

SUNAPEE BOARD OF SELECTMEN  
6:30PM Town Office Meeting Room  
Monday, May 4, 2015

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, John Augustine, Emma Smith, Fred Gallup and Donna Nashawaty, Town Manager  
Also Present: See Sign-in Sheet

Chairman Trow opened the meeting at 6:30PM

**REVIEW OF ITEMS FOR SIGNATURE:**

**Motion to approve the following CZC's:**

**Parcel ID: 0233-0014-0000 522 Stagecoach Rd. V-OZ Management Co., LLC**

**Parcel ID: 0233-0013-0000 524 Stagecoach Rd. V-OZ Management Co., LLC**

**Parcel ID: 0290-0001-0000 211 Perkins Pond Rd. Andy & Lisa Pollari**

**Parcel ID: 0235-0030-0000 49 Waterlot Road Craig Covert**

**Parcel ID: 0155-0052-0000 108 Perkins Pond Rd. Robin & Dean Hanley**

**Parcel ID: 0224-0008-0000 172 Sleeper Road Samuel & Rhoda Perry**

**Parcel ID: 0104-0045-0000 14 Prospect Hill Rd. Christopher & Joan Pankhurst**

**Parcel ID: 0108-0004-0000 41 Westwood Road George & Sue Gorman**

**Parcel ID: 0131-0027-0000 50 West Court Floyd & Alona Drew**

**Parcel ID: 0218-0045-0000 74 Apple Hill RD. Jacob & Rebekah Jackson**

**Parcel ID: 0203-0007-0003 110 Granite Ridge Rd. Mark Schirmer**

**Parcel ID: 0107-0025-0000 1112 Lake Ave. Diane & Lawrence Keane**

**Parcel ID: 0137-0017-0000 44 Harbor Hill Road Carolyn Gallup**

**Parcel ID: 0139-0012-0000 60 Rolling Rock Rd. Keith Chrisman**

**By Selectman Gallup, seconded by Selectman Gottling. Unanimous**

**Motion to approve the following DRIVEWAY PERMIT:**

**Parcel ID: 0290-0001-0000 211 Perkins Pond Rd. Andy & Lisa Pollari**

**Parcel ID: 0203-0007-0003 110 Granite Ridge Rd. Mark Schirmer**

**By Selectman Gottling, seconded by Selectman Smith. Unanimous**

**Motion to approve the following LAND DISTURBANCE BOND:**

**Parcel ID: 0107-0025-0000 1112 Lake Ave. Diane & Lawrence Keane**

**By Selectman Gallup, seconded by Selectman Gottling. Unanimous**

**Motion to approve the following AFTER THE FACT:**

**Parcel ID: 0224-0008-0000 172 Sleeper Road Samuel & Rhoda Perry**

**By Selectman Gallup, seconded by Selectman Gottling. Unanimous**

**Motion to approve the following EXCAVATION TAX:**

**Parcel ID: 0211-0011-0000 1106 Route 11 Michael & Elizabeth Lemieux**

**By Selectman Gallup, seconded by Selectman Gottling. Unanimous**

Chairman Trow opened the 1<sup>st</sup> of 2 Public Hearings on the Wendell Marsh South Acquisition at 7:00PM. Tim Fleury, Vice Chairman of the Conservation Commission and Andy Deegan from Ausbon Sargent Land Trust came to the public hearing to answer questions. Tim Fleury gave the audience some background information on the Wendell Marsh South property. In addition, Tim Fleury wanted to thank both past and current Selectboards, the voters, Ausbon Sargent, and the private donors who supported this project. Andy Deegan reviewed the funding efforts and stated that a hazardous waste assessment was done on the property to make sure the property is not contaminated; the assessment came back very clean. Donna Nashawaty went over the statute guidelines for acquisition or sale of land. Selectman Augustine said he had a resident comment to him that he thought many years ago, when the land was privately owned, that a group of investors that put money in to have the water rights to the wells on the property for a bottling operation. The resident wondered if through the property changed ownership if that group of investors still had any interest in the water rights for the wells. Andy Deegan said that there was a private company looking to sell the water, but believes they are now defunct and no longer have a right to the wells on the property. Donna Nashawaty replied that they filed a quitclaim that they no longer have rights and the company is now disbanded. Andy Deegan stated that the Town has the right to use the wells on the property for municipal water production for the Town of Sunapee, which is written into the easement. Selectman Augustine asked if there were grants applied for the project, but not approved. Andy Deegan replied yes; the moose plate, which was very competitive, they were not funded for that one. After some discussion, regarding the value of the property because of the wells on the property Chairman Trow closed the public hearing at 7:13pm.

