

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, December 1, 2014

Present: Frederick Gallup, Chairman and Suzanne Gottling, Vice-Chairman, Shane Hastings, Joshua Trow, Emma Smith and Donna Nashawaty, Town Manager

Also Present: See Sign-in Sheet

Chairman Gallup opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

Motion to approve the following CZC:

Parcel ID: 0224-0011-0000 74 Sleeper Road Michael Smith

By Selectman Gottling, seconded by Selectman Hastings. Unanimous

Motion to approve the following Land Disturbance Bond:

Parcel ID: 0148-0013-0000 118 Hamel Road Eric & Karina Schneider

By Selectman Hastings, seconded by Selectman Trow 1 Abstain 4 in Favor

Motion to approve the following Demo Permit:

Parcel ID: 0148-0013-0000 118 Hamel Road Eric & Karina Schneider

By Selectman Trow, seconded by Selectman Smith 1 Abstain 4 in Favor

Motion to approve the following Land Use Change Tax:

Parcel ID: 0123-0006-0000 23A Fairway Drive Grandliden Community Association

Parcel ID: 0224-0007-0000 188 Sleeper Road Susan & Dennis Vigneault By

Selectman Gottling, seconded by Selectman Hastings Unanimous

Motion to approve the following Intent to Cut:

Parcel ID: 0115-0054-0000 Perkins Pond Road David & Loretta Barnett

By Selectman Hastings, seconded by Selectman Trow Unanimous

APPOINTMENTS

7:00PM Doug Gamsby, Health Officer-Mount Royal Academy Letter of Deficiency
Doug Gamsby, Health Officer wanted to update the Board on what has been happening with Mount Royal Academy. Mr. Gamsby sent a letter to Mount Royal Academy stating that the 2012 septic system's approval for construction had a condition for a maximum of 175 students and staff. Mount Royal is significantly above that population, 241 students according to the school's website, which is out of compliance of the septic approval. A second condition of the same septic approval states the approved system was to be installed when the existing system exceeds 995 GPD of flow or the current system fails. Because Mount Royal Academy is currently out of compliance with the septic approval, the Town is respectfully requesting the following:

- 1) Reports of water usage beginning with the usage from October 2014 and monthly from this date forward.
- 2) The existing pipe and stone septic system be inspected by the end of November 2014, and every 3 months by a Granite Sate Certified Septic Evaluator.
- 3) The current population of the Academy, including students, all full and part-time employees, and staff.

On November 21st, Mr. Gamsby received a letter from Horizons Engineering on behalf of Mount Royal Academy, providing information on the water usage, septic evaluation, and current population. After some discussion, there was talk of the school connecting to the town sewer line. Mr. Gamsby will speak with David Bailey, Water & Sewer Superintendent and keep the Board updated.

7:10PM Nancy Friese-COA Chapin Senior Center

Nancy Friese, Executive Director of the COA and Jim Southard, a Sunapee resident, and COA Director gave a brief history on COA, which currently has served nine towns for the past 20 years. Ms. Friese was here tonight to ask for an increase from \$5,100 a year to \$6,500 a year. Ms. Friese listed some of the programs offered by the COA, she stated the biggest service offered, which is most pertinent to the towns is the transportation service. There have been some questions in the past, because it is a volunteer service, that there is not any cost associated with it. Ms. Friese went on to say, that background checks, which include reference and license checks have been done on all 198 volunteer drivers. In addition, a licensed nurse is sent out to evaluate the home of a new client requesting a ride. The nurse checks to make sure the volunteer is safe, the driveway and stairs are safe and accessible and the client can get in and out of the car. Ms. Friese gave examples of the past yearly mileage the COA has driven Sunapee clients. COA also has an extensive medical mobility equipment-leasing program that is free to anyone; walker, shower seat, etc. Chairman Gallup stated that the Budget Advisory Committee would be making some recommendations to the Board regarding the 2015 Town Budget, which might make things a little easier. Chairman Gallup went on to say, that it might not be \$6,500 a year, but maybe closer to it. The Board thanked them for coming.

