

**Sunapee Sestercentennial Committee
Agenda – September 6, 2018 (Thursday)
Safety Services Building 7:00 PM**

Kathy called the meeting to order at 7:00 pm.

Present were committee members: Kathy Springsteen, Sharon Parsons, Ron Garceau, Cheryl Meachen, Betty Ramspott, Dana Ramspott, Wendy Nolin, Dave Cahill, Scott Blewitt, Becky Rylander, Steve Marshall and guest Patricia Halpin.

On motion made by Dana Ramspott and duly seconded, it was unanimously VOTED to approve the minutes of the August 15th meeting as distributed.

There is no Financial Report. It will be distributed via email when received. They are waiting on receipts from the actual event which have now been provided. Betty is still making deposits and items are still being sold.

To date through the website we have sold 27 arrowheads, 65 banners, 60 decals and 56 license plates. There are 48 license plates and 129 ornaments left. Sharon's store will be open five more weekends and is still selling items.

Sharon is still awaiting reimbursement for the banners.

Discussion/Analysis of Weekend Events

Everything went well. We would have liked to have had more people present for Closing Ceremony/Town Photo. Perhaps we should have advertised more clearly or better. Some people wondered whether they should come as summer residents. There were many summer residents but few year-round residents. There was a lot of participation from Granliden and White Shutters in the parade but not at Closing Ceremony. Many people went home Sunday afternoon at 1pm who may have gone "home" for school sports. There were a lot of people on the lake, perhaps because it was a beautiful day. Parade was extremely well-attended. 77 people came in the driving rain to the foot race. There were many people present in harbor. Concert was so well-attended that Fire Department had to manage entry to avoid being over capacity. Sales booth was well-attended. Issues that Police had had nothing to do with event. People were excited to see Marshalls. Perhaps we could have had a reception for them in harbor. Participation was as much as they could take at their age. Coffee with Chief and Lake Sunapee United Methodist Church breakfast were very well attended. The call to have the concert in the gym was well-supported by weather forecasts and the rain came exactly as predicted at 6:30 as the concert began. The fireworks were about a third as well-attended as July 4th. If the rain had not held them off, the concert might have brought more. It seemed like there were many local people celebrating and watching from their yards. They were beautiful. Some who came to the Closing Ceremony felt like they didn't need to hear as much from politicians but might have liked to hear from Committee members. We might have the proclamations at the beginning rather than the end next time. We applauded the effort of each and every committee member for the hard work and calm presence throughout the event.

We purchased the website for a year for \$225 which will expire December 21st. Steve suggests we let it expire. It would be nice to have a photo carousel gallery on the Town site or on TV or Facebook which will continue to exist but won't have PayPal feature.

On motion made by Ron Garceau it was unanimously VOTED to discontinue the website as of December 21st.

Action items for follow up

The agreement was that the banners would remain up for six months through Thanksgiving. The banners would go to the purchasers and Kathy will suggest to the Town that the 75 sets of hardware will be kept at the Police Station for future use. Kathy will ask the Selectboard whether the Fire Department can do a work detail to take the banners down or whether Craig and Phil of the Highway Department will do that (perhaps Columbus Day). They could also be stored at the Police Department and Craig Heino will be apprised where they are for future July 4th celebrations, perhaps marked as to which building they go on. We need authorization to spend the shipping money already collected to return banners to purchasers. Betty can get addresses. Steve will check Eversource records to see what date the six months ends. We may have a work party to collect and pack them up.

There is a thumb drive with 1000 photos from Paul Howe but they do not include the July events. They are backed up in several locations. It would be nice to have a slideshow available for public viewing on the outdoor screen or Sherburne Gym on a community evening before the end of September (with a last chance to buy plates and ornaments), or perhaps Saturday evening of Columbus Day weekend. Paul knows how to identify many of the children and believes it will be possible to identify the others. It would be possible to put them on a private website link for the committee to view or have a subcommittee review them. We could turn them into a coffee table book or print some on archival paper for the time capsule. Wendy and Sharon volunteered to review the photos.

On motion made by Wendy Nolin and duly seconded it was unanimously VOTED to ask the Selectmen to authorize the purchase thumb drives (at least 16g) for \$100.

Dave volunteered to approach the Sherburne Gym to consider holding a public event to view photos, perhaps to coordinate with the Chowder Challenge on September 22nd when shuttles will come to deposit people for parking. It would be helpful to have them scrolling on a website, later on.

Shutterfly and Snapfish all do Coffee Table books. It would be helpful to have pre-orders and have the money spent prior to 31st when committee ceases to be funded. Kathy will look into pricing, sizes and numbers of photos. Sharon will start looking through photos.

We took a new Group Photo wearing red shirts.

It was strongly felt that we put an ad in The Shopper thanking participants. Please review this list and send changes to Kathy.

Hillsborough Ford
Newport Chevrolet
Concord Nissan

Sunapee Granite Works
Virginia McTeague
Sally Putonen
Donna Nashawaty
Ruth Gallup
Gigi Polleys
Betty Erickson
Plus everyone in program
Washington Police Department
Elizabeth Heffernan
Sunapee Police Dept.
Sunapee Fire Dept.
Sunapee Highway Dept.
Jon Ryba
Barton Insurance Agency
Families of the Committee members
Sunapee School District and Janitorial Staff
WNTK
WCNL
Residents of Sunapee
Michael McLaughlin
Fenton Family Businesses
Wild Goose Country Store
Tattered Pages
Sunapee Historical Society
Project Sunapee
The Livery
Sunapee Heritage Project
Rec Dept.
YCN News
Chris Seale
All parade participants
Brad Palmer
Sean Harrison
Bus drivers
Grand Marshalls (by name) and their drivers

On motion made by Dana Ramspott and duly seconded it was unanimously VOTED to ask the Selectmen for authorization to place a full-page ad in the Kearsarge Shopper at the same cost as previously.

Kathy will compile list from notes and minutes and Ron will create ad.

We need to put together package of commemorative items for Michael McLaughlin, the logo designer. He already received license plate and ornament.

Time Capsule- Selection of Items and plans for burial ceremony

Patricia Halpin asked Scott for medals from Turkey Trot, Chicken Run and Advertisement for those. Donna's letters are coming next week. Kathy has called engravers. He will pick up stone from Stockers. Someone will then dig the hole. We should have ceremony and hope to do it before winter, perhaps in November close to date of original proclamation.

Ron and Kathy brought the extra shirts: one for committee signatures for time capsule and the other for historical society and one for logo designer.

Permission slips from parade will be returned to Town. Dana asked how long they need to be stored.

Ideas for Final Report - KS will need list of items you think should be included in a final report to the town

Next Meeting will be held Wednesday, October 3rd at 7:00 pm at Safety Services.

Respectfully submitted,
Cheryl L. Meachen, Secretary