

SUNAPEE BOARD OF SELECTMEN
6:30PM Town Office Meeting Room
Monday, April 6, 2015

Present: Josh Trow, Chairman, Suzanne Gottling Vice Chairman, Fred Gallup, John Augustine, Emma Smith and Donna Nashawaty, Town Manager
Also Present: See Sign-in Sheet

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

Motion to approve the following CZC's

Parcel ID: 0136-0026-0000 309 Lake Ave. Mitchell Harris

By Selectman Gottling, seconded by Selectman Gallup Unanimous

Motion to approve the following INTENT TO EXCAVATE

Parcel ID: 0211-0011-0000 Route 11 Michael Lemieux

By Selectman Gallup, seconded by Selectman Gottling Unanimous

Motion to approve the following TIMBER TAX

Parcel ID: 0207-0009-0000 66 Dodge Pasture Rd. Mart & Maria Hulswit

By Selectman Gottling, seconded by Selectman Gallup Unanimous

Motion to approve the following CURRENT USE

Parcel ID: 0144-0040-0000 308 Edgemont Rd. Dan & Crystal Bonin

Parcel ID: 0131-0022-0000 & 0131-0023-0000 171 Rt. 103 Jolyon Johnson

By Selectman Smith, seconded by Selectman Gallup Unanimous

APPOINTMENTS

6:55PM-Retirement Recognitions

Upon the retirement of Tom Bennett, Transfer Station Foreman and Wes Roberts, Highway Equipment Operator, Chairman Trow presented their twenty-five (25) year service awards and thanked them for their service to the Town of Sunapee. In addition, Upper Valley Regional Planning Commission and Northeast Resources also recognized Tom Bennett for his years of service to both organizations.

7:00PM-Better Future Alliance (BFA) Quarterly Update

Ray Gagnon updated the Board on the progress BFA and community stakeholders continue to make relative to the Harbor House Livery and the Music Life Village. In addition, they have had several conversations with the Sunapee Harbor Riverway and held a session with area individuals in the music industry, as well as people interested in the revitalization of Sunapee Harbor at Lake Sunapee Protective Association in February. Donna Nashawaty stated that at the one (1) year update the Board was given a number of \$35734.62 and were not given a number update in December. Donna Nashawaty is aware that BFA has not closed their first quarter books, but would like a total amount the Town would be on the hook for, she will forward on to the Board. The next quarterly update will be on Monday, July 13th at 7:00PM

7:25PM Scott Hazelton, Bridge Update

Scott Hazelton stated that on Monday, March 30th the Highway Safety Committee met to discuss the recommendation from NHDOT to make Bradford Road Bridge over Trask Brook one lane. The committee determined they would re-open the bridge to one lane, post the weight limit of the bridge at 12-ton, and install traffic control signs. The Town will be submitting an application for the Preliminary Estimate Bridge Aid Program to the NHDOT. The bridge was open by 2:00PM today. **Motion to sign the Preliminary Estimate Bridge Aid Application from the State by Selectman Gallup, seconded by Selectman Augustine. Unanimous**

