

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, September 21, 2015

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine,
Fred Gallup and Donna Nashawaty, Town Manager

Absent: Emma Smith

Also Present: See Sign-in Sheet

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

Motion to approve the following CZC's:

Parcel ID: 0115-0025-0000 21 North Shore Road, Domenic & Barbara Tripoli

Parcel ID: 0122-0011-0000 182 Jobs Creek Road, Deborah McCarthy

Parcel ID: 0115-0016-0000 30 Demijen, Edward Bailey

Parcel ID: 0224-0011-0000 74 Sleeper Road Michael Smith

Parcel ID: 0133-0107-0001 13 Saville Lane Undici Property Management

Parcel ID: 0231-0025-0000 124 Pine Ridge Road Eileen Kirk

Parcel ID: 0125-0005-0000 78 Jobs Creek Road Cosmos Alliance Rev. Trust

Parcel ID: 0235-0049-0000 68 Water Lot Road Douglas & Suzanne Henck

Parcel ID: 0128-0039-0000 50 Garnet St. John & Melanie Hoffman

By Selectman Gallup, seconded by Selectman Gottling. Unanimous

Motion to approve the following AFTER THE FACT:

Parcel ID: 0115-0025-0000 21 North Shore Road, Domenic & Barbara Tripoli

Parcel ID: 0122-0011-0000 182 Jobs Creek Road, Deborah McCarthy

Parcel ID: 0115-0016-0000 30 Demijen, Edward Bailey

By Selectman Gottling, seconded by Selectman Gallup. Unanimous

Motion to approve the following LAND DISTURBANCE BOND:

Parcel ID: 0128-0039-0000 50 Garnet St. John & Melanie Hoffman

By Selectman Gallup, seconded by Selectman Gottling. Unanimous

DEMO PERMIT:

Parcel ID: 0218-0084-0000 38 Seven Hearths Lane Corliss Abbott Living Trust

By Selectman Gallup, seconded by Selectman Gottling Unanimous

DRIVEWAY PERMIT:

Parcel ID: 0133-0107-0001 13 Saville Lane Undici Property Management

By Selectman Gottling, seconded by Selectman Gallup. Unanimous

APPOINTMENTS

7:00PM-Town Bridges Capital Reserve Plan

Scott Hazelton stated he is preparing for budget season and has a bridge line item in his operating budget, which he would like to be able to use to do the minor repairs to the town bridges. Scott Hazelton said he would like to put a limit on what would be used from the operating budget for annual bridge maintenance.

The report presented shows from year to year the amounts to maintain the bridges, which includes treating the wood decks, concrete surfaces, maintaining guardrails and cleaning. Scott Hazelton would like to put a specific amount in the line item and would suggest putting \$7,500 annually. None of the bridges have been treated since they've were put in and should be treated every 3 to 5 years. There are 4 wood deck bridges; Cooper Street, High Street, the bridge in the harbor and Lower Winn Hill, which he would like to start with at least 1 or 2 next year.

•Scott Hazelton went over the expanded Winter Road Maintenance Policy with the Board. The Board suggested some changes, which Scott Hazelton will make and adopt the expanded policy at the next meeting.

7:30PM-Chief Dan Ruggles-Fire Association Gift

Chief Ruggles stated that the Fire Association purchased six I-pads, cases and mounts for the trucks, at a cost of \$4,610.43. There will be a monthly cost of \$118, which will be paid from the Fire Department's budget. Chief Ruggles would like the Board to accept the gift. **Motion to accept the six I-Pads, cases and mounts for the fire trucks from the Fire Association by Selectman Augustine, seconded by Selectman Gallup.**

7:45PM-Scott Blewitt Dewey Beach General Operations Update

Scott Blewitt introduced Mike Belisle the Dewey Beach Manager and give the Board an overview on the beach operations. Dewey Beach is open from seven days a week from Memorial Day after school goes back in session and then weekends until Labor Day. Georges Mills Beach is open Friday, Saturday and Sunday on a limited basis. Dewey beach has a store, rental boats and offers swimming and sailing programs to town residents only. Selectman Augustine stated that this year the residents were asked to sign in and asked how that was going. Mike Belisle replied that it went very well, with only two residents who refused to sign in. Mike Belisle said this was his first year as the Beach Manager, but stated the beginning of the season was slow due to the weather, but in July and August attendance picked up, where somedays there were 250 to 300 people at Dewey Beach. Scott Blewitt stated that the State tests the bacteria counts several times a season, which came back very low. Selectman Augustine asked if there were any rescues, Mike Belisle replied there were not. Scott Blewitt said time was spent early in the season training with Chief Ruggles and Paula Ruggles from the Sunapee Fire Department. Scott Blewitt stated that the Recreation Department made a policy this year; any programs offered at the beach would be only to Sunapee residents, which include swimming and sailing. Chairman Trow asked if that negatively affected the swim lesson counts. Scott Blewitt replied it did, but the numbers in the lessons were smaller, which maybe it could go from three sessions to two sessions, but Scott Blewitt wants to make sure the quality is still there. Selectman Augustine asked if Dewey Beach had a Facebook page, Scott Blewitt replied that it did. Selectman Augustine asked who posts to the page, Scot Blewitt replied that he and Mike Belisle did. Selectman Augustine asked if anyone ever posted anything negative, both said they have never seen anything like that posted. Selectman Augustine asked if Mike Belisle enjoyed working as the Beach Manager, he replied that he did and told Scott Blewitt he would come back next year. One thing Scott Blewitt tried to address with Mile Belisle was the number of staff at the beach to make sure they're busy and serving the community the best that they can.

