

# Library Trustees Meeting minutes ~ Monday, March 27, 2017

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (Voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

**Call to order:** 12:05 pm

## Agenda

The minutes of the February 2017 meeting were reviewed and unanimously approved.

### Youth Services Report:

#### Children's Services

1. Past Programs and Attendance Numbers:

- In February, we had 14 children's programs with a total of 113 people in attendance.
- Our first kids' yoga session was a big hit!

2. Upcoming Programs:

- **Storytime:**

- **Baby Storytime:** Tuesdays at 10:30, until April 11 (ages 6-24 mons.)
- **Wednesday Storytimes:** Wednesdays at 10:30, until May 17
- **Thursday Storytime:** Thursdays at 10:30, until May 18
- **Storytime at the Bank:** Monday, April 3 at 10:30 AM (ages 1-5)
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- **Guest/Performers/Events:**

- **Free Movie Friday:** April 14 at 2 PM. Showing: The Wild Life
- **Music and Movement with Deb Hudgins:** Monday, April 10 at 10:30 AM (ages 1-5)
- **Kidding around Yoga with Nichole!** Thursday, April 27 at 6 PM (ages 4-7)
- **Apple Tree Arts Sessions starting the last week of April.** Toddler is full (with a wait list), Baby still open!

- **Lego Club Meetings:**

- Thursday, April 6 at 4PM
- Tuesday, April 25 at 4 PM

#### Tween/Teen Services

1. Past Programs and Attendance Numbers:

- In February, we had 3 teen programs with a total of 9 people in attendance. (Shannon reported that one program had no attendance.)
- The Pizza and Metalsmithing workshop went really well, it got rave reviews from participants. (According to Shannon there were lots of boys in attendance at this workshop.)

2. Upcoming Programs:

- **Tinker Tuesday:** Tuesday, April 11<sup>th</sup> at 3PM (ages 10+)

- **4H Babysitting Training:** April 18 and 20 (Tues. & Thurs.) from 1-5 pm. Registration is still open.
- **Crafternoon will be running over April vacation on Wed and Fri. from 1-5 pm.**

**Director’s Report:**

	Adult Programs	Number of Participants
July 2016	5	43
August	9	51
September	8	50
October	6	43
November	8	55
December	6	39
January 2017	7	36
February	5	32

**Meetings attended:**

- 3/3/17 C/WMARS Executive Committee
- 3/6/17 Capital Committee meeting with Shrewsbury Library
- 3/8/17 Guest Reader at Elementary School Math Night
- 3/16/17 Webinar- Outreach and Programming for New Adults
- 3/16/17 Finance and Warrant Advisory Meeting- TH
- 3/17/17 Friends of the Library - here
- 3/21/17 C/WMARS Users Council- Palmer Library
- 3/21/17 Capital Committee- here
- 3/21/17 Selectmen’s Meeting- TH (Besty reported that the Selectmen were amenable to the Shaw Farm Land Lease to the Trustees - it will be a warrent article at the spring Town Meeting on May 8)
- 3/23/17 Webinar- raising digital circulations with Axis 360

**Adult programs:**

- Upcoming:
- Raised Bed Gardening, April 6
- Early Childhood Seminar, April 25 (rescheduled due to snow)
- Cooking Classes with Colin McCullough- How to Cook with tofu 4/18; Healthy Desserts 5/2
- Ukuleles with Jan Barlow- Tuesdays in May
- Parenting Series- Tuesdays in June with Stephanie Stilla-Petrie LMHC (Licensed Mental Health Counselor)
- Parenting the College Student; Our Overscheduled Lives; Parenting the Child Through Puberty; Parenting the Child with DisAbilities

**Friends:**

Are still planning their 3<sup>rd</sup> Annual Art Festival with Book Sale for June 3. They are planning a comedy night

(with Adam Webster)at the Dudley Gendron for 10/20/17.

**Staff:**

Staff day scheduled for June 12, I've asked staff to set the day aside. The Friends have offered to pay for lunch for the day. I've ordered t-shirts and tote bags for the staff.

**LBNC:**

I had asked Johnson Roberts to invoice us for the remainder of the money but then halted that to see how much delineating the meets and bounds for the lease will cost from Andrews Survey. After we find out how much Andrews services are I will ask Johnson Roberts to invoice us for the rest.

**Misc:**

Pam is working hard on the LSTA grant application for the homebound delivery program.

I've ordered 2 new databases (total \$425/yr)- A to Z the USA, very helpful for elementary projects and A to Z World Culture, very helpful for school and for travelers. We're also entering a deal with some of the other Blackstone Valley Libraries for Ancestry.com. Our cost for that is \$916.67 which is a few hundred off what we would get alone. (May also apply for a grant from Walmart.)

**Capital Committee:**

Some members met with the Library Director Ellen Dolan, and the Capital Campaign Chair Laurie Hogan of the Shrewsbury Library on 3/6. It was a very productive meeting and they were extremely helpful in guiding us on the path. (Our initial goal is to raise \$500,000.00) The next capital committee meeting is scheduled for April 11 at 6:30 pm.

**Budget:** Betsy reports that the library budget is healthy and still on track for the current year.

**New Business:**

The Spring Town Meeting date is May 8, 2017. We have one library related item on the warrant.

This year's Sutton High School intern starts the first week of April.

Shannon was invited to have a Library table at the Puckihuddle Preschool Spring Fair.

**Upcoming Meeting Dates:**

Monday, April 24, 2017 at 12:00pm

Monday, May 22, 2017 at 12:00pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. New/Old Business
  - a. Summer intern

**Adjournment:** 12:47 pm