7:45PM Van Webb, Conservation Commission-Wendell Marsh South

Van Webb introduced Debbie Stanley, Ausbon Sargent Executive Director and Andy Deegan, Land Protection Specialist who will answer any questions the Board might have regarding the project. Van Webb stated that the warrant article passed and he wanted to thank the residents of Sunapee who identified the importance of conserving property. Van Webb has met with the Planning Board and the Conservation Commission is very anxious to move ahead with the Wendall Marsh South project. Debbie Stanley reviewed the financial piece of the project. The total estimated project cost is \$241,000, which includes the purchase of the property and all expenses such as survey, legal, appraisal, stewardship (forever), etc. The Conservation Commission has pledged \$75,000 and voters approved \$55,000 at Town Meeting. LCHIP has awarded \$70,000 and Ausbon Sargent has received \$26,000 in donations and grants. The project still needed \$15,000. About two (2) weeks after Town Meeting, a mailer was sent out to people who had given to Wendall Marsh North and Ausbon Sargent members from Sunapee, which resulted in a 25% return on donations. Donations will be accepted through May 15th. The project is scheduled to close on June 1st. Andy Deegan stated that in order to receive LCHIP funding there needs to be some due diligence on the property, which includes a hazardous waste assessment to make sure the Town is not acquiring a property that is contaminated with hazardous waste. Andy Deegan and the same person who did the assessment of Wendall Marsh North will most likely be out on the property Friday and she will have the report back to him by the 17th of this month. A title search is being done on the property, which needs to be done by the end of the month. LCHIP requires thirty (30) days to review the due diligence materials before supplying funding for the project. Donna Nashawaty stated that in order to purchase or sell public land, the Board of Selectmen upon hearing comments from the Conservation Commission and Planning Board has to set two (2) public hearings, no less than ten (10) days apart, and no more than fourteen (14) days apart, and no less than fourteen (14) days later, a motion is made to consummate the purchase. **Motion to set two (2) public hearings, the first on May 4th, the second on May 18th, and the vote on June 1st by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

SELECTMEN ACTION

•The Board received a memo from David Bailey, Water, and Sewer Superintendent regarding changing the number of laborers from 2 to 1 on the organizational chart and change the number of Operator I from 1 to 2 on the chart.

Motion to approve the water and sewer changes to the organizational chart, effective immediately by Selectman Gottling, seconded by Selectman Gallup Unanimous.

•Donna Nashawaty followed up with the insurance company regarding the outstanding police detail bill. This bill has nothing to do with the MV Kearsarge and Mt. Sunapee contract, but there is a clause in the contract that talks about bonding and insurance. Apparently, when the boat partially submerged, the detail bill would have been paid if they had not reached their insurance coverage limit. Donna Nashawaty wanted the Board to know that this was an issue. The bill is still unpaid and the Fentons were offered a payment arrangement. Donna Nashawaty thought this should be discussed with the Board before the contracts were signed. Donna Nashawaty thinks the Board needs to review the bonding or insurance coverage with the Fentons before signing the contract. The Board tabled signing the contract and the Town Manager will talk with the owners of the boat regarding insurance coverages.

•**Motion to approve the live entertainment license for KGD, LLC (Anchorage Restaurant) by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

•**Motion to approve and sign the MS-232 by Selectman Gottling, seconded by Selectman Smith. Unanimous**

•**Motion to approve the use of facilities form from the Upper Valley Hawks Pop Warner Football to use the Safety Services Building on April 8th by Selectman Gallup, seconded by Selectman Smith. Unanimous**

•**Motion to approve the use of facilities form from Sunapee Fire Dept. Association to use the Safety Services Building for the Annual Fireman's Supper on April 11th by Selectman Gallup, seconded by Selectman Smith Unanimous**

•**Motion to approve the use of facilities form from Lake Sunapee Rowing Club to use Georges Mills Beach on various dates by Selectman Gallup, seconded by Gottling. Unanimous**

•The Board received a volunteer form from John Brandolini, who wanted to serve on the Budget Advisory Committee. After some discussion, the Board decided they would like to wait to see if there were any other applicants and have Mr. Brandolini come to the next meeting to meet the Board. Donna Nashawaty stated that since 2004 the Board of Selectmen have had trouble filling the open BAC positions. At Budget time, the Board would scramble to fill the open positions, so the dates vary and were three (3) years from the appointment. The suggested format for appointments was for three (3) year terms, with no more than two (2) appointments ending in the same year on April 15th. Future appointments would expire on the April 15th. Chairman Trow said that for now the ones that are rolled into will expired on April 15th, but the current members will expired three (3) years from when they were appointed. Selectman Augustine asked if the April 15th expiration would apply to all committees or just the BAC.

Chairman Trow replied that for now the Board would just deal with the BAC.