### **APPOINTMENTS**

7:10PM Budget Advisory Committee Candidate-John Brandolini

Chairman Trow started by saying that this interview was a chance for the Board to be acquainted with potential new committee members. Mr. Brandolini asked how many had people applied for the position and how many openings were there. Selectman Gallup replied one. Mr. Brandolini asked if this was standard practice to interview the people that have applied. Donna Nashawaty replied if they are not reappointing on the committee, especially a committee that the Board of Selectmen appoints. For example, the Recreation Committee would interview their candidates before they recommend appointments to the BOS. Mr. Brandolini asked if other members on the Budget Advisory Committee had been interviewed. The response was that Mr. Andrews had been interviewed, but the Board knew Mr. Bettencourt from his presence at their meetings. Selectman Gallup asked what kind of philosophy he would bring to the BAC. Mr. Brandolini replied that he would bring another set of eyes looking at the “wants and needs” that the Town has and if it is a “need” can we do it less expensively. Mr. Brandolini asked Selectman Gallup what his view on the role of the BAC is. Selectman Gallup said as a second set of eyes and to present different suggestions to the Board. Selectman Augustine invited Mr. Brandolini to the June 8<sup>th</sup> joint meeting with the BOS, School Board, and BAC. **Motion to appoint John Brandolini to the Budget Advisory Committee by Selectman Gallup, seconded by Selectman Smith. Unanimous.**

#### 7:20PM Chief Cahill and Chief Ruggles-Dispatch Services

Chief Cahill wanted to get some direction from the Board regarding dispatch services from New London. During our budget process it was said that the dispatch fees would be increased 19% over last year. Chief Cahill stated that during a meeting it was explained what the increase was for, but it was not clear to him exactly what it was. Chief Cahill fears that there are some conversations that with a transition of perhaps the new Selectboard in New London, with new thoughts and theories as how to specifically charge other towns for their dispatch services. In addition, Chief Cahill fears that without any warnings the dispatch fees will be increased again for the coming year. Chief Cahill would like to have a plan in place to make the best decision for the Town and emergency services. Chief Cahill said it would be either New London or Newport, he does not know anyone else close by, and who is a dispatch service that can service the Town. Chief Cahill is impressed with Newport; they have put a ton of money and work into their infrastructure, something not seen in New London. New London is applying for grants, but the console they are operating with is twenty (20) years old. One of the conversations last year was to charge the towns that they contract with to pay for some of their capital expenses. Chief Cahill stated that he wanted to let the Board know where this was at and will work with Donna Nashawaty on prices, alternatives and services, but he didn't want the town to be in the midst of their budget and have a large increase for dispatch come up. Chief Ruggles said on the fire side of dispatch he has New London, Lakes Region, Concord Capital Area and Southwest who would cover our area. In addition, Chief Ruggles will talk to the Newport Fire Chief. Chief Cahill said regardless of whom dispatches for Sunapee the only change would be the physical location of that dispatch. All calls, radio channels, and services now in place will stay the same.

