

SUNAPEE BOARD OF SELECTMEN  
6:30PM Town Office Meeting Room  
Monday, June 15, 2015

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine, Fred Gallup and Donna Nashawaty, Town Manager  
Absent: Emma Smith

Also Present: See Sign-in Sheet

Chairman Trow opened the meeting at 6:30PM

**REVIEW OF ITEMS FOR SIGNATURE:**

**Motion to approve the following CZC's:**

**Parcel ID: 0133-0078-0000 54 Harbor Hill Road Richard & Avone Thielen**

**Parcel ID: 0146-0010-0000 7 Turtleback Road Allen & Ruth Ann Randall**

**Parcel ID: 0108-0004-0000 41 Westwood Road George & Susan Gorman**

**Parcel ID: 0148-0013-0000 118 Hamel Road Eric & Karina Schneider**

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**Parcel ID: 0125-0006-0000 56 Jobs Creek Deborah Coffin**

**Parcel ID: 0136-0076-0000 216 Burkehaven Hill Road Susan & Patrick Fine**

**Parcel ID: 0128-0082-0000 102 Lake Ave. Joseph Briggs**

**By Selectman Gottling, seconded by Selectman Gallup Unanimous**

**Motion to approve the following LAND DISTURBANCE BONDS:**

**Parcel ID: 0125-0006-0000 56 Jobs Creek Deborah Coffin**

**Parcel ID: 0125-0014-0000 & 0125-0019-0000 White Shutters/Carnall**

**By Selectman Gallup, seconded by Selectman Gottling Unanimous**

**Motion to approve the following PERMIT TO EXCAVATE:**

**Parcel ID: 0130-0026-0000 North Road New Hampshire Electric Coop**

**By Selectman Gallup, seconded by Selectman Gottling Unanimous**

**Motion to approve the following 2014 TAX ABATEMENT:**

**Parcel ID: 0149-0012-0000 699 Route 103 Kathleen Griffin**

**By Selectman Gallup, seconded by Selectman Gottling Unanimous**

**Motion to approve the following 2015 TAX ABATEMENT:**

**Parcel ID: 0225-0089-0000 Route 11 Town of Sunapee**

**By Selectman Gottling, seconded by Selectman Gallup Unanimous**

**Motion to approve the following TIMBER TAX:**

**Parcel ID: 0112-0004-0000 Jobs Creek Road Anthony & Billie Perry**

**By Selectman Gallup, seconded by Selectman Augustine Unanimous**

**Motion to approve the following CURRENT USE ASSESSMENT:**

**Parcel ID: 0148-0044 & 0045 & 0046 & 0001 Edgemont Road Heath Rev. Trust**

**By Selectman Gottling, seconded by Selectman Gallup Unanimous**

## **APPOINTMENTS**

7:00 Bridges Capital Reserve Plan-Draft

Scott Hazelton presented a draft copies of the 2014 NHDOT and Town-Owned bridge inspection results to the Board. The NHDOT only inspects bridges that are 10 feet in length or longer. The purpose of these documents is a prelude to what Scott Hazelton will be presenting in late August or early September, which will be a proposed contribution to a capital reserve fund for maintain both, DOT and town inspected bridges. Scott Hazelton is waiting for quotes from a couple of different contractors to help maintain the wood deck bridges that the DOT inspects. Scott Hazelton went over the bridge inventory, inspection summary and photographs with the Board. Scott Hazelton will come back to the Board when he gets prices from HEB Engineers and Hansen Bridge for repairs.

## **PUBLIC COMMENTS**

•Don Bettencourt commented that it was nice to be able to follow along with discussion, which makes it more interesting and asked again if it was possible to have copies of agenda items to be discussed available so the public.

## **SELECTMEN ACTION**

•**Motion to approve the Eversource Petition and Pole License for Ridgewood Road by Selectman Gallup, seconded by Selectman Augustine. Unanimous**

•**Second Deputy Treasurer**-Donna Nashawaty stated that according to the statue the Treasurer can recommend another Deputy Treasurer to be appointed. During the month of May, the Treasurer was unavailable and the Deputy Treasurer was out of the New England area on vacation. The Deputy Treasurer is paid a stipend. The Treasurer is asking for an additional Deputy Treasurer to be sworn in, this is an appointed position, the Treasurer is elected. Motion to accept the Treasurer's request for a second Deputy Treasurer and appoint Kathy Weinstein to that position by Selectman Gallup, seconded by Selectman Gottling. Selectman Augustine asked if this is the first time that more than one deputy has been needed, in what eleven years? Donna Nashawaty replied it was to her knowledge. Selectman Gallup stated that his father was treasurer for eleven years and never had a Deputy. Selectman Augustine asked if the treasurer was envisioning being more absent going forward. Donna Nashawaty said he didn't say that, but he didn't like that we were left in a situation that could have been trouble if we had missed payroll. Selectman Augustine thought that the Treasurer and Deputy Treasurer could be in communication with each other to make sure on the critical day one of them are there. Donna Nashawaty thinks the Treasurer is a very fiscally responsible person and doesn't think he would have asked if he didn't think it might occurred again. Donna Nashawaty asked if the Board would like to consider it and she will get more information. The Board will tabled the decision until the next meeting.

