

Kevin Geraghty, Chairman  
Michael Chizy, Vice Chairman  
Ryan Fattman, Clerk  
John L. Hebert  
Michael Frustaci



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Laura Rodgers, Acting Town Administrator  
Jennifer Hager, Assistant Acting  
Town Administrator  
Debbie Jacques, Administrative Assistant

## TOWN OF SUTTON BOARD OF SELECTMAN

### Meeting Minutes

Draft Minutes Submitted to Board on 7/24/07:  
Minutes Accepted and Filed with Clerk on 7/24/07: by vote of 5 to 0

**7:00 p.m. – July 10<sup>th</sup>, 2007**  
Sutton Town Hall, Selectmen's Meeting Room

#### **Members in Attendance:**

Kevin Geraghty, Chairman  
Michael Chizy, Vice Chairman  
Ryan Fattman, Clerk  
John Hebert  
Michael Frustaci

#### **Also in Attendance:**

Laura Rodgers, Acting Town Administrator  
Jennifer Hager, Assistant Acting Town Administrator  
Debbie Jacques, Administrative Assistant

Chairman Geraghty calls the meeting to order at 7:00 followed by the Pledge of Allegiance.

Hearing no request for Public Forum, Chairman Geraghty moves on to the next item on the agenda.

Selectman Frustaci makes a motion to approve as presented minutes from the June 26<sup>th</sup>, 2007 Board of Selectmen's meeting, Selectman Chizy seconds the motion, All in Favor; motion passes 5-0  
Selectman Geraghty entertains a motion to approve but not release Executive Session minutes from the June 26<sup>th</sup>, Board of Selectmen's meeting, Selectman Chizy moves the motion, Selectman Fattman seconds the motion, All in Favor, motion passes 5-0

William Marquis from the Efficiency Review Committee is here to present to the board an update on the upcoming vote for the firm that will perform the Efficiency Review for all aspects of the Town of Sutton (Municipal & School). Mr. Marquis reviews with the board a handout presentation beginning with the background of the committee and the breakdown of the membership that it consists of. Currently there are 3 seats vacant, one being a member from the Board of Selectmen. Also discussed were the three top firms that responded to the RFP. All three firms feel the cost of their service will pay for itself through savings identified. There is about a three-five year payback on these services. Once a firm has been chosen, a special town meeting will be needed to requisite funds for the Consultant. Selectman Chizy is the only Selectman currently on the

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1 review board. He feels there should be a full committee. He would like to see the presentation just given, air on the Access  
2 Cable channel for residents to view as well as the town's web site. Selectman Frustaci questions how quickly they should  
3 advance in the decision making with a new Town Administrator coming on board. Also in question are the differences in the  
4 price proposals. Selectmen Frustaci feels the results of the firm will be used as a "playbook" to find the areas in town that  
5 could be problem areas. Mr. Marquis replies that this review process will only benefit the new TA coming on board.  
6 Selectman Fattman questions if it is too late in this process for another selectman to sit on the review committee. Mr. Marquis  
7 responds that there would be a lot of catching up but adding a member would be a benefit. He also states that if any new  
8 member would like to decline a vote when choosing the firm he would understand. Mr. Fattman asks Mr. Marquis if he would  
9 comment with his opinion on the best firm. Mr. Marquis feels the firm that best represents what the town needs is  
10 Management Partners, Inc. Selectman Hebert commends Will Marquis on his service to the town and questions the time  
11 frame this committee will be formed as well as any surrounding towns that may have utilized any of these firms. Mr. Marquis  
12 would like to see the committee review different areas of government every so many years to insure all areas are working  
13 efficiently as for other towns using any of these firms, Mr. Marquis replies Sutton will be the first in the State to have this full  
14 scope of review. Chairman Geraghty would like to see the Selectman's seat on this committee filled but feels it would be  
15 difficult for the new member to be a constructive participant. Selectman Geraghty also questions if this committee will  
16 continue to exist after this review and questions the three firms' knowledge on regulations that must be adhered to by  
17 individual departments on a daily basis. Mr. Marquis replies this committee will exist and reconstitute itself if needed as well as  
18 constant bench marking to insure all areas of government is running at efficient levels. Mr. Marquis also states it will be up to  
19 the new TA to act on the results and implement changes if needed. Regarding the regulatory issue, all three firms are very  
20 familiar with Massachusetts regulations. After seeing no other discussion, the BOS thank Mr. Marquis for his update.

