

Sunapee Sestercentennial Committee

Minutes – July 25, 2018

Sunapee Town Offices Building 7:00 PM

Present: Kathy Springsteen, Scott Blewitt, Cheryl Meachen, Becky Rylander, Steve Marshall, Sharon Parsons, Dana Ramspott

Guests: Rhonda Gurney re: Fairy Houses, Fire Chief Dan Ruggles, Ryan Fleury re: Time Capsule.

On Motion made by Steve Marshall and duly seconded, it was unanimously VOTED to approve the July 11th Minutes with thanks to Sharon.

Fire Chief Dan Ruggles discussed plans for the fireworks. They will be loaded on a barge at 8am and there will be firefighters on the water with them until they go off a little before 9pm. There will also be a crew on shore to be sure everyone is okay. Dan will put details out to his department to split up the day. He indicated that we need a fireworks permit from the Town. It is normally \$100 but is waived by the Town. Scott says paperwork is coming from Atlas to be signed by State Fire Marshall that our Fire and Police Chiefs also sign off on. Kathy will go online and get the Town permit from the SFD website. It is the same permit as for Class C resident ones. Kathy will call Atlas to follow up on that permit. We'll work it just like July 4th. Lights and bathrooms are budgeted and have been approved. Dan will make Fire personnel available for EMS needs at concert on Friday night and Saturday for road running race beginning at 8am and parade. Scott will take care of signage at Dewey Beach for fireworks. Scott will coordinate getting barge out with Scott Hazelton. Dan believes he can absorb the cost of personnel in his budget. It is the committee's recollection that the police department will also absorb the personnel cost and not hire from outside departments.

The Board of Selectmen approved proposal for two photographers and antique bicycles in parade.

Donna Nashawaty has agreed to add the archives location of the time capsule to the legal paperwork. (The other time capsule has already been included.)

The Proclamation from the Governor's office has been received. There is an error that is being addressed.

We have approvals for commemorative postmark. There is one small change: rather than stamping at special station in harbor they will do it at the post office 8-5pm.

There were no new Member Expense Reimbursements. Kathy did submit Sharon's from last time but she has not yet received reimbursement. Kathy indicated that Sharon should pick it up once she receives an email that it is ready.

Rhonda Gurney talked about Fairy House Games. She shared that Brenda Huff did it for a bunch of years and it was near and dear to Rhonda's daughter. Liliana wants to provide an event to honor Brenda at the Sestercentennial tagging along with the games from 2-5 on Saturday in the Harbor to avoid children crossing road to the area where Brenda used to do it. She plans to have only decomposing natural things and not things you purchase in the store. She will make a sign in honor of Brenda. Rhonda went to Project Sunapee meeting to get their okay. Liliana has her friends gathering items to use. Kathy will share the request for help with our volunteer list with Liliana's contact information. It will happen behind the bathrooms on

the little field in the harbor by the fence, under the bushes and along the edges to be out of the way of the games. We will update the program to include it and Steve asked permission to use her name in website publicity.

Sharon Parsons reported that the Taste of Sunapee was well attended. Dana indicated that Fire and Police wished they were in harbor with others since there was ease to walking among the venues, except for Safety Services which required a drive and had fewer people participate. Becky said she heard "we ought to do this more often." Sharon suggested that we need to have a progressive dinner another year in the harbor. Seeing locals and summer visitors eating and playing together was lovely. Scott gave away 240 mugs and then turned to red Solo cups. Stacy's Smoothies also had a wonderful turnout with kids dressed as fruits who passed out brochures.

Ryan revised his list of items for the Time Capsule and shared it with the Committee members and showed items for reference as to capacity in a representative sized box. Becky suggested adding a town map. Dana suggested a proclamation signed by us and sealed by the Town Clerk. Dana also suggested that we keep the list of items included in a safe place. Steve suggested we add the rosters of both fire and police departments. Sharon suggested that while the NH quarters are a good addition, the other currencies might not change much, although later reading through the list of items included at the bicentennial, it seemed like including currency dated this year might be a good idea. Scott suggested we add a Turkey Trot medal. Dana suggested a Rec Department mug. Scott suggested something from the Game Room, Van Webb's, the dinner boat, a Steven Tyler scarf or harmonica or a Joe Perry guitar pick. Steve suggested we include something from Mount Royal. Dana suggested that we include the Rec letter. Sharon asked Ryan if there was anything on his list that he needed help getting. Kathy suggested that we need to be inclusive and include all restaurants, schools, etc.

Dana reiterated that we plan to have our Closing Ceremonies on one side of the highway in Veteran's Field and bury the Time Capsule itself at a later date.

There was a discussion about ensuring that volunteers are recognized either in the program or later in an ad in The Shopper.

We still have a number of decals. Sharon does not currently have any.

A new order for License Plates has been placed.

We still have an ample supply of Arrowhead Ornaments, although Sharon only has one remaining but will get some from Betty. #1 will go in the Time Capsule. One could go to the governor. One of everything can go to the logo designer.

Kathy checked to see whether we could sell the first lot of 2-25 to someone interested in giving them as gifts to the Sestercentennial participants. The committee was in agreement that this was fine.

