

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Meeting Room
Monday, October 20, 2014

Present: Frederick Gallup, Chairman and Suzanne Gottling, Vice-Chairman, Shane Hastings, Joshua Trow, and Donna Nashawaty, Town Manager

Absent: Emma Smith

Also Present: See Sign-in Sheet

Chairman Gallup opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

Motion to approve the following CZC's:

Parcel ID: 0112-0021-0000 20 Woodland Rd. Erik & Kendra Nikodem

Parcel ID: 0133-0035-0000 77-81 Main St. Sunapee Harbor Riverway

By Selectman Gottling, seconded Selectman Hastings Unanimous.

Motion to approve the following Land Disturbance Bond:

Parcel ID: 0113-0017-0000 43 Ridgewood Joyce Babcock

Parcel ID: 0126-0027-0000 92 Garnet Hill Rd. Jeff Paul

By Selectman Hastings, seconded Selectman Trow Unanimous.

Chairman Gallup opened the public hearing on the Caldwell Lane Emergency Lane At 7:00PM. Donna Nashawaty stated that the public hearing notice was published in the local newspaper and the abutters had been properly noticed by a certified/return receipt mailing. Scott Hazelton stated that his predecessor maintained Caldwell Lane and he realized it should not have been last year. A warrant article to accept the Class VI portion of Caldwell Lane as a town road went on the Town warrant, which was defeated. Scott Hazelton went on to say, that provided the abutter at the end of the road is willing to give the Town a "right of way" to turn their trucks around, he sees no issue with making that an emergency lane. An emergency lane must be maintained, so it is suitable and passable for emergency vehicles, which would be no different from prior years. The Town needs a written easement from Mr. Gioldassis to be able to turn their vehicles around at the end of the road. Mr. Gioldassis will meet with Scott Hazelton on Friday, October 24th at 8:00am to sign the easement. Donna Nashawaty stressed that this is not going to be a thru road. It will only go as far as Mr. Gioldassis driveway. **Chairman Gallup closed the public hearing at 7:07PM Motion to accept Caldwell Lane as an emergency lane pending the signing of the easement by Selectman Trow, seconded by Selectman Gottling. Unanimous**

APPOINTMENTS

7:20PM-Scott Hazelton-Acceptance of FEMA Funds

The Town received a FEMA check for \$1009. The check was for additional money spent on gravel because of last year's disaster. Scott Hazelton would like to put the check towards purchasing more gravel for the roadways. Donna Nashawaty stated that the funds would go towards allotted gravel bills for \$1009.

Motion to allot the FEMA funds for \$1009 to have bills paid for gravel by Selectman Gottling, seconded by Selectman Hastings.

7:25PM-Citizens for Mount Sunapee's Future

Everett Pollard and Hess Gates came to talk to the Board about the Citizens for Mount Sunapee's Future. A "grassroots" effort is gaining momentum in the Sunapee region as residents and business owners come together behind the Master Development Plan to improve the Mount Sunapee Ski Resort. The plan calls for new trails, lifts and a new lodge to be built on the West Bowl of the mountain. The hope is to convince DRED (NH Department of Resources and Economic Development) and the Governor's office to approve the plan. Everett Pollard asked if the Board would write a letter of support to the Governor. **Motion to send a letter of support for the expansion of Mount Sunapee to the Governor's office and DRED as proposed in the Master Plan by Selectman Trow, seconded by Selectman Hastings 3in Favor 1 Abstention**

PUBLIC COMMENTS

- Peter Urbach announced that the new Abbott Library would be open to the public on Wednesday, October 22ND at 9:00AM.
- John Augustine wanted to know if a December date had been set for the meeting with Better Future Alliance. Chairman Gallup stated it had not been set. Donna Nashawaty stated that there were three (3) meetings in December: the 1st, the 15th, and the 29th. John Augustine asked if they would be given criteria prior to the meeting. The Board felt the criterion was laid out in the addendum given to them. Donna Nashawaty fully expects them to comment on every one of the milestones.

CHAIRMAN'S REPORT

- Chairman Gallup reminded the Board of the Budget Session Workshop on Friday, November 7th.
- Donna Nashawaty reminded the Board that three (3) Selectmen would be needed for the November 4th elections, excluding Selectman Gottling, who is on the ballot.