21  
22 Shaw Farm update:

23 Jen Hager gives an update regarding the Shaw Farm purchase. Jen refers to a letter she sent to the BOS with frustration felt by  
24 Rita Shaw over a few issues Town Council (Petrini/Barbara St. Andre) has requested. Jen also informs BOS that the treasurer  
25 and the town accountant have obtained a financing time line. Items of concern are a Title 5 on the septic, a test for lead paint  
26 and Title insurance (approx. \$11,000.00) Jen informs board that Ms. Shaw does not have the funds to perform these requested  
27 tests. The board would like to discuss each item: Selectman Chizy feels the town is not buying the house; it is buying the land  
28 that the house is on. Selectman Fattman feels there should be an official certification but if the town wishes to not enforce a  
29 Title 5 he would like to see paperwork in place that would not implicate the Town of Sutton if there should be septic failure.  
30 Ryan is also concerned with the possibility of lead dust when the house is demolished that may become airborne. Selectman  
31 Hebert feels the home owner should not spend money for something that will not be used. Jen Hager informs BOS that when  
32 the house will be demolished, the local building inspector will insure all areas of concern are dealt with. Chairman Geraghty  
33 would like to see an indemnification clause regarding the septic system as well as lead paint that states the TOS is not  
34 responsible. Selectman Chizy makes a motion to request an indemnification clause regarding lead paint and the septic system,  
35 Selectman Hebert seconds the motion, All in Favor, motion passes 5-0

36 Regarding Title insurance for this purchase: after brief discussion, the BOS feel it is important to protect the purchase.  
37 Chairman Geraghty moves for a motion to approve the purchase of Title Insurance, Selectman Chizy seconds the motion, All  
38 in Favor. Motion passes 5-0

39  
40 Sutton Youth Baseball:

41 Jeff Paulhus, the director of Sutton Youth Baseball is here to request a temporary field for the use of baseball. There are too  
42 many teams utilizing the one field at the high school. He feels the field would only require the minimum, no structure or dug  
43 outs would be needed. After looking around in town, Mr. Paulhus feels the only potential for a field is on Hatchery Road.  
44 This property abuts a sand and gravel pit. Mr. Paulhus is requesting the BOS to give approval for him to proceed with the  
45 Planning Board and the Highway Department. Selectman Chizy gives 100% approval as long as all criteria are met. Selectman  
46 Frustaci feels it is a great idea. Selectman Fattman has no problem with beginning the process. Selectman Hebert would  
47 welcome comments from Jen Hager and Mark Brigham. He feels there could be a safety liability as this is close to the sand  
48 pits. Chairman Geraghty offers his full support to finding a solution to the field shortage and has no issue with this area  
49 housing a temporary field providing all departments give approval. Jen Hager would like to do a site walk with Mark Brigham.

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51  
52  
53 Acting Town Administrator Update:

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- 1 • Aquarian Water Co., Inc. special act being written by Jonathan Eichman of K&P, Rep Callahan will sponsor  
2 special act.
- 3 • Cable equipment room over heated with the addition of 911 equipment (over 100degrees last Friday). John  
4 Couture and Larry Morris installed new 12,000 BTU air conditioner which reduced temp. in this room. Police  
5 and Fire originally wanted the 911 system to be downstairs due to the noise and the heat from the machines. This  
6 has created a problem for the cable person due to the heat and the noise.
- 7 • Cable Access Board would like to schedule a work shop with the BOS to discuss  
8 **Selectmen agreed to schedule for August 21<sup>st</sup> @ 6:00**
  - 9 a) direction the SCTV should be heading
  - 10 b) Coordinator Position & Description- FT vs. PT
  - 11 c) Location of cable office
  - 12 d) Equipment Upgrades

13  
14 Selectmen's Round Table:

15 Selectman Frustaci would like the goals & objectives workshop to be held on a weekend.

16 Selectman Fattman reads the flyer for the Manchaug Streetscape & River Revitalization Project.. Ryan also informed the  
17 public that on august 24<sup>th</sup>, he will be at the Senior Center along with the Assessors office to discuss Senior Exemptions. Ryan  
18 also mentioned the TA candidates that had been interviewed Monday evening. He felt they all have a great deal of experience.

19 Selectman Hebert will represent the BOS at the CMRPC meeting on Wednesday, July 11, 2007. One of his topics of  
20 conversation will be the TIFs in town.

21 Chairman Geraghty spoke of the Waters farm calendar brochure available in different locations through out town. He also  
22 mentioned Waters Farm 250<sup>th</sup> birthday celebration which will be held on August 11<sup>th</sup> & 12<sup>th</sup> when they will celebrate the  
23 signing of the lease. Chairman Geraghty also mentioned the goals workshop. He would like it held off site. John Hebert will  
24 check on the availability of Pleasant Valley.

25  
26 Chairman Geraghty entertains a motion to enter into Executive Session:

27 **Selectman Frustaci so moves that the Board enter into executive session for the purpose of discussing pending**  
28 **litigation with the intention of returning back to open session for the purpose of adjournment. Mr. Fattman**  
29 **seconds the motion. All in Favor, Motion passes 5-0**