

Sutton School Building Committee

Scheduled Mtg., Wednesday, 9/29/10, 7:00 PM

Town Hall Meeting Room

Present: L. O'Neill, K. Stuart, R. Raymond, M. Jerz, J. Smith, W. Mead, G. Coulter, T. Harrison, D. Davis, M. Roach, T. Friend, M. Bailey, R. Weaver.

Absent:

Guests: D. McClelland (Flansburgh Assoc.), V. Dube (Flansburgh Assoc.), J. Winikur (SBS), Alan Minkus (SBS)

- I. Confirming a previous notification, Christine Watkins has resigned from the committee. We thank Christine for her long and diligent service.

Mark Bailey has been appointed to the committee. Welcome to Mark.

- II. Approval of minutes of 6/16/10 meeting. Motion to approve by Jim Smith, second by Ken Stuart. Vote: 11-0-2
- III. Duncan McClelland presented information on design modifications. The Power Point presentation is available electronically.
- IV. Jon Winikur presented a DD Estimate Analysis dated 9/16/10. It shows a comparison between the MSBA approved budget and cost estimates prepared by Davis Langdon and Project Management & Cost on 9/7/10.

At a subsequent meeting on 9/16/10, many of the variances in the two cost estimates were resolved. A reconciliation budget based on an average of the two estimates indicated that the projected cost was \$859.54 over budget.

With that information, the value engineering opportunities were reviewed at a Finance Sub-Committee on 9/17/10. The details were outlined on a document dated 9/29/10, also presented by Jon. Some changes were accepted, others were not as they were believed to be more vital to the overall design. Some items will be listed as "alternate" on the bid documents. When bids have been received, the alternates may be reviewed for possible inclusion.

- V. Jon next presented additional information on Phase 2 (Sept, 2011 – Dec, 2012) and Phase 3 (Jan, 2013 – June, 2014) of the project. It shows the planned locations of various groups and programs during these phases. The key issues and proposed action plans are presented. All of this information is subject to refinement and revision. The document is dated 9/29/10
- VI. Old Business/New Business. No additional at this time.
- VI. The next meeting is scheduled for Wednesday, November 3, 2010, 7:00 PM.

Motion by Jim Smith to adjourn, second by Donna Davis. Vote unanimous.
Adjourned at 9:02 PM.