•**Motion to approve the reappointment of Billie Berry as Assistant Treasurer for the Town of Sunapee by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

•**Motion to approve the reappointment of Rhonda Gurney as an alternate to the Recreation Committee by Selectman Gallup, seconded by Selectman Augustine Unanimous**

•Motion to approve the two (2) appointments to Library Trustees, Lois Gallup as an alternate member and Carol Brudnicki as a full member by Selectman Gottling, seconded by Selectman Augustine. Unanimous

CHAIRMAN'S REPORT

•Chairman Trow said it has been brought to his attention that the Planning Board needs a Selectmen representative to fill that role. Selectman Gottling volunteered to serve as the ex-officio and Selectman Gallup volunteered to serve as the alternate. **The Board unanimously voted for Selectman Gottling to serve as the ex-officio of the Planning Board and Selectman Gallup to be the alternate.**

•Selectman Augustine stated that in the minutes of the last meeting the minutes said that Selectman Augustine said 6 tons is 20,000 pounds, which he did not think he said that. After listening to the minutes the correction is as follows; Selectman Augustine stated “6 tons is” and Scott Hazelton finished the thought and said 20,000 pounds and Selectman Augustine replied, “I understand” Donna Nashawaty asked Selectman Augustine what he would like the minutes to say? Selectman Augustine replied “Selectman Augustine does not believe he said 6 tons was 20,000 pounds, that he knows 6 tons is 12,000 pounds.” In addition, Selectman Augustine said that all the Boards and Committees in town seem to have as a first item on their agenda a review and approval of minutes, he has never seen that happen here, and why do the others do it. Chairman Trow generally feels that the minutes go out before hand and are available for review, and if there are items to correct, then this would be the opportunity to do it. Chairman Trow feels it is not a necessity and said that every other committee, like the Upper Valley Committee. It is a formality almost every time and where it is kind of a waste of time. Chairman Trow stated he has no objection to adjusting the minute section, but as its own piece, I do not find it very useful. Chairman Trow said that if there are corrections to the minutes it could be done during the Chairman's Report.

•Selectman Augustine's term on the Recreation Committee as an alternate is up, is the Board's opinion for him to not re-up to that committee or go and re-up for the committee. Selectman Augustine is interested in doing so, if it is not going to be a problem. Donna Nashawaty asked how many times he sat in for a committee member who could not make it. Do they treat it like the Planning or Zoning Board, where they have a quorum and if the committee does not, you would sit in? Selectman Augustine said that they would treat it that way, but he does not know if it has ever been necessary. Chairman Trow stated that since the Board approves the Recreation Committee financials, he could see not having a Board of Selectman on the committee. Selectman Augustine does not feel strongly about it, but is happy to continue if it is not going to be a problem. Selectman Gallup said that his only problem is the committees, such as the Planning Board, Crowther Chapel, UVRPC, and Highway Safety the person is looked at as the Selectman Representative. There is not a Selectman Representative to the Recreation Committee and even though

you might sit there as John Augustine, private citizen, you are still looked upon as John Augustine, Selectman. Selectman Gallup would lean towards wanting to see another person from the community to have input and not have the Recreation Committee feel as if they are under the Selectmen's thumb. Selectman Augustine said his term has expired and he will not submit a reappointment form.

TOWN MANAGER REPORT

•Donna Nashawaty reported that the Snowmobile Club agreed that it made more sense, for winter storage to move the MV Kearsarge to the other side of the dock.

•Donna Nashawaty wanted to suggested that the Board of Selectmen, the School Board and Budget Advisory Committee have a joint work session to go over the BAC guidelines. The Board agreed and a work session will be held on Monday, June 8th at 6:00PM at the Town Office Meeting Room.

•Donna Nashawaty told the Board about the five (5) properties that she would Recommend are not taken through the tax deeding process on April 27th.

•The Board received the monthly budget through March 31st.

Meeting adjourned at 9:28PM

**Submitted by,
Barbara Vaughn
Administrative Assistant**

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Emma Smith