

SUNAPEE BOARD OF SELECTMEN
6:00PM Town Office Meeting Room
Monday, September 19, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:30PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC:

Parcel ID: 0109-0003-0000 21 Westwood Road Stephan & Nancy Braun

Parcel ID: 0131-0003-0000 416 Route 11 William Austin

By Selectman Hastings, seconded by Selectman Gallup Unanimous

MOTION TO APPROVE THE FOLLOWING PERMIT TO EXCAVATE:

Parcel ID: 0147-0039-0000 9 New Province Road Donald & Barbara Burrill

By Selectman Gottling, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID: 0225-0028-0000 108 Youngs Hill Road Robert Henry

By Selectman Gallup, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID: 0109-0003-0000 21 Westwood Road Stephan & Nancy Braun

By Selectman Hastings, seconded by Selectman Gallup Unanimous

SIGN PERMIT:

Parcel ID: 0129-0073-0000 18 Central Street Sonya Land Investments

By Selectman Gottling, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING CZC:

Parcel ID: 0218-0074-0000 89 Avery Road Town of Sunapee

By Selectman Gottling, seconded by Selectman Hastings

4 in Favor Selectman Gallup Abstained

MOTION TO APPROVE THE FOLLOWING AFTER THE FACT:

Parcel ID: 0218-0074-0000 89 Avery Road Town of Sunapee

By Selectman Hastings, seconded by Selectman Gottling Unanimous

4 in Favor Selectman Gallup Abstained

Motion to waive the Town Building Permit Fee and After the Fact Fee

By Selectman Gottling, seconded by Selectman Hastings.

4 in Favor Selectman Gallup Abstained

•Donna Nashawaty said that at the last BOS meeting, a building permit was approved based on the recommendation of Roger Landry, Zoning Administrator for a teardown and rebuild in the same footprint. There was an abutter who didn't want the project to happen and submitted four (4) pages of requests he wanted done to the builder. The building permit fit the guidelines of the current footprint, however, the Town has received an appeal from the same abutter to the Zoning Board, in accordance with the Zoning Ordinance. Donna Nashawaty will keep the Board updated.

•Donna Nashawaty reported that at the last Zoning Board meeting, Roger Landry went upstairs to make copies of an Attorney, who was representing one of the cases, statement. While Roger Landry was upstairs, two of the members were to turn on the recorder, neither member did. There were six (6) cases heard that night with no recorder, so the Zoning Board had to put their heads together, individually, and recreate the minutes. They will review at their next meeting.

SELECTMEN ACTION

•Sign Land Disturbance Application

Chairman Trow stated that there was a Land Disturbance Bond Application that was previously missed at the last meeting that needed a motion. **Motion to approve Land Disturbance Bond Parcel ID: 0117-0015-0000 for Stephen Priest at 116 Marys' Road by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

•Raffle Permit-Drawing on 11/18 at Abbott Library, Abbott Library Foundation

The Board received a raffle permit application from the Abbott Library Foundation to hold a raffle on Friday, November 18th at the library. **Motion to approve the raffle permit application from the Abbott Library Foundation by Selectman Gottling, seconded by Selectman Hastings. Unanimous**

•Recreation Committee Resignation-Tanner Royce

The Board received a letter from Tanner Royce resigning from the Recreation Committee when his term is up in January. The Board asked the Town Manager to send a thank-you letter on their behalf. **Motion to accept the resignation of Tanner Royce from the Recreation Committee and to ask the Town Manager to send a note expressing our appreciation for his efforts by Selectman Gottling, seconded by Selectman Gallup. Unanimous**

•Review & Approve Request to Purchase Safety Vests from Public Services Safety Revolving Fund

Chief Cahill came to the Board to request \$299.90 to be taken from the Public Services Safety Revolving Fund to purchase new traffic safety vests for the Police Department. **Motion to authorize the expense of \$299.90 out of the Public Services Safety Revolving Fund by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

•Use of Facilities:

09/30-Sunapee High Student Council Annual Bonfire, Sunapee Harbor

Chief Cahill reported that the Student Council has been working with the town departments to facilitate this year's event. Trow's Mill and Durgin & Crowell have donated scrap mill wood to create the tee-pee effect of the fire. The Highway Department will be building a frame to hold the wood to keep the event safe. Fire Chief Ruggles has approved the application, but will monitor the rain activity in the coming weeks to see if conditions are safe to hold the event. **Motion to approve the use of facilities from Sunapee High School Student Council to hold their annual bonfire in the harbor on September 30th by Selectman Hastings, seconded by Selectman Gallup Unanimous**

10/29-Haunted Harbor Halloween (Project Sunapee) Gazebo/Harbor

Donna Gazelle went over the details for the 6th Annual Haunted Harbor Halloween, which is Project Sunapee's Halloween treat to the families of the community.