TOWN MANAGER REPORTS

- The School submitted their paperwork last week, hoping to get confirmation that all reports are received and correct, possibly set tax rate on Monday, October 28th.
- On the Anchorage Fine, the motion was to donate the fine money to PTO. This cannot be done; the fine money must go into the general fund. The Board of Selectmen can ask the Town Manager to send \$100 from the contingency fund. **Motion to authorize the Town Manager to take \$100 from the contingency fund to be paid to the SPTO, when the money from the Anchorage is received by Selectman Gottling, seconded by Selectman Hastings. Unanimous.**

- The boat ramp will be closed the week of November 3rd to replace the Water Intake.
- The Board received an email from a resident on Perkins Pond regarding the residents owning the pumps. This scenario is no different from Fernwood Point, Ridgewood or any other low-pressure system. The residents own their pumps, same specifications.
- There are extra funds from Perkins Pond Project that were not spent; project came in below bid and on schedule. USDA stated that there were a couple of things at the Wastewater Treatment Plant that could be done, which would qualify for the funds. Dave Bailey is working on this.
- An email was sent to the Board from Becky Rylander, President of the Sunapee Historical Society regarding examples of Town/Historical Society Partnerships in other Towns. Donna Nashawaty spoke to Becky Rylander, who suggested New Boston scenario was most like ours.
- Donna Nashawaty will meet with some of the Budget Advisory Committee Meeting Wednesday, October 22nd at 8:15am.
- Donna Nashawaty wanted to talk about the minutes of the meeting, and how the minutes are worked on. This was discussed at the last meeting when she was absent, and she wanted to correct a few misnomers. Every time minutes are taken by the official minute-taker, they are preserved. Donna Nashawaty read the following summary to the Board; **“At a minimum, minutes must include the names of board members present, other people participating (not necessarily all members of the public present), a brief summary of the subject matter discussed, and any final decisions reached or action taken, which includes the time the meeting was called to order and the time the meeting was adjourned. To this list, you may want to add the name of the person taking the minutes and the name of the person chairing the meeting. The name of the board and date of the meeting should always be included.**

When considering the “brief summary of the subject matter discussed,” the board may want to recall that the purpose of meeting minutes is to promote openness in government and to inform citizens about what their government is doing. Citizens should be able to read minutes of a meeting and get a good idea about what happened. This does not mean, however, that stenographic or verbatim minutes must be taken. Most boards do not have staff with specialized stenographic skills, nor is there any legal requirement to prepare minutes in this manner. Minutes should be fair and objective. They should not include insulting remarks even if such remarks were made during the meeting. The focus of the minutes should be to record the important and relevant things that occurred at the meeting, not bickering or insults. Negative sentiments expressed by board members or members of the public need not be avoided entirely, if the comments are relevant; it is the inclusion of the inflammatory words that should be avoided. For example, suppose a citizen comes in to complain about his neighbor and wants the selectmen to take enforcement action to make the neighbor clean up his yard. During 30 minutes of high octave complaint before the selectmen, this citizen uses plenty of choice words to describe his neighbor. The meeting minutes need not include specific derogatory statements made by the citizen, but could instead state: *“Mr. [Citizen] met with the board to discuss his concerns that his neighbor, John Doe, is in violation of several town ordinances in that Mr. Doe is storing junk on his property. Further, Mr. Citizen informed the board that he has serious doubts that Mr. Doe will follow through with promises to clean up the*

property as he has not followed through with promises made in the past." Anyone reading the minutes will get the idea that Mr. Citizen is not happy and that he wants the selectmen to take action against Mr. Doe for violations of zoning ordinances. Minutes not only serve the important purpose of informing citizens about what their government is doing, it also serves as a tool for boards to memorialize their work. Minutes can be helpful when memories fade, or when new board members join the board, as a way to look back in time and understand how the board dealt with an issue."

John Augustine asked if the New London Dispatch meeting scheduled for Columbus Day weekend took place. Selectman Trow replied that it did. Selectman Trow stated that every town was represented except for one (1). They definitely are planning to have more meetings in the future, but the result is New London wanted to get the feelings from the various towns, other than from just the Police and Fire Chiefs. There was very little public input; the consensus was that everyone was very happy with the New London Dispatch. No decisions made at this meeting. Donna Nashawaty stated that New London went into the meeting favoring one (1) scenario, which was to plug in some increases in their percentage of budget and then divvy them out based on the same formula they use in calls for service. In Sunapee's instance, it was a 19% increase, which our budget would go from \$64,000 to \$72,000. On the overall budget, New London has 47% of the calls for service, Sunapee is the next largest. New London hired an outside firm to do a study, one of the pieces of the study talks about outsourcing the services. New London will be meeting as a committee to discuss the outsourcing portion of the report and around November 1st they would be sending a letter on what decision was made contribution or outsourcing the service. In Donna Nashawaty opinion, they would probably continue the service until the end of their fiscal year, which is June 30, 2015. The Board will wait to receive the letter and digest the information.

•John Augustine asked about an update to the cy-pres. Donna Nashawaty stated that the meeting was held and the Attorneys were going to talk.

Meeting adjourned at 8:25

**Submitted by,
Barbara Vaughn, Administrative Assistant**

Approved: _____

Frederick Gallup, Chairman

Suzanne Gottling, Vice Chairman

Shane Hastings

Joshua Trow

Emma Smith