

COMMONWEALTH OF MASSACHUSETTS
Town of Sutton
Meeting Minutes

Board/Committee: Library Building Needs
Date: January 7, 2016
Time: 7:00PM
Location: Meeting Room 1-C, Sutton Town Hall
Attendance: Betsy Rajotte, Korinne Hadad, Chris Manna, Kelly Holbrook

The meeting was called to order at 7:10pm by Betsy Rajotte and was broadcast on the local cable station.

1. Betsy Rajotte went over the budget as it stands. To date we have spent \$8439.30. There is one bill that is yet to be paid which is \$60. to the Telegram and Gazette.
2. The Request for Qualifications for the Owner's Project Manager has been issued. Responses are due by January 15, 2016. After the responses are received the Selection Committee will meet to weigh the responses and make a recommendation to the Town Administrator.
3. The next meeting will be held on Thursday, February 11 at 7pm in Meeting Room 1-A in the Sutton Town Hall.

Meeting ended at approximately 7:16pm