

SUNAPEE BOARD OF SELECTMEN
6:00PM Town Office Meeting Room
Tuesday, September 6, 2016

Present: Josh Trow, Chairman, Suzanne Gottling, Vice Chairman, John Augustine, Fred Gallup, Shane Hastings and Donna Nashawaty, Town Manager

Chairman Trow opened the meeting at 6:10PM

REVIEW OF ITEMS FOR SIGNATURE:

MOTION TO APPROVE THE FOLLOWING CZC's:

Parcel ID:0117-0004-0000 20 Melody Lane Benjamin & Amy Holobowicz

Parcel ID:0120-0025-0000 15 Nilsen Lane Donald McCree

Parcel ID:0117-0015-0000 116 Marys Road Stephen Priest

Parcel ID:0133-0073-0000 55 Burkehaven Hill Rd. Al & Sally Griggs

Parcel ID:0128-0082-0000 102 Lake Ave. Joseph Briggs

Parcel ID:0126-0023-0000 23 Old Norcross Rd. Brian & Lorraine Bolsinger

By Selectman Gallup, seconded by Selectman Hastings Unanimous

MOTION TO APPROVE THE FOLLOWING DRIVEWAY PERMIT:

Parcel ID:0233-0034-0000 103 Bradford Road Steven Bean Special Needs Trust

Parcel ID:0117-0015-0000 116 Marys Road Stephen Priest

By Selectman Hastings, seconded by Selectman Gottling Unanimous

MOTION TO APPROVE THE FOLLOWING LAND DISTURBANCE BOND:

Parcel ID:0120-0025-0000 15 Nilsen Lane Donald McCree

Parcel ID:0117-0015-0000 116 Marys Road Stephen Priest

Parcel ID:0126-0023-0000 23 Old Norcross Rd. Brian & Lorraine Bolsinger

By Selectman Gottling, seconded by Selectman Gallup Unanimous

APPOINTMENTS

6:00PM-Betty Ramspott, Town Clerk/Tax Collector (TC/TC) and the Supervisors of the Checklist.

Betty Ramspott, TC/TC reviewed with the Board of Selectmen (BOS), their duties and responsibilities for the September 13th Primary and the November 8th National Election. In addition, Betty Ramspott told the BOS about the new law that was adopted in 2016, RSA 658:21-a Selectmen Pro Tem, which if absent or unable to perform his or her duties for all or any part of the day, authorizes a Selectman to appoint a Selectman Pro Tem to perform his or her duties. The presentation is attached to the minutes of the meeting.

SELECTMEN ACTION

•Sign the Sestercentennial Certificate of Appointments

The Board signed the Sestercentennial Committee Certificate of Appointments for the following new committee members; Kathy Springsteen, Steven Marshall, Brenda Huff, Barbara Chalmers, Wendy Nolin, David Cahill, Betty Ramspott, Dana Ramspott, Ron Garceau and Becky Rylander.

The members were approved and a motion was made at the August 22nd meeting.

•Primex Property & Liability Program

Donna Nashawaty explained the Property and Liability Program offered by Primex, which is a Contribution Assurance Program (CAP) that provides stability by creating a limit on your Property and Liability contribution increases for the next three years of coverage. Donna Nashawaty recommends that the Board sign the agreement and resolution. **Motion to accept the CAP Agreement with Primex for the next three years, with a maximum increase not to exceed 9% and authorize Chairman Trow to sign the agreement by Selectman Gallup, seconded by Selectman Hastings. Unanimous. Motion to authorize Chairman Trow to sign the resolution to enter into the Primex CAP Program by Selectman Gallup, seconded by Selectman Hastings. Unanimous.**

•Waive Site Plan Review Application Fee & Abutters Postage Historical Society (Old Abbott Library)

Donna Nashawaty stated that at the October 6th Planning Board Meeting Becky Rylander will be presenting the Old Abbott Library site plan review to the Board, since Donna Nashawaty and Scott Hazelton will not be able to attend. The Town of Sunapee is the applicant, the Board has been asked to waive the site plan review application fee and abutters postage, there are four (4) abutters to notify. **Motion to waive the site plan review application fee and abutters postage for the Old Abbott Library by Selectman Gallup, seconded by Selectman Gottling. Unanimous**

CHAIRMAN REPORT

•Chairman Trow reported that Jonathan Edwards is the Interim Director of Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC). The search has started and hopefully the interviews will start in a month or so.

TOWN MANAGER REPORTS

•August End of Month Report

The Board received the August End of Month Report. Donna Nashawaty reported that there were no budget concerns at this time. The 2017 budget spreadsheets are ready to be distributed to the Department Heads tomorrow.

Selectman Augustine arrived to the meeting.

•October 3rd BOS Meeting

Donna Nashawaty stated that the October 3rd BOS meeting falls on the week she will be on vacation and asked the Board if they wanted to still have the meeting or schedule until Monday, October 10th or Tuesday, October 11th. The consensus of the Board was to reschedule the meeting to Monday, October 10th.

Meeting adjourned at 7:03PM

Submitted by,

Barbara Vaughn

Administrative Assistant

Approved: _____

Joshua Trow, Chairman

Suzanne H. Gottling, Vice Chairman

John Augustine

Frederick Gallup

Shane Hastings