Parade registrations are finally starting to come in per Dana Ramspott. He would like to set a cutoff date. Area Fire Departments are likely to just show up. Dana wants to be able to plan the order. He suggested Monday, August 6th which gives him ten days. Steve would advertise it on the website and Dana would advertise on Facebook to spur registrations. He won't turn down folks who are late. All must sign waivers to participate, even on the day of.

Dana has confirmed nine Parade Marshals and has seven others he is waiting to hear from and two that he has yet to contact. He has seven convertibles, including two from Newport Chevrolet who will be thanked in the program. If Pi Malloy is able to come Donna Nashatawy wants to drive him. Steve and Dana will check with other dealerships.

Dana said that Loudon Racetrack has a people mover that could hook on to our Town police pickup rather than school buses. Patrons would only step up eight inches. One of these for a day is \$500. Becky reported that Ron had a lead on one from somewhere else that we could also check prices for. Our insurance would review the liability for such a vehicle. There would be no charge associated with using a school bus. It is unknown whether there would be a cost for the driver.

Sara Harkins came to our last meeting and spoke about Clydesdales. She followed up with an email indicating that it sounds like there is a possibility of their availability and there is a local business interested in sponsoring at least half of the cost and she will seek other donations. She would also directly seek permission from the Town. Scott asked whether Dana and Betty have connected with YCN to have a parade video and suggested that Dana participate in the interview since he is most familiar with the participants.

Kathy Springsteen indicated that she had spoken to Stone Vault about engraving the Time Capsule. He will include the logo. The other wording we previously talked about is already included in the logo. She suggested "time capsule" and when "to be opened..." It will cost at least \$775.

On motion made by Dana Ramspott and duly seconded, it was unanimously VOTED to ask the Selectmen to approve an expense to Stone Vault of not more than \$850 to engrave the logo and the words, "Sestercentennial Time Capsule" and "To be opened at the sesquarcentennial in 2118," matching what was on the previous one.

County Commissioner George Hebert is willing to be present as part of the delegation at the Closing ceremony (without speaking). Senator Shaheen is unable to attend but her office is happy to send a letter to be read or placed in the Time Capsule. Kathy will request that be sent so that we may decide later how to include it. Others who are coming include State Senators Ward and Representatives Gottling and Tanner already in the program.

Kathy shared her program for Closing Ceremony. The Time Travelers are willing to sing the National Anthem at no charge. Becky shared Sunapee songs she has gathered and gave them to Kathy to pass along to singers. Scott indicated he has a sound system and the school has a similar system. Scott suggested we use a podium or stage. Steve says Safety Services has a podium and Sharon says the school has risers. Craig can make a box for the stage.

There will be a drone photo of the town residents attending after the Closing Ceremony by Jon Ryba. Paul Howe may also take a picture at that time. Dana indicated that Jon is properly registered. We discussed taping or painting the field with a giant 250 for people to stand in. Scott asked about having a sign-in sheet so that we can identify who was there. Steve suggested that he send an email blast to invited people to self-identify having been there. Becky suggested that it is the town, as opposed to individuals that are the subject of the photo. Dana suggested angling the photo to include the 250 and geese in the field in the photo.

Echo Communications has provided estimates for 500 programs at \$327 or \$524 for 1000. Dana thinks we'll need 1500.

On motion made by Sharon Parsons and duly seconded it was unanimously VOTED to ask the Selectmen to authorize having Echo Communications to produce 1500 color copies of our program on 60 lb opaque stock and saddle stitched at a cost not to exceed \$1000.

It was suggested that Kathy take the envelopes she has designed for an estimate for printing 250 at Echo Communications. Steve suggested recruiting a volunteer to sit under the Easy Up in the Harbor to sell envelopes with postmarks. Steve suggested that they be numbered, eg. 1 of 250.

On motion made by Dana Ramspott and duly seconded by Sharon Parsons it was unanimously VOTED to ask the Selectmen to authorize the expenditure of up to \$2000 for 250 printed envelopes at Echo Communications.

We reviewed the brochure making adjustments that will be provided to Ron for revision.

Steve worked with Sharon about the website and publicity. They are able to enter all events on the calendar and also put a direct link to the parade packet on the front page. Dana is keeping the Facebook page up. The Eagle Times is picking up the email announcements and publishing them each day. Steve will be on WCNL tomorrow with Steve Smith at 9:00am. He will do WNTK next week and then WCNL again after that. He will pick an event and publish it regularly from now until the celebration.

Becky shared that Barbara Chalmers will be describing the subjects of the quilt at the Historical Society's next event. It will remain at the Historical Society through the event and likely go to the Library thereafter.

Steve Tyler has been told of the events of the weekend. There is no word that he is coming or participating. His sister reports that he will be on tour.

Becky clarified that the museum is now characterized as the Flanders – Osborne Museum.

We agreed to provide the three pieces of music Becky provided to the Time Travelers and have them choose which piece to do at the end of the Closing Ceremony program.

Our next meetings will be held weekly beginning next Wednesday, August 1, 2018, and then August 8th and August 15th at 7:00 pm. The location of each meeting will be determined by Kathy and shared with the committee by email.

On motion made by Steve Marshall and duly seconded it was unanimously VOTED to adjourn at 9:16pm.

Respectfully submitted,

Cheryl L. Meachen