•**Motion to approve the Sunapee Fire Association Raffle Permit by Selectman Gottling, seconded by Selectman Gallup. Unanimous.**

•**Motion to approve the use of facilities form from SCES for the 5<sup>th</sup> grade Beach Day at Dewey Beach on June 17<sup>th</sup> by Selectman Gallup, seconded by Selectman Augustine. Unanimous.**

•**Motion to approve the use of facilities form from Sullivan County Delegation to use the Town Meeting Room on June 23<sup>rd</sup> for the 2016 County Budget Public Meeting**

by Selectman Gallup, seconded by Selectman Augustine. Unanimous.

•Motion to approve the use of facilities form from Sunapee Fire Association for the Annual Firefighters Day on July 4<sup>th</sup> at Veterans Field by Selectman Gallup, seconded by Selectman Augustine. Unanimous

### **CHAIRMAN'S REPORT**

•Chairman Trow reported that Barbara Hollander, who served on various Boards in Sunapee passed away on May 16<sup>th</sup>. A celebration of her life will take place on Sunday, June 28<sup>th</sup> from noon to 2pm at the Abbott Library.

•Chairman Trow stated that this Wednesday is the annual meeting for the Upper Valley Regional Planning Commission at the Bistro in Eastman.

•Selectman Augustine thinks it would be useful if the Riverway was invited to the Better Future Alliance quarterly update in July. Donna Nashawaty will extend an invitation to the Riverway to come to the BFA quarterly update.

•Selectman Augustine thought the joint meeting last Monday with the Board of Selectmen, School Board and the Budget Advisory Committee was useful and would like to have focus one hour discussions on other topics that don't get discussed during the meeting, like the old library building. Donna Nashawaty asked if these would be policy discussions that the Board would have among themselves. Selectman Augustine replied yes.

### **TOWN MANAGER REPORTS**

•The Board reviewed the monthly budget summary for May

•Donna Nashawaty reviewed the current Beach/Transfer Decal process with the Board and is looking for policy help from them regarding Dewey Beach passes. The conditions of the Dewey Beach deed were read, which states for the inhabitants and property owners of Sunapee and their guests forever. Donna Nashawaty went over the decals that are given to property owners and non-property owners and passed out a flow chart with the other pass scenarios for land only, boat slips, rental properties, Sunapee businesses and visitors of Sunapee property owners. The problem was with the "guest" pass for the transfer station/beach, which in the past, had been given out freely. After some discussion, the Board decided to go with visitor passes that would expire in two (2) weeks. Donna Nashawaty just wanted to make the Board aware of the process in case they get a phone call.

•Donna Nashawaty attended the New Hampshire Municipal Managers Conference last week in Hampton and gave the Board an overview of the sessions.

•Donna Nashawaty was sent an email, which she shared with the Board, regarding whether the Town reimburses volunteers for mileage. The person stated that they found a mileage reimbursement form on the web, which the Town Manager stated is used for employees who attend training classes or pick up a part, etc. The Town does not reimburse anyone who is a board member for their mileage, but will pay the cost for a training session that pertains to their volunteer position.

•Donna Nashawaty received a request from Richard Riley, New London Ambulance to come to a BOS meeting to make a proposal to take over coverage on the whole town. Donna Nashawaty has not heard from Newport. The Board directed the Town Manager to schedule Mr. Riley to come to a future BOS meeting to present.

•Donna Nashawaty stated that the potential candidate for the mechanic’s position was offered more money from his current employer, so he decided not to take the job. The Town has another candidate they’re considering and are in the process of running background checks right now.

**Meeting adjourned at 9:21PM**

**Submitted by,  
Barbara Vaughn  
Administrative Assistant**

**Approved:** \_\_\_\_\_

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**Joshua Trow, Chairman**

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**Suzanne H. Gottling, Vice Chairman**

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**John Augustine**

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**Frederick Gallup**

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**Emma Smith**