

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, December 14, 2015

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,
Fred Gallup and Donna Nashawaty, Town Manager

Absent: Emma Smith

Chairman Trow opened the meeting at 7:00PM

REVIEW OF ITEMS FOR SIGNATURE:

CZC's

Parcel ID: 0126-0028-0000-Doug & Laurie Sanders, 84 Garnet Hill Road

Parcel ID: 0129-0084-0000-Corliss G. Abbott Living Trust, 6 Abbott Court

Parcel ID: 0125-0005-0000-AnnMarie Parrillo, Cosmos Alliance Rev. Trust
78 Jobs Creek Road

Parcel ID: 0218-0007-0000 Peter Constantineau, 22 Chippendale Drive

Parcel ID: 0060-0104-0000-Dan Trainor, 40 Oak Ridge Road

Parcel ID: 0225-0050-0000-John Pease, 7 Rollins Road

**Motion was made by Selectman Gallup, seconded by Selectman Gottling Unanimous
Land Disturbance Bonds;**

Parcel ID: 0113-0035-0000-Robert Coffin, 6 Ridgewood Point Road

Parcel ID: 0126-0028-0000-Doug & Laurie Sanders, 84 Garnet Hill Road

Parcel ID: 0225-0050-0000-John Pease, 7 Rollins Road

**Motion was made by Selectman Gallup, seconded by Selectman Gottling, vote was 3
in favor, 1 abstained**

Driveway Permit:

Parcel ID: 0126-0028-0000: Doug & Laurie Sanders, 84 Garnet Hill Road

**Motion was made by Selectmen Gallup, seconded by Selectmen Gottling Unanimous
Demolition Permit:**

Parcel ID 0113-0035-0000-Robert Coffin, 6 Ridgewood Point Road

**Motion was made by Selectman Gallup, seconded by Selectman Gottling, vote was 3
in favor, 1 abstained**

SELECTMEN ACTION

- To appoint Wayne Whitford as Health Officer and Donna Nashawaty as Deputy Health Officer. Selectmen Gottling commended Donna Nashawaty for being the interim Health Officer. The Health Officer & Deputy Health officer positions are three year terms which must run together. No job description, it is a statutory requirement.

Motion was made by Selectman Gallup, seconded by Selectman Gottling Unanimous

APPOINTMENTS

7:00PM- New London Dispatch, Selectman Janet Kidder, Chief of Police, Ed Andersen were present to update the Town of Sunapee on the advancements made in the department. The Town of New London has moved forward with getting infrastructure up

to date and look to the future. The equipment being purchased will be in compliance for the next 20 years. Some of the funds that have been invested are for a new central server for \$25,000, a new NexLog system for \$17,000, preventative maintenance for \$6,000, installed a Kearsarge repeater, which was a 50/50 grant, the town's portion of that was \$35,000, in-house cameras and door locks and security equipment for \$17,500. The consoles were upgraded, (paid 100% by New London.) An active 911 radio system was installed. A grant was received which will impact New London and Sunapee, when the narrow banding came in it reduced the radio coverage for the area towns. There is a three phase approach looking to improve communication. Phase one was to put a repeater on Mt. Kearsarge which was completed last year. The unfortunate side of that it decreased the ability for the towns of New London and Sunapee, and radio coverage went down. Phase two (which the grant will cover 100%) will allow a second repeater at the Town of New London Police Department, it is a stand-alone system. Phase three, there is hope to put a stand-alone repeater on Mt. Sunapee at \$75,000. In talking with the grant people they feel the towns would defiantly qualify for the 50/50 grant. New London Dispatch has worked very hard to increase the number of dispatchers, and are working on increasing trainings and communication with the other towns.

The shooting range and booking facilities have been upgraded, the range can be used by surrounding towns, a concrete pad and locker were installed, also in the process of putting up a small building.

The quarterly meetings with department heads are still being held, including Fire Chiefs, Police Chiefs, staff training continues.

Chief Cahill inquired if the town has any plan for putting in a capital reserve account? Chief Andersen replied yes and explained that one was started last year and that the formula has not been figured out. New London needs to look at building maintenance contracts and where the town needs to be in 5 or 6 years.