Motion to approve the Haunted Harbor Halloween presented by Project Sunapee to be held on Saturday, October 29th in the harbor by Selectman Gallup, seconded by Selectman Hastings. Unanimous

CHAIRMAN REPORT

- Chairman Trow reported that they will be starting interviews later in the week for UVLSRPC (Upper Valley Lake Sunapee Regional Planning Commission) Director position.

- Selectman Augustine asked if the intent of the political signs is that they will stay up until after the November election? Chief Cahill replied that if you won the primary election, your signs can stay up until ten (10) days after the November election.

- Selectman Augustine asked if the Harbor House Livery Clock was working? Donna Nashawaty replied that there was an appointment last Friday at 1:30PM, but Donna Gazelle stated the Repairman has taken more parts off the clock and is still working on it. Selectman Augustine asked if the Town paid in advance, Donna Nashawaty replied the Repairman will get paid upon completion.

- Selectman Augustine would like to invite the realtor who has the Old Abbott Library listing in to go over the how things are going, and to answer any questions the BOS might have. Chairman Trow said it didn't matter to him, but asked the rest of the Board their feelings on having the Realtor come in. Selectman Augustine asked Donna Nashawaty if she felt the Realtor had questions for the Board regarding the MOU, covenants, etc. Donna Nashawaty replied that the Realtor was very clear on this process, but if he was confused he would have emailed any questions to her. A listing packet was sent to Donna Nashawaty, which she forwarded to the BOS. Selectman Gallup doesn't have a problem with the Realtor coming in, but he doesn't think there's a great need for it. Chairman Trow suggested that maybe after the Board gets the MOU, the Board will have a better understanding of what will be happening with the Historical Society's plan to buy the building. Selectman Augustine said that it is his understanding that the Town or the taxpayers are footing the bill for the utilities and maintenance until the property transfers, so to drag ones' feet does not seem to be in the interest of the taxpayers. Selectman Augustine would be interested to see what the Realtor is doing to accelerate the transfer. Chairman Trow asked when the Historical Society is going in front of the Planning Board? Donna Nashawaty replied that they are on the October 6th meeting agenda and on the BOS agenda for the 10th or the 17th. Donna Nashawaty said that the Historical Society still needed to fill in some details on the MOU. Chairman Trow suggested asking the Realtor to come in on October 17th, along with the Historical Society to have a joint discussion on the Old Abbott Library. The Board wanted to make sure that if a member of the Sunapee community had questions regarding the sale of the Old Abbott Library, they could call the Realtor, Jeff Milne, at (603) 496-6025.

•Selectman Augustine attended the Library Budget Presentation last Wednesday where the Library Director unveiled the budget request for 2017. As part of her presentation included a thirteen (13) pay step, which Selectman Augustine doesn't remember approving. Donna Nashawaty reported that at a previous meeting of the BOS she reviewed what her process would be and asked for input from the BOS. She stated that for budget purposes, she would put in step thirteen (13) at 1.75%, unless the Board had objections, no one objected.

TOWN MANAGER REPORTS

•" Working Draft" Wage & Salary Survey Results

Donna Nashawaty presented the results of the Wage & Salary Surveys that the Town of Sunapee participated in with the Town of New London and the Town of Moultonborough. Donna Nashawaty will do a Benefits Analysis Presentation at the October 10th BOS meeting. Donna Nashawaty said that as this survey study develops, she is updating the positions and grades. After some discussion, the Board asked Donna Nashawaty for some more details and have decided to go into a non-public session at the next meeting to see how our employees fit on the wage schedule. Donna Nashawaty was checking with Town Attorney on appropriateness of non-public.

•ABC Committee Members (Advisory Budget Committee)

Donna Nashawaty reported that she has received one (1) application for the Advisory Budget Committee, Shaun Carroll will be the representative from the school and Joe Furlong has volunteered to be the Recreation Committee representative, but was not approved by Recreation Committee yet. Selectman Augustine has heard of a few people that might be interested in serving on the committee, but would like to understand more about what it entails. Donna Nashawaty replied that they could call her for more information on the appointment. The set-up committee meeting will be held on Monday, October 10th at 7:00PM. Donna Nashawaty will send out an invitation to all the ABC Committee members to attend the meeting of October 10th.

Meeting adjourned at 9:38PM

Submitted by,

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings