

# Library Trustees Meeting minutes ~ Monday, December 19, 2016

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (Voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

**Call to order:** 12:02 pm

## Agenda

The minutes of the November 2016 meeting were reviewed and unanimously approved.

### Youth Services Report:

#### **Children's Services**

1. Past Programs and Attendance Numbers:

- In November, we had 13 children's programs with a total of 111 people in attendance
- RICM Program was postponed due to weather. New date is Sat., Jan. 28<sup>th</sup> at 10 AM.
- We were awarded a \$10,000.00 STEAM grant from The Osterman Family Foundation!

2. Upcoming Programs:

● **Guest/Performers/Events:**

- **Free Movie Friday:** Friday, Dec. 23<sup>rd</sup> at 2 PM. Showing :The Grinch (2002)
- **Tinker Tuesday:** Tuesday, Dec. 27<sup>th</sup> at 2 PM-DIY Hexbugs/brush bots
- **Crafternoon:** Wednesday, Dec. 28<sup>th</sup> from 1-5PM
- **Lego Challenge:** Friday, Dec. 30<sup>th</sup> at 1PM.
- **Music and Movement with Deb Hudgins:** Monday, Dec.9<sup>th</sup> at 10:30 AM
- **Free Movie Friday:** Friday, Jan. 13<sup>th</sup> at 2PM: The Secret Life of Pets (2016)

● **Storytimes:**

- **Reindeer Storytime:** Wednesday, Dec 21<sup>st</sup> at 10:30 AM
- **Cuddle Up Storytime:** Thursday, Jan. 5<sup>th</sup> at 6:30 PM
- **Penguins and Polar Bears Storytime:** Wednesday, Jan. 11<sup>th</sup> at 10:30 AM

● **Lego Club Meetings:**

- Tuesday, Dec. 20<sup>th</sup> at 4PM
- Thursday, Jan. 12<sup>th</sup> at 4PM

#### **Tween/Teen Services**

1. Past Programs and Attendance Numbers:

- In November, we had 2 teen programs with a total of 5 people in attendance.

2. Upcoming Programs:

- **Geek Club:** Wednesday, Dec. 21<sup>st</sup> at 3 pm. We will be discussing *The Smell of Other People's Houses* by Bonnie-Sue Hitchcock. During this geek club we are going to make snow globes!
- **RICM presents Sonic Pi:** Thursday, Dec. 30<sup>th</sup> at 3 PM (ages 10 and up).

**Director's Report:**

	Adult Programs	Number of Participants
July	5	43
August	9	51
September	8	50
October	6	43
November	8	55

**Meetings attended:**

11/29- C/WMARS Users Council @ Millbury Library  
 11/30- Grant Writing Workshop @ MLS Marlboro  
 11/30 Construction Questions Conference Call  
 12/1 Capital Campaign Committee – here  
 12/5 LBNC – Town Hall  
 12/9 C/WMARS Executive Committee @ C/WMARS

**Adult programs:**

Upcoming:  
 Clutter Control, January 7  
 Tea and Chocolate, February 8  
 Kevin Gardner, Stone Walls, March 7  
 Ukuleles with Jan Barlow- March/April

Betsy reported that the Cooking Classes have been very well received, the Writing group has published a small book, and the Book Discussion groups have regular attendance at both the Senior Center and the Library locations.

**Friends:**

The Friends have purchased the prizes for Blind Date with a book. The Friends are also on board to help out with the legislative breakfast in February.

**Staff:**

All quiet- no news. Kat and Ali will be out of school for break and picking up some shifts so that other staff can take some time over the holidays.

**LBNC:**

Next meeting is 1/9 at 10:00am.

Betsy reported that the results of the soil borings show good conditions favorable for building on the Shaw Farm building site. Phil (our architect) will give information on LEED Certification at the next LBNC meeting.

The application is due to the MBLC on January 26.

**Misc:****Legislative Breakfast:**

Feb. 3 at 8 am.

Invitations have been sent out

**Capital Committee:**

Capital Committee has chairpersons and is ready to recruit committee members. Meeting is January 17. Website is up and running ([newsuttonlibrary.org](http://newsuttonlibrary.org)), and the bank account has been established. Betsy noted that some areas of the website still need to be populated with facts and figures and other pertinent information.

**Upcoming holiday closings:**

12/24 Christmas Eve

12/26 - Day after Christmas (Due to Sunday holiday)

1/02 - Day after New Year's Day (Due to Sunday holiday)

**New/Old Business:**

**Budget:** Betsy reports that we will need to plan for a new front door in our budget to replace the current door which is rotting out.

The Historical Society Binders are now caught up thanks to the work of volunteers. There was a suggestion made to begin using the library electronic newspaper subscription to access and print articles for the binders going forward.

**Next Meeting Date:** Monday January 23, 2017 at 12:00pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. New/Old Business

**Adjournment:** 12:58pm