7:25PM Budget Advisory Committee

At the Department Budget Workshop in November, the Budget Advisory Committee (BAC) asked the Board of Selectmen how the BAC could be helpful in the budget development process. The BAC provided recommendations on what an appropriate 2015 tax rate amount should be, and suggestions for reducing the net spending on specific budget line items. The BAC presented their recommendations to the Board. Attached with the official minutes is the presentation, which can be viewed at the Town Office.

7:45PM Chief David Cahill-Part-Time Personnel

Chief Cahill stated that the past summer was tough on his five (5) part-time Police Officers, in part, because all of them have full-time jobs outside of Sunapee. Chief Cahill is asking the Board to allow him to hire another part-time officer, which will not increase the budget. **Motion to authorize adding another part-time police officer, while not increasing the budget, to the town's organizational chart by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

PUBLIC COMMENTS

•Brian Garland, one of the Mount Royal abutters, was quite discouraged that Mount Royal wanted to take over old Route 11 according to the newspaper, as opposed to receiving a phone call from either the Town or the School before that meeting occurred.

Mr. Garland was concerned to hear how poorly the school's septic system was, but more concerned that the newspaper article really depicted the Board of Selectmen as being quite receptive in working with the school for getting more land and he cannot help but wonder why.

Mr. Garland went on to say, this organization that has outgrown what the Planning Board approved for them. Chairman Gallup stated that the Board of Selectmen meeting that the representative from Mount Royal attended was to bring the Board up to speed, on the fact that Mount Royal had been to a Highway Safety Committee meeting. That was when it became known, that the school had overgrown its septic system. The Town's Health Officer is now involved and Roger Landry, Zoning Administrator is aware of the issue too. Mr. Garland just wanted his side to be heard.

•John Augustine asked if the Board would be meeting on Monday, December 29th.

Chairman Gallup replied that at this point, the Board does not have any plans to not meet.

SELECTMEN ACTION

•**Motion to approve the use of facilities application from the UNH CO-OP for a Maple Sugaring Workshop to be held on January 14, 2015 at the Safety Services building by Selectman Trow, seconded by Selectman Smith Unanimous.**

•**Motion to approve the 50/50 raffle permit from NE Handicapped Sports for a raffle to be held on January 13, 2015 at a Sunapee Middle Basketball Game by Selectman Gottling, seconded by Selectman Smith. Unanimous.**

•Excavation Permits for Perkins Pond Sewer Project

Chairman Gallup gave a brief accounting to the Board on a phone call received last Tuesday, before the storm, from a contractor attempting to connect to the new sewer line on Marys' Road in Perkins Pond. The problem was that an permit to excavate in a town roads was not received or approved by the Highway Director. Chairman Gallup stated this is a "gray area" because Marys' Road is not a really town road, but an emergency lane, which the town is the Town is bound to maintain the road to a certain extent. Chairman Gallup feels it is important that the Highway Director keep his eye on these things, but at that point the contractor wanted to get the connection done before the snowstorm. Chairman Gallup received the call and then called the Highway Director, both made the executive decision to let the contractor proceed with the work. Chairman Gallup suggested that the Board waive the requirement of an excavation permit for the connections around Perkins Pond for a number of reasons;

- 1) The road was already torn up from the construction
- 2) The people are required to connect to the sewer line

In Chairman Gallup's opinion, it seems somewhat cumbersome for everyone to have to come in for an excavation permit. As long as the Highway Director can stop by to check on the project, we should allow the residents to make the connections without having to go through the process of getting an excavation permit. After some discussion, it was agreed there would be a permit process and the Highway Director would approve the excavation permits, without Board of Selectmen approval first.

Motion to authorize the Highway Director to approve the excavation permits on town highways and streets and to waive relevant fees for the operations around Perkins Pond by Selectman Trow, seconded by Selectman Hastings. Unanimous.