#### **SELECTMEN ACTION**

- The Board corrected tax-deeding motion from last meeting: **Motion to waive the deeding of the properties from the last meeting by Selectman Gallup, seconded by Selectman Gottling.** (Certain properties would have been detrimental to the Town, but in one instance it was an estate issue.)
- At the April 20<sup>th</sup> BOS meeting, Selectman Augustine wanted to make a motion to send a letter to the Harbor House Livery and Better Future Alliance asking for specific information. He presented the Board with a “draft” set of questions for the July quarterly update. Donna Nashawaty had sent the Board the MOU electronically. Selectman Augustine thought that in the MOU it said that the BFA was going to develop a fundraising strategy. Chairman Trow stated that on the addendum to the MOU, under the milestones from money lists fundraising strategy, do fundraising, etc. Selectman Gottling wanted to make a comment on reading this, that if she were to do this, she would take simply the fundraising questions to start. Selectman Gottling went on to say, if you are giving it to the HHL committee, it is going to be perceived, not as positively as it is intended and unless they can get their fundraising together they certainly have a concept

now with the drawings, the most important next step would be the business of starting fundraising. Chairman Trow certainly does not want it to be misinterpreted as an attack and it certainly is valid to ask the questions of the things the Board feels were not answered, but he agrees with Selectman Gottling that questioning the whole thing might be a bit much regarding their process. Selectman Gallup stated that the Board gave BFA an extra year and come September that have to have something to present to the Board that is going to stimulate the Board to give them more time or that they are going to be ready to go. Selectman Gallup would hate to make demands on them that they may not be able to give answers too. After some discussion, the Board directed the Town Manager to write a letter to the HHL Committee and BFA the fundraising section minus question #3 and minus the recipients suggestions of question #5.

**•Motion to approve the Friends of the Abbott Library Raffle Permit by Selectman Gallup, seconded by Selectman Smith. Unanimous**

**•Motion to approve the use of facilities from Destination Imagination for a bake sale at the Safety Services Building on May 9<sup>th</sup> by Selectman Gallup, seconded by Selectman Smith. Unanimous**

**•Motion to approve the use of facilities from Project Sunapee to use the Harbor House Livery on various dates for the Flash Bash by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

**•Motion to approve the use of facilities from the Friends of Abbott Library to use the Safety Services Building for the pancake breakfast on July 11<sup>th</sup> by Selectman Gallup, Seconded by Selectman Gottling. Unanimous**

**•Motion to approve the use of facilities from LSPA to use Sunapee Harbor for the antique boat parade on August 8<sup>th</sup> by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

The Board, along with the Town Manager and Police Chief discussed the concerns (trash pick-up, use of electricity, parking issues and alcohol) regarding the resident pot luck supper to be held on June 19<sup>th</sup> at the gazebo and surrounding area. After discussion, this application was tabled and the Board asked the Town Manager to write letter outlining the expectations of the Board before approval of application is granted.

### **CHAIRMAN'S REPORT**

**•Chairman Trow will be at Regional Planning Commission meeting on May 21<sup>st</sup>.**

**•Selectman Augustine stated that nowhere in the proposed plan for the Harbor House Livery building is plans for the Thrift Shop. Selectman Augustine would like to invite the Thrift Shop staff to have them discuss what they would like to do going forward. Donna Nashawaty stated that including herself there is a four (4)-member steering committee that oversees the volunteers and the operation. There are 27 volunteers, who independently have their own views on how they think the Thrift Shop should move forward. Selectman Gallup thinks that the staff is not particular about what they have, as long as they have a facility. Selectman Gallup said if the Music Life Village happens with the Harbor House Livery, then he could see putting up a one floor pre-fab or panelized structure on a slab that would give them the room they need. In addition, it would be considerably more efficient to heat and maintain then what we have now and could be done for a reasonable amount of money. Selectman Gallup feels the Thrift Shop is**

