

Sutton School Building Committee

Scheduled Meeting, Wednesday, April 27, 2011

Town Hall Meeting Room

Present: R. Weaver, T. Harrison, R. Raymond, M. Bailey, M. Hopkins, G. Coulter, D. Davis

Absent: W. Mead, T. Friend, M. Jerz, K. Stuart, J. Smith

Guests: D McClelland, V. Dube (Flansburgh Assoc.) – A. Minkus, T. Alix (SBS)

Meeting opened for discussion at 7:08 pm.

II: Review of modular project status:

Information provided by Tim Alix (SBS). SBS has had meetings with Vanguard. The insurance is in process of being completed. Permits for groundwork and construction are nearing completion. Construction trailer is expected to be on site by 4/30/11, should be in use starting Monday, May 2. Target date for completion is 8/3/11. Discussion also included working on the utilities – SBS in process of getting a transformer on site with permanent power for testing as modular units arrive.

The dates for the filed sub-bids and general contractor bids have been pushed back to allow contractors more time to review and prepare proposals. The filed sub-bids are due 5/4/11. GC bids are due 5/19/11.

Quorum reached at 7:20PM.

- I. Minutes of previous meeting. Motion to approve by T. Harrison, second by M. Hopkins
Vote to approve 7-0-0.
- III. Bid Schedule review & approval:
 - a. Testing Services RFS – Tim Alix presented a spread sheet and a synopsis of the proposals.

We received 4 proposals by the following:

Briggs Engineering and Testing, Rockland, Ma.

John Turner Consulting, Dover, NH (Local office Worcester, Ma.)

UTS of Massachusetts, Stoneham, Ma.

Professional Services Industries (PSI) Canton, Ma.

Both Briggs and John Turner were rated as advantageous.

Both UTS and PSI were rated highly advantageous.

After a question and answer period and following the recommendation by SBS to award the contract to UTS the following motion was made:

Motion to offer the contract to UTS was made by Roger Raymond, second by Mark Bailey.
The committee voted 7-0-0 to award contract to UTS.

- b. Move Services RFS – Tim Alix presented a synopsis.

We received bids for moving services from the following 3 companies:

ABC Moving and Storage, Diamond Relocation, Tobin Scientific

A lengthy discussion regarding the significant differences in the bid pricing followed. Both SBS and Flansburgh offered assurances that sufficient protections were in place for our project and advised that the committee award the contract to the low bidder, ABC Moving and Storage. SBS had vetted each company and had received high recommendations for ABC.

Motion to award contract to ABC Moving and Storage by Donna Davis, second by Mark Bailey. Committee voted 7-0-0 to award contract to ABC Moving and Storage.

- IV. New Business – None - Old Business - None

Next SSBC meeting scheduled for May, 25, 2011 at 7:00 pm, Selectmen Meeting Room, Sutton Town Hall.

Note: SBS & Flansburgh will be at Town Hall Meeting Room on Wednesday, May 4, 2011 at 2:00 pm to open bids from 13 separate pre-qualified sub-contractor groups. Public is invited to watch the opening of the bids.

Motion to adjourn by Tim Harrison, second by Roger Raymond – Committee voted 7-0-0 to adjourn.

Time: 8:05 pm.

Ross Weaver, Recording Secretary

With thanks to Donna Davis for keeping notes and writing most of these minutes.