

Sutton School Building Committee

Regular Scheduled Mtg., Wednesday, 2/9/11, 7:00 PM

Town Hall Mtg. Rm.

Present: W. Mead, K. Stuart, R. Raymond, G. Coulter, T. Harrison, D. Davis, T. Friend, M. Bailey, R. Weaver.

Absent: M. Jerz, J. Smith, M. Hopkins

Guests: V. Dubé (Flansburgh Assoc.), D. McClelland (Flansburgh Assoc.), A. Minkus (SBS)

- I. Minutes of previous meeting. Motion to approve by Ken Stuart, second by Roger Raymond. Vote to approve: 7-0-1

- II. Baseball Field: The ad hoc committee met and in conjunction with Flansburgh personnel has developed a successful resolution. Vince Dubé presented a plan view of the field placement.

During construction, the baseball field will be overlaid on the existing softball field with some moderate modifications. These will include an 8'-10' high fence or catch net along the right outfield and, if needed, along the left outfield.

The final location will be between the existing Elementary School and the new Middle School, facing north. The infield, dugouts, etc., will ultimately be located where the modular structure will be located during construction. A backstop fence will be installed behind home plate and around the infield (similar to the existing baseball field). Roger commented that some foul balls may reach the buildings but far fewer than would have reached Boston Road from the location previously being considered.

As the modular structure and its' support piling have to be removed at the end of construction, the additional work needed to make the area usable as a playing field will be moderate. Wendy Mead said that based on this factor and the need to finalize plans, the ad hoc committee authorized Flansburgh to proceed with that location and has instructed that the field be removed from the Add Alternate list and incorporated into the base design and bid.

Motion by Roger Raymond to approve the ad hoc committee's decisions and the proposed final placement of the field. Second by Mark Bailey.

Vote to approve: 8-0-0

- III. Alan Minkus gave an update on the schedule.

The RFP for the modular structure will be advertised in the Central Register on 2/9/11. Bids will be due by 3/4/11. The specification will require completion for occupancy by 8/3/11.

The 90% construction documents are done. A structural engineering firm is doing a peer review. An MEP engineering firm will do the same with those documents. Final estimates are due by 2/28/11. Document issue date will be 3/8/11.

IV. Contractor Prequalification: Alan Minkus stated that most of the work of the committee was completed and that the remainder would be completed by next Monday. All qualified contractors must be notified no later than 2 weeks before the bid due date, i.e., by 3/22/11.

V. Old Business: Wendy Mead noted that an additional committee member is needed. She encouraged interested citizens to contact the Board of Selectmen.

Wendy also confirmed – in response to residents’ questions – that the 6th grade will remain in the Elementary School during the construction of the new Middle School. The 7th and 8th grades will use the modular structure during that period. All three grades will then move to the new Middle School.

VI. Motion to adjourn made by Glenn Coulter, second by Donna Davis. Motion passes unanimously. 7:21 PM.

The next meeting is scheduled for Wednesday, March 9, 2011, 7:00 PM.

Ross Weaver, Recording Secretary