valuable for a number of reasons; one being it generates money for our seniors and their scholarship program, which is a very important part of the community. Selectman Gallup does not see why the community would have a problem supporting a simple structure, but it would have to be something that would have to go vote at Town Meeting. Selectman Augustine stated that there was discussion regarding the swap shed, so would the Thrift Shop be in the same part as the swap shed. Donna Nashawaty said when you talking about a swap shed it does not include textiles. After some discussion on the swap shop, the Board directed the Town Manager to draft a letter to the Sunapee Seniors asking if the Thrift Shop subcommittee have thought about space needs and requirements would be if something happens with the Harbor House Livery Building. Selectman Augustine asked if the Town owned any residential properties through the tax-deeding process. Donna Nashawaty replied not than have not been sold back with the exception of the property she told the Board about earlier tonight. Selectman Augustine said theoretically, if the Town owned a piece of property, like a single family home it could be offered to the Seniors. Donna Nashawaty replied that you would have to wait the three years at this point.

### **TOWN MANAGER REPORT**

- There was one (1) additional property on the tax deeding that did not come in and pay by the last day. The deed has not been recorded at the registry, there may be a mortgage company or some means that someone might come back and take this. It is a .36-acre lot on Jobs Creek Road.
- The Tax Collector reports to the Board of Selectmen that the execution of the real estate tax lien has taken place on April 23<sup>rd</sup>. The tax lien was down \$19, 123.80 from 2014, which is 10%.
- The 2015 paving project bids were opened Monday, April 27. United Construction was awarded the town project and Blaktop was awarded the school's paving.
- The Board received the monthly budget report thru April 30<sup>th</sup>
- Donna Nashawaty received a letter from New London Hospital regarding the ambulance service. (Letter attached to master minutes) New London Hospital Ambulance Service believes that option #2 offers the best balance between additional coverage that matches need and a reasonable cost structure. Donna Nashawaty has place a call to Richard Riley, EMS Services to see if the \$22, 900 for 2015 is expected to be all at once, does it go through September 30<sup>th</sup> and does the Town of Sunapee need to look for a new ambulance company come October 1<sup>st</sup> based on the increased pricing. The majority of this decision came because Newport was providing back-up services to New London Hospital Ambulance Service for the entire district area. What was happening was they were covering more calls, like the out of service ones or by mistake had to cover something else. There were sent to Sutton, Grantham and places that were not in their primary service area. Chief Ruggles has been talking with Donna Nashawaty about Newport Ambulance Service covering the whole town because the cost saving could be quite a bit better for us. Donna Nashawaty will be having a discussion over lunch with the Newport Town Manager and Chief Ruggles will be having some discussions with the Newport Fire Chief.

•Scott Hazelton would like to take the 2007 Crown Victoria to the White Farm Auction.  
**Motion to authorize the Crown Victoria to be sold at the White Farm Auction by Selectman Gallup, seconded by Selectman Gottling Unanimous**

•The Board acknowledged that Duane Abbott has attained the Master Roads Scholar at the University of New Hampshire T-square Center. The Board asked the Town Manager to write a letter of congratulations from them.

•The New England Organ Bank Organization sent a thank you note to the Board for flying their NEOB flag during the month of April in the harbor.

•The Water and Sewer Department is working on a reply to the US-EPA's request for information.

•Donna Nashawaty stated that they have been working back and forth on some options for the CY Pres and she believes the most recent version contains what they were looking for. Donna Nashawaty will forward to the Library Trustees for their review at their next meeting..

•The Board signed the Highway Commendation and asked to have signed copies put in the employee personnel files.

**9:34PM A motion was made by Selectman Gallup to go into non-public under RSA 91-A: 3, II (a) Dismissal, promotion or compensation of any public employees. Selectman Gottling seconded the motion. Roll call vote approved unanimous.**

**10:20PM The Board returned from non-public session.**

**A motion was made by Selectman Gallup to seal the minutes, seconded by Selectman Gottling. Unanimous**

**Meeting adjourned at  
Submitted by,  
Barbara Vaughn  
Administrative Assistant**

**Approved:** \_\_\_\_\_

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**Joshua Trow, Chairman**

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**Suzanne H. Gottling, Vice Chairman**

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**John Augustine**

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**Frederick Gallup**

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**Emma Smith**