winter. Tim responded that although no official review of the schedule had been made, from conversations with the general contractor, the present weather conditions are allowing completion of between one-half and one day worth of additional items each week. However, Tim was quick to add that there are a limited number of activities that can be worked on in part due to other items to be completed,

such as moving of the power and communication lines noted above and, in part, due to other restrictions. As an example of the latter, he mentioned that for safety reasons with the steel assembly work in progress for the Middle School no other contractors were permitted to work in that area.

Wendy acknowledged a site visit on Monday by State Sen. Moore. She also noted the site tours yesterday and today by SSC and SSBC members.

#### IV. Old Business/New Business

Jim inquired about the time capsule, in particular, about size considerations and location. He asked our associates from Flansburgh and SBS to prepare some suggestions for the committee. Alan added that bronze plaques that had been removed from the old structures prior to demolition were being stored in SBS job site trailer and that a location or locations for these also needed to be determined.

Alan next commented that a Furnishings Sub-Committee consisting of Lucille DiLeo, Gerald Goyette, Ted Friend and Mark Bailey was starting the process to determine the furnishings for classroom, offices, cafeteria, etc. A line item for these expenditures is in the overall budget but is separate of the construction budget. The sub-committee will determine if the furnishing will be put out for general bid or if requests will be sent to pre-qualified suppliers on the state list. Either way, pricing from multiple source will be sought.

Next meeting scheduled for Wednesday, March 7, 2012. 7:00 PM at Town Hall.

#### V. Motion to adjourn made by Tim Harrison. Second by Ted Friend. Motion passes unanimously. 7:17 PM.

Ross Weaver, Recording Secretary