Donna Nashawaty stated that the town of Sunapee will be paying \$70,162.24 to the Town of New London for the dispatch services for police and fire in the year of 2016, which falls into the safety services portion of the Sunapee budget.

Fire Chief Dan Ruggles thanked New London for making the improvements that they have made.

Selectman Augustine asked has there been any projection for 2017 or 2018. Will the \$70,000 hold for the next five years? Selectman Kidder replied that it was based on calls for service, 2016's amount is less than last budget cycle, because calls for service from Sunapee went down. It would be advantageous to develop a formula for all the towns. Chief Cahill stated that New London's call for service are different that Sunapee's call for service. Discussion followed. Selectman Kidder thanked Chief Cahill for helping with the writing of the grants.

- The Town Manager is to send New London Dispatch a letter in support of the improvements made to the dispatch center.

Motion made by Selectmen Gallup, seconded by Selectmen Gottling Unanimous

PUBLIC COMMENTS

- Don Bettencourt, Chair of BAC, discussed status of the school and town budget, “the school board approached us and asked about taking a serious look at opportunities about purchasing some items jointly.”
The BAC went through line items in both budgets. There is about two and half pages of line items that have similar titles. It may be worth taking a look for potential savings. The BAC is meeting with school board next week. What the BAC is asking for tonight is some feedback to see if the BAC could act as a catalyst and would like information so it could be refined in conjunction with the boards. The BAC would want to look at job descriptions. For example if the town is buying oil, where is it bought and how is it priced? The BAC can be involved as much as the town would like. Chairman Trow asked if it was a list he could email to the town manager? Don Bettencourt replied that the school board asked for it. The BAC would like as much information condensed. The presentation two weeks ago ended with a question of where to from here? The BAC is still interested in what the answer is.
The BAC discussed this morning was where we are in the current budget proposal? It was 13& ½ increase, assuming all the warrants that are currently listed remain in the proposal. The BAC hopes that the selectmen and school board remember last year and that by asking too much may end up with nothing. As a committee it is recommended it is looked at as a zero increase budget and see what that means, and keep it as low as you can.
- Chief Cahill updated us that Sgt. Tim Puchtler just came back from his training at Roger Williams University.
- Jan Bettencourt asked the status of the Harbor House Livery clock? And have we talked to Riverway? Chairman Trow replied that there has been no decision made, and no one has spoken to Riverway to his knowledge. Donna Nashawaty stated that the board made no decision and there was not a motion to spend any money.

SELECTMEN’S ACTION

Budget 2016 – there were three handouts, not changed from Nov. 18th, column for expended through November has been updated. The meeting the board had with the outside agencies caused this to be updated, the only change to date is to reduce the finance line by \$8000. The expenditures are what the board has been working with. The revenue has been updated to reflect what it is.

Donna Nashawaty and the Selectmen went over the 2016 Town Warrant Articles Summary, Donna Nashawaty was asked to write up the verbiage for the warrant articles for the next meeting.

- Selectman Augustine asked about the Recreation revolving fund, is there money being spent out of the revolving fund rather than the operating account?
Selectman Gallup replied that many people donate to the recreation programs for fireworks etc., and that money is to be put toward recreation rather than fund the budget. If we start dipping into the revolving fund for the actual funding of the department this support could be jeopardized. Selectmen Augustine mentioned the

floating dock is different than the operating budget and is in the maintenance budget at \$6000.

TOWN MANAGER REPORTS

Donna Nashawaty presented some charts

1. 2015 Tax dollars by population
2. Components of town services 2015 & 2016

CHAIRMAN'S REPORT

Warranty easement document to be authorized for Dennis & Susan Vigneault.

Selectman Gallup made a motion to authorize the Town Manager to notarize the transaction, Chairman Trow seconded – Unanimous

Selectman Augustine asked Donna Nashawaty for an update on the real tariff of the Cypres. Donna Nashawaty replied that she is discussing changes with the town attorney.

Meeting adjourned at 9:35PM

Submitted by,

Linda Jackman (filling in for Barb Vaughn)

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Emma Smith