In addition, Mike Belisle had the beach staff doing landscaping projects at Tilton Park, working special events and help maintain the fields, so it was not just limited to Dewey Beach, but also working for the Recreation Department in various capacities. Scott Blewitt stated that it was a good summer. Scott Blewitt said he has had a lot of his staff that started in 8th grade and have worked through college, they are a loyal bunch.

PUBLIC COMMENTS

•Don Bettencourt said the Library Trustees had a meeting last Tuesday and were talking about the preliminary stages of their budget. A town resident asked how they got guidance in setting up their budget. The response from the Trustees was that the Board of Selectmen gives them guidance each year, which is a little different from what he has heard here over the years, which is you propose whatever you need and let the voters decide. Don Bettencourt wondered if the Board was going to propose something for them. Chairman Trow said that in his mind it wasn't a proposal to say go up 1% or go down 2%, it is a proposal saying to do whatever you feel would be necessary to keep what you have, such as the programs and new software in the printers. It's not the guidance of percentages, but a guidance to maintain what you have and continue the great work that you do. Don Bettencourt said that Chairman Trow said maintain, as opposed to grow and add more services. Chairman Trow said he certainly doesn't think any of the Board are saying we need to add weekend activities and things like that, he didn't think that was one of the expectations. Donna Nashawaty stated that she does send her start-up memo to all departments, including the library. Is that memo publicly available, Donna Nashawaty replied that it was. Donna Nashawaty said the memo was sent to all departments. It states your budget lines, not to add a COLA, the health insurance issues as they come up, otherwise make it a budget that keeps the programs and policies that you offer today ongoing, maybe that's what they meant. Selectman Gallup has said in the past, realistic budget, tell the Board what you need to maintain services or to improve on services. Selectman Gottling stated that the Library has only gone through one year of operations and had to guess at a lot of things, so she doesn't expect to see the same budget. Selectman Gallup stated that participation in the library programs is up tremendously this year and he would expect to see something for an adjustment to provide for that many more people. Donna Nashawaty wanted to remind the Board that the Library is under a separate statute and has a little different organizational structure. They could operate autonomously; pay their own personnel, have their own benefit package and their own personnel rules and regulations, but they choose to be under the town's personnel rules and regulations.

SELECTMEN'S ACTION

- Motion to waive the \$50 Boundary Line Agreement Fee Town of Sunapee/Lake Sunapee Insurance by Selectman Gallup, seconded by Selectman Gottling. Unanimous**
- Motion to approve the use of facilities for Sunapee Harbor West Club to use the Safety Services Building on 09/24 by Selectman Gallup, seconded by Selectman Gottling. Unanimous**
- Motion to approve the use of facilities for the 4th Annual Arts & Crafts Exhibit to use the Harbor House Livery on 10/11 by Selectman Gallup, seconded by Selectman**

Gottling. Unanimous

CHAIRMAN'S REPORT

•Selectman Gottling stated that they had their second Finance Committee meeting this morning to make sure that the audit hadn't changed radically. There will be a County Convention on Thursday, October 1st, at which they will present a recommendation of \$650,000 additional in County funds to be used to lower the tax rate, which will be a total of almost \$900,000 that the County will be reducing the taxes, which will be about eighteen cents per thousand.

•Selectman Augustine mentioned at the last meeting the big question that is hanging in front of us, are we going to ask the taxpayers to put up the money to give to the Library Trustees or get the money from selling the building. The decision doesn't have to be made right now, but if there's going to be a warrant article asking the taxpayers for \$250,000, it could change the whole tenor and tone of the budget discussion, people decision process and how the Board might look at other large warrant articles for grader and bridges. Selectman Augustine asked when the Board is going to have this discussion, because the cy-pres is very clear that the Library trustees need to get \$250,000 from somebody, which is not a question on the table anymore and that building will not be able to be used until that money changes hands or there's some agreement. Donna Nashawaty replied she would be able to tell the Board after this Thursday when she has the meeting with the Library Trustees and Charitable Trusts. Donna Nashawaty stated that they are requesting that the Library Trustees would vote on who would be allowed to use the building while the process is happening. Donna Nashawaty stated that going into this cy-pres and asking the Attorney General never was her intention to think that the Board of Selectmen wanted to offer a warrant article to raise the money, they wanted time to be able to determine if the Historical Society wanted to buy the building or if someone else came forward or what was the best solution for the town. In the meantime, not have a building sit and deteriorate. So, if all this criteria could be met, the answer would be no, there does not need to be a warrant article in March.

TOWN MANAGER REPORTS

- The Harbor House Livery Transfer will happen the week of October 12th.
- Revaluation Update - The preliminary values have been completed and the value change letters will be mailed at the end of the week. The informal hearings for taxpayers with questions on their new assessments will be held on September 29th and 30th and October 1st and 3rd. The main area of changes appears to be the larger waterfront tracts. The total taxable value has increased approximately 2%. All the information will be available on the town's website on Wednesday, September 23rd.

Meeting adjourned at 8:55PM
Submitted by,
Barbara Vaughn
Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Emma Smith