

Sunapee Sestercentennial Committee
Minutes – June 20, 2018
Town Offices at 7:00 pm

Present: Kathy Springsteen, Cheryl Meachen, Dana Ramspott, Steve Marshall, Sharon Parsons, Scott Blewitt, Becky Rylander, Wendy Nolin, and Brenda Huff.

On motion made by Dana and duly seconded, it was unanimously **VOTED** to approve the **minutes** from the May 16 and May 30 meetings noting that there was a subsequent correction to the timing of an event, different than what was reported initially.

Kathy noted that we received a **financial** report as of May 1st indicating that \$23,000 is remaining.

There were no requests for member expense **reimbursements** but Sharon indicated that she will incur an expense in a week or so for the large banner.

Sharon reported that she has ordered **buntings** for town buildings as previously agreed.

There are 47 **license plates** left and they are still selling. **Arrowheads** are available at Wild Goose and Tattered Pages but none have been sold since our last meeting. The library has a supply of **decals** and some have been sold. Kathy has 37 interior decals that she can distribute to those who want more. Becky indicated that sales are likely to increase as summer people arrive.

Sharon reported on the **Taste of Sunapee** scheduled for July 14. Brenda suggested that we have one of each commemorative item at each location indicating where they are available for sale. Sharon presented a poster and requested information for a final draft.

Dana reported on the **parade**. He was contacted today by Ben Barton of Barton Insurance Agency and is interested in sponsoring. Kathy reminded us that Sugar River Bank donated \$750. We had a discussion about Parade Marshalls. Candidates include: Gordon Ramspott, Rachel Osborne, Pi Malloy and Marilyn Morse. Tony Venti plans to drive the oldest resident of Sunapee Cove in his antique car and the Cove Van will follow with other residents and have a sign that says there are 500 years of Sunapee living represented here. Horse and Buggy would be a lovely option since it is open but may be problematic. Dana also indicated that he has refined our original list but is still exploring other candidates. He is also exploring the possibility of borrowing vehicles from dealerships for the day.

Steve offered to make the parade registration more prominent on the website. Becky had concerns about events listed on the **website** and Steve explained that they are viewable on the master calendar.

Kathy reported on the **time capsule** and shared information about the vault ordered from Chadwick's, a photo of the existing plaque and information about possibilities for a brass plaque. We must order the plaque by Friday in order to have it available by our celebration. Dana opened discussion about the possibility of engraving in the stone. Becky reminded us that there will be walkway construction that may impact the placement. It's possible that would be displayed for the celebration and installed later. Last time it was "planted" in November. There was a preference for a round, polished stone. It was suggested that we explore the possibility of laser engraving of the town seal. Kathy noted that the Franklin Mint in Pennsylvania, in response to her query about opening the c capsule in 100 years, that the 350th is the Terquasquicentennial.

On motion made by Dana and duly seconded it was unanimously **VOTED** to purchase a stone marker and engraving for the time capsule monument at an amount not to exceed \$1000 and to request authorization for the expenditure from the Selectboard.

Kathy presented the **activity list** for edits. It was noted that the hike was misadvertized in the Shopper and that Tim is correcting it. Reservations are required. The Town Quilt is currently at the Museum through 7/9 and

will then go to the Livery for a month and will likely be at the Library for the celebration weekend. The band playing music in the Harbor is Flew-Z. The canoe/kayak race is scheduled for Sunday at 10am. Use of Facilities form and permission for field parking are details that will still need to be ironed out for that event. Becky will let Nancy Dussault know. Sharon contacted Sons of the American Revolution and will participate in parade and harbor afterward. He and Project Sunapee for their games will also need those forms. Dana suggested that we ask what he has planned as Veteran's Field may be a more appropriate venue and Becky said that she can provide a list of Sunapee residents participating in the revolution. Kathy asked whether we need a second act for Sunday when Tom Pirozzoli is also performing. We reviewed the remaining events and indicated that the Community photo will be Sunday after the closing ceremony in Veteran's Field by Jonathan Ryba and Scott wondered about a photo of the harbor fireworks.

Kathy presented a draft of the **event program**. We discussed inviting dignitaries including: Governor, State Reps; Selectboard and others. The program will include the names of committee members, the schedule, maps, a key of locations, our proclamation and donors. It was suggested that we begin disseminating the schedule a month ahead of time.

The **postmark application** is in, not quite yet approved, although it has been through three iterations. Kathy also prepared an envelope with the logo and has a pane of fifty 3 cent stamps. Wendy suggested that we include a postmarked envelope in the time capsule.

Steve reported that a team hung 41 of the 48 **banners** this morning.

Betty arrived and reported that there are 27 **license plates** left at Safety Services and 20 at Town Office and that people continue to come in to purchase. She believes we should reorder because we haven't yet seen a big summer push which she expects following July 4th. She believes we should order the 100 we have already passed a motion on.

Becky asked about whether commemorative items can be used for **prizes**. It was noted that Mike should receive one of everything as logo design winner. It was suggested that we also give these items to our dignitaries and donors. Kathy will ask Donna.

On motion made by Wendy and duly seconded, it was unanimously **VOTED** to spend up to \$800 for four **chemical toilets** (\$500) and two **portable lights** (\$100 each) and to request authorization for the expenditure from the Selectboard. Scott has ordered these.

Sharon asked about ensuring that there is adequate **trash removal** and Betty offered to ask Scott. Betty reported that Chief Cahill is handling traffic for the parade, stopping traffic on Route 11 and closing River Road or making it one way for the day. They are also mindful that trailer and boat traffic will be substantial that day. White Shutters will be encouraged to launch race from their facility as opposed to from Dewey Beach. Betty indicated that Atlas needs to be asked to arrive by 8am to set up. Atlas has rain provision in their contract. Scott has arranged for music in Sherburne Gym in the event of rain.

Closing ceremony will include introduction of guests, reading of proclamation, a few words from dignitaries, items suggested by Historical Society, and a Sunapee song perhaps sung by Time Travelers. Cindy and Candy have sung a school song before.

We discussed whether an interim, focused **meeting** may be necessary before the next regularly scheduled meeting. It was agreed to meet on July 11th at Safety Services and then on July 25th at the Town Offices (or possibly another locale like library or church, if needed). Cheryl will be absent on July 11th and Sharon will take minutes.

On motion made and duly seconded it was unanimously **VOTED** to adjourn at 7:45 pm.

Respectfully submitted,
Cheryl L. Meachen, Secretary